



# Highline Water District Minutes July 16, 2008

<b>COMMISSIONERS PRESENT</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire <b>CONSULTANT(S) PRESENT</b>	<b>STAFF PRESENT</b> Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs <b>ATTORNEY(S) PRESENT</b> John Milne
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**Note: Strikeouts indicate absence**

**1. CALL TO ORDER**

Commissioner Koester called the meeting to order at 4:00 p.m.

**2. APPROVE AGENDA**

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Guite and carried unanimously.

**3. CONSENT AGENDA (MINUTES / VOUCHERS)**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

**MINUTES:** July 2, 2008 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	07/22/08	010541 - 010592	\$ 351,015.12
Maintenance	09-075-0010	07/18/08	010593	\$ 2,100.84
Construction	09-075-3030	07/22/08	900996 - 900999	\$ 96,722.19
Maintenance - Payroll	09-075-0010	07/18/08	302552	\$ 165.99

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	07/04/08	07/23/08	\$ 22,558.36
Direct Deposit	09-075-0010	07/04/08	07/18/08	\$ 60,479.94
Dept of Retirement – Deferred Comp	09-075-0010	07/04/08	07/21/08	\$ 2,988.00
HRA – VEBA	09-075-0010	07/04/08	07/18/08	\$ 2,501.50
Dept of Labor & Industries - L&I Tax	09-075-0010	2 <sup>nd</sup> Qtr	07/31/08	\$ 7,839.20

Commissioner Landon's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite and carried unanimously.

**4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES**

Resolution 08-7-16A accepting developer extension as complete (Sunset Station West). Commissioner Guite's motion to approve was seconded by Commissioner Johnson and after discussion the motion carried unanimously.

**5. PUBLIC INPUT**

No members of the public present.



**Highline Water District  
Minutes  
July 16, 2008**

**6. STAFF / COMMISSIONERS / ATTORNEY INPUT  
MATT EVERETT**

*Matt reviewed the following item(s) from the Manager's Report of 7/16/08:*

- Matt informed the Board that the District was fined \$300.00 by Labor and Industries (L & I) for the chlorine incident that occurred at the Tyee Well. Per L & I, The District must create a Respiratory Program and a Fitness Assessment (medical exam) for all applicable employees.
- Matt distributed the WWUC minutes of 6/27/08 to the Board. A court ruling was made regarding the Municipal Water Lawsuit dealing with water rights. Matt said the District is waiting for clarification of the court's ruling.
- Liquid Assets Documentary – Matt will update the Board on how many local water districts are interested in jointly signing a letter written by Denny Vidmar, Director, Bellevue Utilities, requesting of KCTS to air the documentary.
- **HWDC 2.10 Travel** – Matt proposed revising Section(s) 2.10.10 Local Training/Meetings Attendance at District Expense; 2.10.015 - Meals When Attending Local Events and 2.10.050 - Per Diem Food & Misc. Expenses to increase the per diem amount and clarify the language of each section.

A motion duly made was seconded and after discussion was unanimously passed directing the General Manager to prepare a resolution for the 8/6/08 Board Meeting.

**KATHLEEN QUONG-VERMEIRE**

- Kathleen commented that the WASWD Policy & Procedure Committee in which she is a participant, is currently working on revising the by-laws.

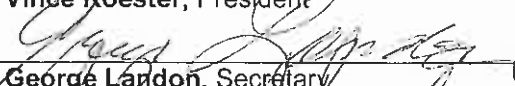
**DEBBIE PRIOR**

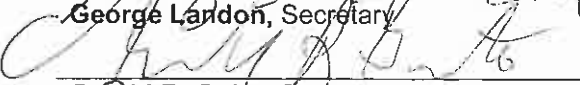
- Debbie emailed the Commissioners an update on the impaired investments with the King County Investment Pool. Debbie said the King County Executive Finance Committee determined the impaired investments will be reported separately from the other investments, effective September 1, 2008.

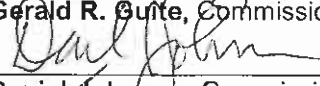
There being no further business of the District, Commissioner Koester adjourned the meeting at 4:53 PM.

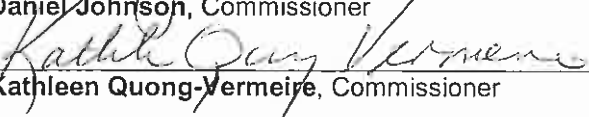
**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Vince Koester, President

  
\_\_\_\_\_  
George Landon, Secretary

  
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Gerald R. Guite, Commissioner

  
\_\_\_\_\_  
Daniel Johnson, Commissioner

  
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Kathleen Quong-Vermeire, Commissioner