



**Highline Water District  
Minutes  
August 2, 2006**

**COMMISSIONERS PRESENT**

Gerald R. Guite  
Vince Koester  
George Landon  
Kathleen Quong-Vermeire  
Daniel Johnson

**CONSULTANT(S) PRESENT**

None

**STAFF PRESENT**

Matt Everett, General Manager  
Thomas Keown, Manager, Construction/Operations  
~~Debra Prior, Administrative Manager~~  
Mary Fossos, Administrative Assistant  
~~Polly Daigle, Administrative Assistant~~

**ATTORNEY(S) PRESENT**

John Milne

**Note: Strikeouts indicate absence**

**1. CALL TO ORDER**

Commissioner Quong-Vermeire called the meeting to order at 4:00 p.m.

**2. APPROVE AGENDA**

Commissioner Koester moved to approve the Agenda. Commissioner Guite seconded and the motion carried unanimously.

**3. CONSENT AGENDA (MINUTES / VOUCHERS)**

(Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

**MINUTES** July 19, 2006 Regular Meeting  
July 25, 2006 Workshop Meeting

VOUCHERS			ELECTRONIC TRANSFER		
Maintenance	\$	28,130.71	Payroll Tax	\$	20,592.65
Maintenance	\$	61,295.92	Direct Deposit	\$	53,713.64
Construction	\$	2,500.00	Dept. of Retirement	\$	5,481.11
Construction	\$	253,310.73	Dept. of Retirement Deferred Comp	\$	3,148.00
			Dept. of Labor & Industry – L & I Premium	\$	7,388.99
			Dept. of Revenue B & O Tax	\$	53,765.98

Commissioner Koester moved to approve Consent Agenda. Commissioner Guite seconded and the motion carried unanimously.

**4. RESOLUTIONS/MOTIONS**

**4.1** Resolution 06-8-2A authorizing an Interlocal Agreement with the City of Seatac for Project 05-4 Military Road South Water Main Replacement. After discussion, Commissioner Landon moved to approve. Commissioner seconded and the motion carried unanimously.

**4.2** Resolution 06-8-2B authorizing Contract Revision No. 1 for the Highline Community College Fire Lane and Water Main Replacement project. After discussion, Commissioner moved to approve. Commissioner Landon seconded and the motion carried unanimously.



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**4. RESOLUTIONS/MOTIONS**

- 4.3** Resolution 06-8-2C authorizing the General Manager to sign the Public Works Trust Fund Pre-Construction Loan Agreement (PW-06-962-PRE-118) for the McMicken Water Supply and Treatment Project. After discussion, Commissioner Koester moved to approve. Commissioner Guite seconded and the motion carried unanimously.
- 4.4** Resolution 06-8-2D authorizing the General Manager to sign the Public Works Trust Fund Pre-Construction Loan Agreement (PW-06-962-PRE-117) for the 490 Zone Transmission and Pressure Reducing Project. After discussion, Commissioner Koester moved to approve. Commissioner Guite seconded and the motion carried unanimously.
- 4.5** Resolution 06-8-2E accepting as complete, Project 02-4 Suburban View Water Main Replacement (Kar-Vel Construction, Inc.). After discussion, Commissioner Johnson moved to approve. Commissioner Koester seconded and the motion carried unanimously.
- 4.6** Resolution 06-8-2F amending the Comprehensive Plan to allow extension of the Water District system (Graydon Townhouse Development). After discussion, Commissioner Koester moved to approve. Commissioner Landon seconded and the motion carried unanimously.
- 4.7** Resolution 06-8-2G revising the Service Awards Policy 3.05.060. After discussion, Commissioner Guite moved to approve. Commissioner Koester seconded and the motion carried unanimously.
- 4.8** Resolution 06-8-2H amending the Comprehensive Plan to allow extension of the Water District system (Masterpark Garage). After discussion, Commissioner Guite moved to approve. Commissioner Johnson seconded and the motion carried unanimously.

**5. PUBLIC INPUT**

No members of the public were present.

**6. STAFF / COMMISSIONERS / ATTORNEY INPUT**

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 8/2/06:

- Johnson Litigation – Ongoing. The court date is set for August 28, 2006. This Friday, August 4, 2006, Matt, Dave Stanley and Marty Penhallegon are scheduled for a second deposition.
- Larson Litigation (S. 265<sup>th</sup> St. & 30<sup>th</sup> Ave. S.) – The Larson's have claimed approximately \$90,000 in damages due to a water main break. The Larson's did not follow proper procedure and filed suit prior to the 60-day requirement after filing the claim. Superior Court Judge Heavey sided with the Larson's. Highline Water District filed an appeal and the appeals court response was that a grievous mistake was made and will hear the District's appeal prior to the Superior Court trial.
- Matt reminded the Board that the District's Open House is August 10, 2006 from 1:00 PM to 6:00 PM. The Commissioners requested a schedule of the Tapping Team presentations. Matt will send the Commissioners an email.

TOM KEOWN

- Tom distributed an article from "Water Matters" (PNWS-AWWA) which featured a photo of the tapping teams (HWD team included) that participated in the annual contest.



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VINCE KOESTER

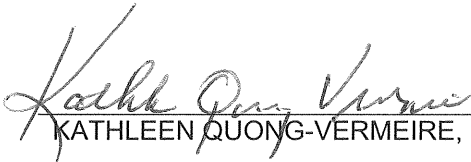
- Commissioner Koester asked Matt if the Commissioners are eligible to sign up for a retirement package. Matt said yes and will bring more information to the Board at the next meeting.

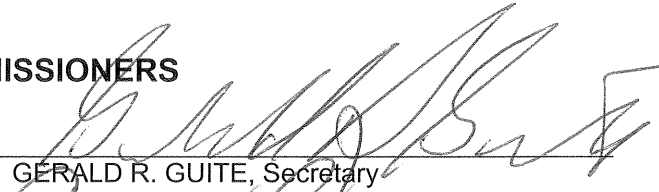
DANIEL JOHNSON

- Dan said he would like to attend the WASWD 2006 Fall Conference & Trade Show in Portland, OR (September 20-22, 2006). Matt will check the status on hotel rooms.

There being no further business of the District, President Quong-Vermeire adjourned the meeting at 4:51 PM.

**BOARD OF COMMISSIONERS**

  
KATHLEEN QUONG-VERMEIRE, President

  
GERALD R. GUYTE, Secretary

DANIEL JOHNSON, Commissioner

  
GEORGE LANDON, Commissioner

  
VINCE KOESTER, Commissioner