



**Highline Water District
Workshop Minutes
October 24, 2006**

COMMISSIONERS PRESENT

Gerald R. Guite
Vince Keester
George Landon
Kathleen Quong-Vermeire
Daniel Johnson

CONSULTANT PRESENT

None

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Engineering/Operations Manager
Debra Prior, Administrative Manager
Mary Fossos, Administrative Assistant
Sandi DeChon, Lead Accounting Specialist

ATTORNEY PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Landon moved to approve the Agenda. Commissioner Johnson seconded and the motion carried unanimously.

3. RESOLUTIONS

3.1 Resolution 06-10-24A authorizing the General Manager to sign the site lease amendment allowing Clearwire US LLC (f/k/a Clearwire LLC) to add three (3) additional antennas to the District's North Hill Tank. Clearwire's rent shall be increased by Seven Hundred Dollars (\$700.00) per year/per antenna. After discussion, Commissioner Johnson moved to approve, Commissioner Landon seconded and the motion carried unanimously.

3.2 Resolution 06-10-24B accepting as complete Project 02-2A Phase 1 Schedule B - Maplewild Ave. S.W. / S.W. 170th St. Water Main Replacements. After discussion, Commissioner Landon moved to approve, Commissioner Johnson seconded and the motion carried unanimously.

4. 2006 THIRD QUARTER REPORT – BUDGET VS. ACTUAL

Matt and Debbie reviewed the report. The actual total sources of funds were at 79.2% and the actual total Operation & Maintenance Expense was at 75.7% of the annual budget.

5. 2006 WAGE & BENEFITS SURVEY

Matt distributed the wage & benefits survey report to the Commissioners. The survey compared Highline Water District's job positions and benefits with other local water districts. Matt will ask the Board to approve the 2007 salary grid based on the data from this survey.

6. 2006 CIP UPDATE AND PRELIMINARY 2007 CIP

Tom and Matt reviewed the ongoing Capital Improvement Projects and the projected CIP projects for 2007 and future years.



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7. MEDICAL/DENTAL OPEN ENROLLMENT 2007

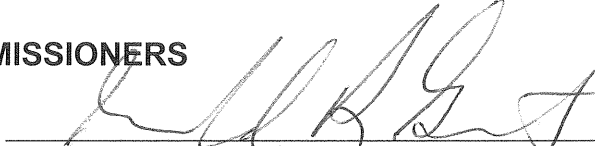
Sandi informed the Board that the open enrollment period runs from October 23 through November 30, 2006. Sandi said during the open enrollment, staff and Commissioners could change their plan and add or delete dependents. The Pacific Care plan is no longer an option.

Matt stated that the District is looking into the possibility of using an outside company to provide medical/dental/vision insurance. If the outside company can provide equivalent coverage for a lower premium, he will ask them to present this information to the Board and union membership.


There being no further business of the District, Commissioner Guite adjourned the meeting at 5:14 p.m.

BOARD OF COMMISSIONERS


KATHLEEN QUONG-VERMEIRE, President


GERALD R. GUITÉ, Secretary


DANIEL JOHNSON, Commissioner


GEORGE LANDON, Commissioner


VINCE KOESTER, Commissioner