



# Highline Water District Workshop Minutes July 22, 2008

## COMMISSIONERS PRESENT

Gerald R. Guite  
Vince Koester  
George Landon  
Kathleen Quong-Vermeire  
Daniel Johnson

## CONSULTANT PRESENT

Angie Sanchez, Sergey Tasarov - FCS Group  
Glen Boyd, HDR Engineering, Inc.

## STAFF PRESENT

Matt Everett, General Manager  
Thomas Keown, Eng./Ops. Manager  
Debra Prior, Administrative Manager  
Mary Fossos, Project Coordinator, CIPs

## ATTORNEY PRESENT

John Milne

Note: Strikeouts indicate absence

### 1. CALL TO ORDER

President Koester called the meeting to order at 9:00 AM.

### 2. APPROVE AGENDA

Commissioner Johnson's motion to approve the Agenda as presented was seconded by Commissioner Landon and carried unanimously.

### 3. RESOLUTIONS/MOTIONS

Item #	Resolution #	Description of Resolution/Motion	Presenter(s)
3.1	08-7-22A	Resolution amending the comprehensive plan to allow extension to the water system (Normandy View). After discussion, Commissioner Johnson's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.	Tom Keown
3.2	08-7-22B	Resolution awarding contract to Secoma Fence for the Bow Lake Tank Site Fencing project. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Guite and carried unanimously.	Matt Everett Tom Keown

### 4. RATES, GFC AND LFC PRESENTATION – FCS Group

Presenter(s)  
Angie Sanchez  
Sergey Tarasov

Angie and Sergey distributed to the Board and staff a copy of their PowerPoint presentation. The following items were reviewed:

#### Financial Chapter (to be incorporated into 2008 Comprehensive Plan)

- (1) Rate Revenue Analysis (2) Assumptions in the Financial Chapter (3) Capital Funding Plan (4) Summary of Revenue Projections

#### General Facilities Charge (GFC) / Local Facilities Charge (LFC)

- (1) Overview (2) Proposed Methodology (3) Proposed Charges (4) Adoption of GFC/LFC

The Board thanked Angie and Sergey for their presentation.



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- Presenter(s)**  
Glen Boyd
5. **LAKEHAVEN WATER UTILITY PRESENTATION – HDR Engineering, Inc.**  
Glen distributed the final Blending Study Evaluation on the feasibility of blending Lakehaven Utility District (LUD) water with Highline's water. Glen reviewed his findings with the Board and staff. District staff and HDR Engineering will meet with Lakehaven to discuss treatment options.

The Board thanked Glen for his presentation.

- Presenter(s)**  
Debbie Prior
6. **HWD SECOND QUARTER FINANCIALS – Actual vs. Budget**  
Debbie distributed the Second Quarter Financial Report to the Board and staff. Debbie reviewed the budget status and answered questions.

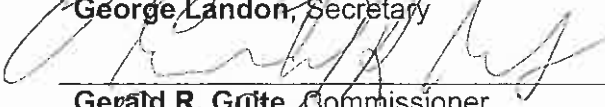
7. **OTHER**  
**Matt Everett**  
Matt informed the Board that KCTS will air the "Liquid Assets" documentary on September 30, 2008. The 90-minute documentary explores the history, engineering challenges, and political and economic realities of America's aging water infrastructure.

There being no further business of the District, Commissioner Koester adjourned the meeting at 10:40 AM.

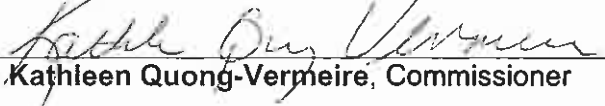
## BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Vince Koester, President

  
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George Landon, Secretary

  
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Gerald R. Guite, Commissioner

  
\_\_\_\_\_  
Daniel Johnson, Commissioner

  
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Kathleen Quong-Vermeire, Commissioner