



Highline Water District  
**Minutes**  
 February 1, 2006

**COMMISSIONERS PRESENT**

Gerald R. Guite  
 Vince Koester  
 George Landon  
 Kathleen Quong-Vermeire  
 Randall Taylor

**CONSULTANT PRESENT**

None

Note: Strikeouts indicate absence

**STAFF PRESENT**

Matt Everett, General Manager  
 Thomas Keown, Manager, Construction / Operations  
 Debra Prior, Administrative Manager  
 Mary Fossos, Administrative Specialist

**ATTORNEY PRESENT**

John W. Milne, Inslee, Best, Doezie & Ryder, P.S.

**1. CALL TO ORDER**

Commissioner Quong-Vermeire called the meeting to order at 4:00 p.m.

**2. APPROVE AGENDA**

Commissioner Guite moved to approve the Agenda. Commissioner Landon seconded and the motion carried unanimously.

**3. CONSENT AGENDA (MINUTES / VOUCHERS)**

(Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

**MINUTES** January 18, 2006 Regular Meeting  
 January 24, 2006 Workshop Meeting

VOUCHERS			ELECTRONIC TRANSFER		
Maintenance	\$	47,300.62	Payroll Tax	\$	34,314.71
Maintenance	\$	426,968.89	Direct Deposit	\$	64,026.52
Construction	\$	128,416.16	Dept. of Retirement Deferred Compensation	\$	3,218.00
			Dept. of Retirement	\$	3,783.14
			Dept. of Revenue L & I Tax	\$	9,074.71

Commissioner Landon moved to approve Consent Agenda. Commissioner Guite seconded and the motion carried unanimously.

**4. RESOLUTIONS**

Resolution 06-2-1A authorizing Contract Revision No. 2 for Project 04-2 Security Upgrades, Phase 2 (Johnson Controls, Inc.). After discussion, Commissioner Landon moved to approve. Commissioner Guite seconded and the motion carried unanimously.

**5. PUBLIC INPUT**

No members of the public were present.



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Tom Keown

- Project 06-2 Hidden Valley Water Main Replacement – Reviewed Consultant Roster to select firms to interview for design. Interviews will take place the first week in March.
- 14<sup>th</sup> Ave. S. & S. 216<sup>th</sup> to S. 214<sup>th</sup> St. Water Main Replacement – Replace old AC water main this summer. This will be bid as a Small Works Project. This project was necessitated by the City of Des Moines Overlay Program.

Vince Koester

- Vince asked why the District does not show consumption in gallons on the bills. The conversion factor is noted on the bills. Vince said the majority of customers understand gallons, not cubic feet. Debbie will check to see if gallon consumption can be added to the bills.

Matt Everett

Matt went over the priority items in the Manager's Report of 2/15/06.


- Matt contacted Don Wright (South King County) per Commissioner Quong-Vermeire's request. Don said the Memorandum of Understanding between the CWA and King County UTRC would not impact the District.
- Unaccounted for Water Loss 2005 – 7.25 %. In the future, the Tye Well will allow the District to bank ERU's under the partial service contract.
- Presentation to UTRC – The UTRC have not agreed to a presentation from WD #111 at this time.

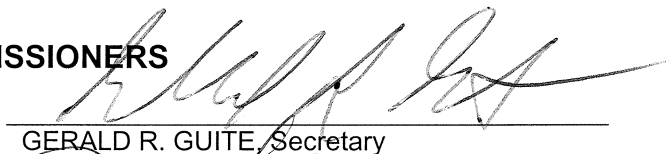
7. EXECUTIVE SESSION – SALE OF PROPERTY

At 4:30 p.m., per RCW 42.30.110(1)(c), the Board adjourned to Executive Session to discuss potential sale of District land and easement. The General Manager estimated an adjournment of approximately five (5) minutes. At 4:35 p.m., the Board reconvened to the public portion of the meeting.


There being no further business of the District, Commissioner Quong-Vermeire adjourned the meeting at 4:36 PM.

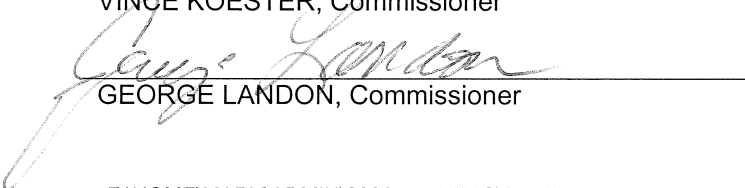
**BOARD OF COMMISSIONERS**

  
KATHLEEN QUONG-VERMEIRE, President

  
GERALD R. GUILTE, Secretary

VINCE KOESTER, Commissioner

  
RANDALL TAYLOR, Commissioner

  
GEORGE LANDON, Commissioner