



**Highline Water District
Minutes
September 25, 2006**

COMMISSIONERS PRESENT

Gerald R. Guite
Vince Koester
George Landon
Kathleen Quong-Vermeire
Daniel Johnson

CONSULTANT(S) PRESENT

None

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Construction/Operations Manager
Debra Prior, Administrative Manager
Mary Fossos, Administrative Assistant
Polly Daigle, Administrative Assistant

ATTORNEY(S) PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Quong-Vermeire called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Koester moved to approve the Agenda. Commissioner Landon seconded and the motion carried unanimously.

3. CONSENT AGENDA (MINUTES / VOUCHERS)

(Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

MINUTES September 6, 2006 Regular Meeting

VOUCHERS			ELECTRONIC TRANSFER		
Maintenance	\$	6,272.60	Payroll Tax	\$	21,328.63
Maintenance	\$	650,788.77	Payroll Tax	\$	22,097.30
Maintenance-Payroll	\$	497.83	Direct Deposit	\$	54,161.45
Maintenance-Payroll	\$	488.78	Direct Deposit	\$	56,594.45
Construction	\$	138,384.60	*Dept. of Retirement	\$	5,584.64
			Dept. of Retirement	\$	5,801.11
			*Dept. of Retirement Deferred Comp	\$	3,148.00
			Dept. of Retirement Deferred Comp	\$	3,148.00
			Dept. of Revenue B & O Tax	\$	78,553.44
* Inadvertently omitted from Blanket Voucher Approval Document dated 9/6/06					
Commissioner Koester move to approve, Commissioner Guite seconded. The motion carried unanimously.					

4. RESOLUTIONS/MOTIONS

4.1 Resolution 06-9-25A awarding construction contract to Buno Construction, LLC, for Project 05-3 16th Avenue South Water Main Replacement. After discussion, Commissioner Landon moved to approve, Commissioner Johnson seconded. The motion carried unanimously.

4.2 Resolution 06-9-25B authorizing amendment to the Comprehensive Plan to allow extension to the Water District system (Normandy Park Retail Center). After discussion, Commissioner Landon moved to approve, Commissioner Koester seconded. The motion carried unanimously.



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4. RESOLUTIONS/MOTIONS

- 4.3** Resolution 06-9-25C to accept as complete North Hill Elementary School Extension. After discussion, Commissioner Koester moved to approve, Commissioner Guite seconded. The motion carried unanimously.
- 4.4** Resolution 06-9-25D to accept as complete Kentview Pod I Extension. After discussion, Commissioner Koester moved to approve, Commissioner Johnson seconded. The motion carried unanimously.
- 4.5** Resolution 06-9-25E to accept as complete Kentview Pod G Extension. After discussion, Commissioner Koester moved to approve, Commissioner Johnson seconded. The motion carried unanimously.
- 4.6** Resolution 06-9-25F authorizing amendment to Comprehensive Plan to allow extension to the Water District system (Normandy Park Towne Center). After discussion, Commissioner Johnson moved to approve, Commissioner Koester seconded. The motion carried unanimously.
- 4.7** Resolution 06-9-25G authorizing Contract Revision #2 for Project 05-1 Test Well Drilling/Well Modification. After discussion, Commissioner Koester moved to approve, Commissioner Johnson seconded. The motion carried unanimously.
- 4.8** Resolution 06-9-25H to accept as complete Project 05-1 Test Well Drilling (McMicken Heights) and Well Modification (Angle Lake). After discussion, Commissioner Koester moved to approve, Commissioner Johnson seconded. The motion carried unanimously.

5. PUBLIC INPUT

No members of the public were present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 9/25/06:

- Matt distributed a letter to the Board from Bo Lindstrom, the landlord of the Valley View Apartments. Mr. Lindstrom requested a reduction in his base rate during the remodeling conversion from apartments to condominiums. After discussion, a motion was made and seconded to deny the reduction. The motion carried unanimously.
- The PWTF construction loan applications for the McMicken Heights Production Well and the 490 Zone Transmission & Pressure Reducing Improvements were denied due to lack of funds. Matt said the District could apply again in 2007, sell bonds to pay for the construction, or phase projects over a number of years and pay for them out of rates.

TOM KEOWN

- IDSE Plan Stage 2 – Tom gave kudos to employees (Mike Becker and Teya Hillerman) for their efforts in completing this required water quality plan from the EPA.

GEORGE LANDON

- Commissioner Landon polled the Board to see if they were interested in getting a



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

breakdown of how the Executive Director of WASWD's time is divided, i.e. security, lobbying, assisting members, etc. Commissioner Landon felt that too much time is being spent on homeland security.

There being no further business of the District, Commissioner Quong-Vermeire adjourned the meeting at 4:48 PM.

BOARD OF COMMISSIONERS

KATHLEEN QUONG-VERMEIRE, President

GERALD R. GUILTE, Secretary

DANIEL JOHNSON, Commissioner

GEORGE LANDON, Commissioner

VINCE KOESTER, Commissioner