



**Highline Water District
Minutes
August 16, 2006**

COMMISSIONERS PRESENT

Gerald R. Guite
Vince Koester
George Landon
Kathleen Quong-Vermeire
Daniel Johnson

CONSULTANT(S) PRESENT

None

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Manager, Construction/Operations
Debra Prior, Administrative Manager
Mary Fossos, Administrative Assistant
Polly Daigle, Administrative Assistant

ATTORNEY(S) PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Quong-Vermeire called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Koester moved to approve the Agenda. Commissioner Guite seconded and the motion carried unanimously.

3. CONSENT AGENDA (MINUTES / VOUCHERS)

(Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

MINUTES August 2, 2006 Regular Meeting

VOUCHERS			ELECTRONIC TRANSFER		
Maintenance	\$	747,761.33	Payroll Tax	\$	21,661.22
Maintenance-Payroll	\$	1,793.40	Direct Deposit	\$	53,766.23
Construction	\$	8,657.76	Dept. of Retirement	\$	5,442.56
			Dept. of Retirement Deferred Comp	\$	3,148.00

Commissioner Koester moved to approve Consent Agenda. Commissioner Guite seconded and the motion carried unanimously.

4. RESOLUTIONS/MOTIONS

4.1 Resolution 06-8-16A authorizing the General Manager to Declare an Emergency to replace aging main at S. 175th Street between Military Rd. S. & Interstate 5. After discussion, Commissioner Koester moved to approve. Commissioner Guite seconded and the motion carried unanimously.

4.2 Resolution 06-8-16B awarding design contract to RH2 Engineering, Inc. for the S. 175th Street Water Main Replacement. After discussion, Commissioner Johnson moved to approve. Commissioner Landon seconded and the motion carried unanimously.

4.3 Resolution 06-8-16C authorizing the General Manager to surplus vehicles and equipment. After discussion, Commissioner Landon moved to approve. Commissioner Koester seconded and the motion carried unanimously.



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4. RESOLUTIONS/MOTIONS

- 4.4** Resolution 06-8-16D amending the Comprehensive Plan to allow extension of the Water District system (Machiavelli View Short Plat). After discussion, Commissioner Landon moved to approve. Commissioner Guite seconded and the motion carried unanimously.

5. PUBLIC INPUT

No members of the public were present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 8/16/06:

- Matt distributed information on retirement eligibility to the Commissioners, Matt and John Milne (District counsel) both agreed that it would not pay to sign up.
- Matt updated the Board on the status of Hydrant #1494 in the Angle Lake area that was decommissioned by the District due to the concern that if water were pulled from that hydrant, the District's 4" AC water main could possibly fail. The City of SeaTac has yet to respond to John Milne's letter dated 8/4/06.
- Matt informed the Board that more vandalism/theft occurred at the District's Headquarters on 8/11/06 and 8/14/06. Five vehicles windows were broken. The vandal(s) stole gas credit cards and a soil compactor. The District is looking into additional security enhancements to reduce future vandalism losses.
- District had two AC main breaks (8/10 and 8/11) at S. 160th St. and PHS. There was damage to the sidewalk and asphalt on the northwest corner of the intersection.

TOM KEOWN

- Lake Fenwick Area New Pressure Reducing Station (PRV) – Tom informed the Board about the necessity for this new PRV station. The current pressures in the area range from 108 to 193 psi. Per the District's Comprehensive Plan, the goal is to provide 60 to 80 psi with a not to exceed limit of 100 psi. The packaged vault would be installed by District staff.
- Pump Station 6: Tom informed the Board that the pump no. 3 motor burned up. The pump has been sent to Pump Tech to assess the damage. Tom said work done in the vicinity by City Light may have caused "dirty power" to be fed to the station over the last few weeks.

DEBBIE PRIOR

- Debbie informed the Board that the training for the Harris Northstar Billing System upgrade is going well. It is anticipated to go live with the upgrade in approximately two weeks.

KATHLEEN QUONG-VERMEIRE

- Kathleen attended the Seattle Operating Board (SOB) meeting. Kathleen mentioned a lawsuit filed by citizens regarding the loss of water through fire hydrants which are not being metered to fight fires, etc. The Board asked John Milne to find out more information about this lawsuit.



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There being no further business of the District, President Quong-Vermeire adjourned the meeting at 4:53 PM.

BOARD OF COMMISSIONERS

KATHLEEN QUONG-VERMEIRE, President

GERALD R. GUTE, Secretary

DANIEL JOHNSON, Commissioner

GEORGE LANDON, Commissioner

VINCE KOESTER, Commissioner