



Highline Water District Workshop Minutes November 28, 2006

COMMISSIONERS PRESENT

Gerald R. Guite
Vince Koester
George Landon
Kathleen Quong-Vermeire
Daniel Johnson

CONSULTANT PRESENT

None

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Engineering/Operations Manager
Debra Prior, Administrative Manager
Mary Fossos, Administrative Assistant

ATTORNEY PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Quong-Vermeire called the meeting to order at 9:04 a.m.

2. APPROVE AGENDA

Commissioner Landon moved to approve the Agenda. Commissioner Guite seconded and the motion carried unanimously.

3. DRAFT 2007 BUDGET

Matt went over the sources of funds and the expenses of each category through 9/30/06 vs. what was budgeted in 2006 and the amount projected through 12/31/06. Matt explained that the proposed budget is based on the 2006 figures and the projected expenditures in 2007. Commissioner Quong-Vermeire asked Matt to keep the board informed on the costs associated with obtaining easements for the Hidden Valley project.

4. DRAFT 2007 CAPITAL IMPROVEMENT PLAN (CIP)

Matt asked the Board to review the CIP and contact him if they had any questions. All CIP projects in 2007 were discussed at previous Board meetings.

5. DRAFT 2007 GOALS AND OBJECTIVES

The emphasis for the goals and objectives in 2007 will be on accountability. The District will continue to coordinate efforts with local jurisdictions and will form a Citizen Advisory Committee for a rate study and a Water Conservation Plan.

6. PROPOSED 2007 RATES

Matt reviewed three (3) new rate proposal options. The benefits include the following: Winter rates will slightly increase while summer rates will significantly decrease. The new rate structure will provide more stable revenues all year-round and will continue to meet the Muni-Bill requirement of encouraging water conservation. The Board concluded that they would prefer to keep rates the same for one more year. They will change rates in 2008 based on the outcome of the rate study to be conducted in 2007.




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There being no further business of the District, Commissioner Quong-Vermeire adjourned the meeting at 10:30 a.m.

BOARD OF COMMISSIONERS


KATHLEEN QUONG-VERMEIRE, President


GERALD R. GUITÉ, Secretary


DANIEL JOHNSON, Commissioner


GEORGE LANDON, Commissioner

VINCE KOESTER, Commissioner