



**Highline Water District
Minutes
October 17, 2007**

COMMISSIONERS PRESENT

Gerald R. Guite
Vince Koester
George Landon
Kathleen Quong-Vermeire
Daniel Johnson

CONSULTANT(S) PRESENT

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Engineering/Operations Manager
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs
~~Polly Daigle, Project Coordinator, DES~~

ATTORNEY(S) PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 4:00 PM.

2. APPROVE AGENDA

Commissioner Johnson's motion to approve the agenda was seconded by Commissioner Landon and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES: October 3, 2007 Regular Minutes			
VOUCHERS		ELECTRONIC TRANSFER	
Maintenance	\$ 629,786.91	Payroll Tax	\$ 23,050.58
Construction	\$ 64,380.33	Direct Deposit	\$ 60,408.28
Construction	\$ 318,789.57	Dept. of Retirement	\$ 8,425.08
Maintenance-Payroll	\$ 488.17	Dept. of Retirement – Deferred Comp.	\$ 2,738.50
		HRA VEBA	\$ 2,330.46

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 07-10-17A awarding design contract #07-60-15 to PACE Engineers, Inc. for Project SW07-1 Thunderbird Drive Water Main Replacement. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.

Resolution 07-10-17 commending employee (Mike Evans) for Ten years of service to the District. Commissioner Landon's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.

Resolution 07-10-17C commending employee (Mary Fossos) for Fifteen years of service to the District. Commissioner Quong-Vermeire's motion to approve was seconded by Commissioner Johnson and carried unanimously.



Highline Water District Minutes October 17, 2007

Resolution 07-10-17D commending employee (Mike Becker) for Twenty years of service to the District. Commissioner Landon's motion to approve was seconded by Commissioner Johnson and carried unanimously.

Resolution 07-10-17E amending the Comprehensive Plan to allow extension of the Water District system (Prologis Park). After discussion, Commissioner Quong-Vermeire's motion to approve was seconded by Commissioner Landon and carried unanimously.

5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt commented on the following items from the Manager's Report of October 17, 2007:

- Matt informed the Board of an emergency repair at 902 S. 202nd St. on Saturday, October 13, 2007. The District's standby duty employee (Dan Sleeth) received notification from Answering NW Inc. at 8:45 AM of a possible main rupture. Dan was on site by 9:05 AM. Dan reduced the flow of water by throttling one valve and shutting down another. Other than water surfacing near a fir tree and into the backyard of the homeowner, no property damage was sustained. Dan called in for emergency locates and a crew. Nine houses and one hydrant were out of service during the repairs. Upon excavation, the crew found a vertical crack in the 6-inch AC water main caused by a tree root. A stainless steel band was used to make the repair. Water service was restored at 5:00 PM.
- Matt also commented on the Des Moines City Council meeting and subsequent newspaper article regarding the discussion of KCWD #54's inability to provide adequate fire flow according to South King Fire and Rescue testimony.

Tom Keown

- Project 06-2 Hidden Valley Water Main Replacement – Tom informed the Board that Advanced Boring Specialists (ABS) will be on site Monday, October 22, 2007 to start the bore. Tom said ABS will use modified equipment to complete the project.
- Project 07-2 McMicken Heights Production Well – Tom said a pump test will be done in approximately two weeks to determine the amount of water available.
- Project 07-3 Weaver Water Main Replacement – Tom said PACE had finished the pipe-bursting design for the lower portion. This portion will be bid via the Small Works Roster.

Tom stated that the upper level portion of the project towards Marine View Dr. S.W. can be constructed using the traditional open-cut method. The District asked Kar-



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Vel Construction for a proposal to do this work.

Debbie Prior

- Debbie said she will bring the Pyrok proposal for the dome noise reduction project to the 10/23/07 Workshop meeting.

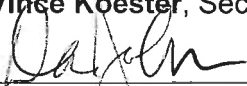
There being no further business of the District, Commissioner Guite adjourned the meeting at 4:45 PM.

BOARD OF COMMISSIONERS

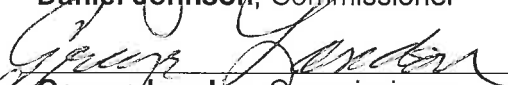


Gerald R. Guite, President

Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner