



**Highline Water District
Minutes
July 5, 2006**

COMMISSIONERS PRESENT

Gerald R. Guite
Vince Koester
George Landon
Kathleen Quong-Vermeire

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Manager, Construction/Operations
Debra Prior, Administrative Manager
Mary Fossos, Administrative Assistant
Polly Daigle, Administrative Assistant

CONSULTANT(S) PRESENT

None

ATTORNEY(S) PRESENT

Brian Snure

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Quong-Vermeire called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Koester moved to approve the Agenda. Commissioner Landon seconded and the motion carried unanimously.

3. CONSENT AGENDA (MINUTES / VOUCHERS)

(Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

MINUTES June 21, 2006 Regular Meeting
June 27, 2006 Workshop Meeting

VOUCHERS			ELECTRONIC TRANSFER		
Maintenance	\$	161,066.18	Payroll Tax	\$	20,576.03
Construction	\$	531,986.38	Direct Deposit	\$	53,593.60
			Dept. of Retirement	\$	3,560.72
			Dept. of Retirement Deferred Comp	\$	3,098.00

Commissioner Koester moved to approve Consent Agenda. Commissioner Landon seconded and the motion carried unanimously.

4. RESOLUTIONS/MOTIONS

4.1 Resolution 06-7-5A authorizing the General Manager to obtain easement from the Sunset Vista Homeowners Association for Project 05-2 Miscellaneous Water Main Replacement. After discussion, Commissioner Koester moved to approve. Commissioner Landon seconded and the motion carried unanimously.

4.2 Resolution 06-7-5B authorizing Contract Revision No. 1 for the Tye Well Redevelopment (Hokkaido Drilling, Inc.). After discussion, Commissioner Landon moved to approve. Commissioner Koester seconded and the motion carried unanimously.



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4. RESOLUTIONS/MOTIONS

- 4.3** Resolution 06-7-5C authorizing amendment of site lease agreement with Clearwire US LLC (Star Lake Tank). After discussion, Commissioner Koester moved to approve. Commissioner Landon seconded and the motion carried unanimously.

5. PUBLIC INPUT

Bill Powell, Clearwire US LLC, was in attendance to discuss the proposed amendment of the Star Lake Tank site lease agreement with the District.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 7/5/06:

- Commissioner Vacancy: Matt reiterated to the Board that a press release was sent to the Highline Times with publication dates of 6/7/06 and 6/14/06. The District also posted the press release on the website. To-date, the District had received four (4) Statements of Interest. The deadline for applying for the vacant Commissioner position is June 30, 2006. The Board agreed to schedule a special meeting on July 18, 2006 between 9:00 AM – 12:00 PM to interview the four candidates. Matt said the Board has till the end of August 2006 to appoint a Commissioner.
- Matt gave Highline's Board a copy of a draft letter to the Board of Commissioners of King County Water District No. 49 (KCWD #49) inquiring if they would like to meet to discuss a potential merger with Highline. The Board agreed to the content of the letter and a motion was made, seconded and approved for Commissioner Quong-Vermeire, as President of the Board, to sign the letter on behalf of all the Commissioners.
- Matt informed the Board of a \$600.00 claim filed by homeowner Ted Fosberg, regarding property damage caused by the Three Tree Point main failure in 2001. The District's attorney, Brian Snure, stated that the Statute of Limitations had expired, and the District was not obligated to pay. Matt stated that he would like to pay the claim to be fair to the homeowners. After discussion, Commissioner Koester made a motion to pay the claim with the provision that the costs are verified and the homeowner signs a Release of Liability to the District. Commissioner Landon seconded and the motion passed unanimously.

7. EXECUTIVE SESSION – LITIGATION ISSUES

At 4:55 p.m., President Quong-Vermeire called an Executive Session to discuss litigation issues per RCW 42.30.110(1). The District's attorney, Brian Snure, estimated an adjournment of approximately ten (10) minutes. The executive session was extended for an additional ten minutes. At 5:15 p.m., the Board reconvened to the public portion of the meeting.

There being no further business of the District, President Quong-Vermeire adjourned the meeting at 5:16 PM.



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BOARD OF COMMISSIONERS

Kathleen Quong-Vermeire
KATHLEEN QUONG-VERMEIRE, President

Vince Koester
VINCE KOESTER, Commissioner

Gerald R. Guite
GERALD R. GUITÉ, Secretary

George Landon
GEORGE LANDON, Commissioner