



**Highline Water District  
Minutes  
July 19, 2006**

**COMMISSIONERS PRESENT**

Gerald R. Guite  
Vince Koester  
George Landon  
Kathleen Quong-Vermeire

**STAFF PRESENT**

Matt Everett, General Manager  
Thomas Keown, Manager, Construction/Operations  
Debra Prior, Administrative Manager  
Mary Fossos, Administrative Assistant  
Polly Daigle, Administrative Assistant

**CONSULTANT(S) PRESENT**

None

**ATTORNEY(S) PRESENT**

John Milne

**Note: Strikeouts indicate absence**

**1. CALL TO ORDER**

Commissioner Quong-Vermeire called the meeting to order at 4:00 p.m.

**2. APPROVE AGENDA**

Commissioner Koester moved to approve the Agenda. Commissioner Landon seconded and the motion carried unanimously.

**3. CONSENT AGENDA (MINUTES / VOUCHERS)**

(Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

**MINUTES** July 5, 2006 Regular Meeting  
July 18, 2006 Special Meeting

| VOUCHERS            |    |            | ELECTRONIC TRANSFER               |    |           |
|---------------------|----|------------|-----------------------------------|----|-----------|
| Maintenance         | \$ | 364,927.92 | Payroll Tax                       | \$ | 21,847.39 |
| Construction        | \$ | 10,885.10  | Direct Deposit                    | \$ | 56,712.72 |
| Maintenance-Payroll | \$ | 193.62     | Dept. of Retirement               | \$ | 3,722.88  |
|                     |    |            | Dept. of Retirement Deferred Comp | \$ | 3,098.00  |

Commissioner Koester moved to approve Consent Agenda. Commissioner Landon seconded and the motion carried unanimously.

**4. RESOLUTIONS/MOTIONS**

**4.1** Resolution 06-7-19A authorizing the General Manager to Declare an Emergency to repair the Angle Lake Well Transmission Main. After discussion, Commissioner Koester made a motion to approve. Commissioner Guite seconded and the motion carried unanimously.

**4.2** Resolution 06-7-19B authorizing update of District's Latecomer's Agreement. After discussion, Commissioner Landon made a motion to approve. Commissioner Guite seconded and the motion carried unanimously.

**4.3** Resolution 06-7-19C commending employee (Dan Sleeth) for twenty years of service. Commissioner Koester moved to approve. Commissioner Guite seconded and the motion carried unanimously.



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5. **PUBLIC INPUT**

No members of the public were present.

6. **STAFF / COMMISSIONERS / ATTORNEY INPUT**

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 7/19/06:

- Matt confirmed that Commissioner Guite and Commissioner Quong-Vermeire will attend the WASWD 2006 Fall Conference and Trade Show.
- Matt was asked to assist the Chair of the WASWD Security Committee. Matt said the committee holds a meeting every two months. The Board was in approval of his participation in this committee.

KATHLEEN QUONG-VERMEIRE

- Commissioner Quong-Vermeire commented on upcoming legislation.

VINCE KOESTER

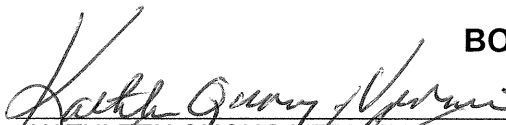
- Commissioner Koester asked Matt if the District had a medical savings program. Matt said the District does not have that type of program but there are several options that the District will look into.


7. **EXECUTIVE SESSION – LITIGATION ISSUES**

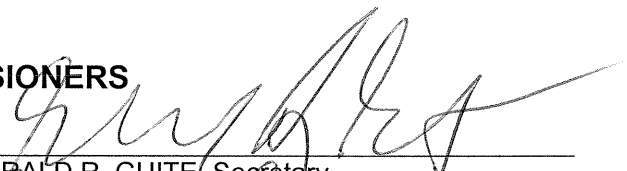
At 4:35 p.m., President Quong-Vermeire called an Executive Session per RCW 42.30.110(1)(h), to discuss the candidates for appointment to the vacant commissioner position. The Board estimated an adjournment of approximately fifteen (15) minutes. At 4:50 p.m., the Board reconvened to the public portion of the meeting. Commissioner Koester made a motion to appoint Daniel Johnson for the vacant Commissioner position. Commissioner Quong-Vermeire seconded and the motion passed 3 to 1, with Commissioner Guite casting the (1) one no vote.

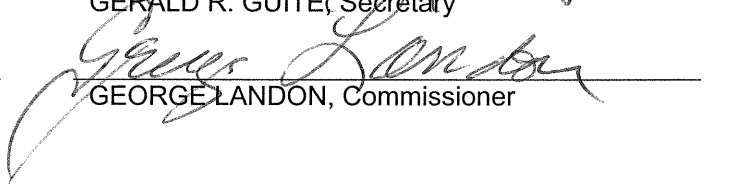
There being no further business of the District, President Quong-Vermeire adjourned the meeting at 4:52 PM.

**BOARD OF COMMISSIONERS**

  
KATHLEEN QUONG-VERMEIRE, President

  
VINCE KOESTER, Commissioner

  
GERALD R. GUTE, Secretary

  
GEORGE LANDON, Commissioner