

Highline Water District
Minutes
 November 15, 2006

COMMISSIONERS PRESENT Gerald R. Guite Vince Koester George Landon Kathleen Quong-Vermeire Daniel Johnson CONSULTANT(S) PRESENT None	STAFF PRESENT Matt Everett, General Manager Thomas Keown, Construction/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Administrative Assistant Polly Daigle, Administrative Assistant ATTORNEY(S) PRESENT John Milne
Note: Strikeouts indicate absence	

1. CALL TO ORDER

Commissioner Quong-Vermeire called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Guite moved to approve the Agenda. Commissioner Johnson seconded and the motion carried unanimously.

3. CONSENT AGENDA (MINUTES / VOUCHERS)

(Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

MINUTES November 1, 2006 Regular Meeting

VOUCHERS			ELECTRONIC TRANSFER		
Maintenance	\$	2,610.65	Payroll Tax	\$	21,432.58
Maintenance	\$	538,038.76	Direct Deposit	\$	54,908.14
Construction	\$	228,744.10	Dept. of Retirement	\$	5,610.82
			Dept. of Retirement - Deferred Comp.	\$	3,148.00

Commissioner Guite moved to approve the consent agenda, Commissioner Landon seconded and the motion carried unanimously.

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 06-11-1C (from the November 1, 2006 regular meeting) was signed by the Board establishing a new Board Meeting schedule.

Resolution 06-11-15A approving the 2007 District Salary Grid for Non-Bargaining Unit District Employees. After discussion, Commissioner Guite's motion to approve was seconded by Commissioner Landon and carried unanimously.

Resolution 06-11-15B accepting the Lowe's Home Improvement Center developer extension as complete. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Guite and carried unanimously.



Highline Water District
Minutes
November 15, 2006

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 06-11-15C commending employee Scott Davis for twenty-years of service to the District. Commissioner Johnson's motion to approve was seconded by Commissioner Landon and carried unanimously.

Resolution 06-11-15D accepting the Ohrt Warehouse developer extension as complete. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Johnson and carried unanimously.

5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 11/15/06:

- Matt reminded the Board to fill out the required form for their flu shots (11/16/06).
- Matt asked the Board if they were interested in NIMS training through WASWD. Dan, George and Kathleen requested more information.
- Matt mentioned that he watched a KIRO news report on fire hydrant maintenance. Matt wrote letters to the local fire districts requesting a meeting to discuss hydrant maintenance issues and to ensure we are working cooperatively as possible with each other.

TOM KEOWN

- Project 07-1 / 490 Zone: Tom informed the Board that management and staff reviewed the proposals and interviewed the consultants and selected Brown and Caldwell to provide a scope of work for the design.

Project 07-2 / McMicken Heights Production Well: Tom informed the Board that management and staff reviewed the proposals and interviewed the consultants and selected Robinson, Noble and Saltbush to provide a scope of work for the design.

- Tom informed the Board that Requests for Proposals (RFP) for consulting services were advertised for the 2008 Comprehensive Plan. The RFPs are due on November 28, 2006.
- Tom mentioned that the new Lake Fenwick PRV station is operational.
- Moonlight Trail Project: Tom mentioned that District crews have decommissioned the 4-inch (½ PVC-1/2 fiberglass) main.



Highline Water District
Minutes
November 15, 2006

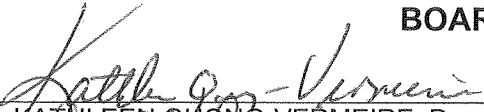

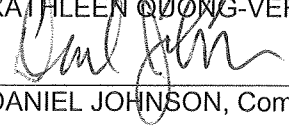
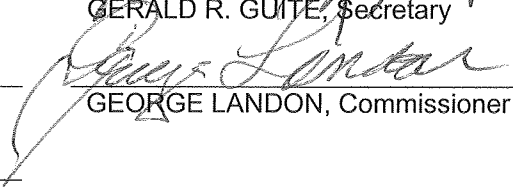
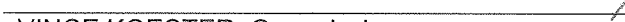
6. STAFF / COMMISSIONERS / ATTORNEY INPUT

GEORGE LANDON

- Commissioner Landon asked Matt to look into options to improve the acoustics in the Board Room. The other Board members were in agreement with the request. Matt said he would report back to the Board.

There being no further business of the District, Commissioner Quong-Vermeire adjourned the meeting at 4:52 PM.

BOARD OF COMMISSIONERS

 KATHLEEN QUONG-VERMEIRE, President	 GERALD R. GUTE, Secretary
 DANIEL JOHNSON, Commissioner	 GEORGE LANDON, Commissioner
 VINCE KOESTER, Commissioner	