



Highline Water District Workshop Minutes October 23, 2007

COMMISSIONERS PRESENT

Gerald R. Guite
Vince Koester
George Landon
Kathleen Quong-Vermeire
Daniel Johnson

CONSULTANT(S) PRESENT

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Engr./Ops., Manager
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

ATTORNEY PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Landon moved to approve the Agenda. Commissioner Johnson seconded and the motion carried unanimously.

3A. 3RD QUARTER ACTUAL VS. BUDGET

Matt and Debbie reviewed the report. The actual total sources of funds were at 77.4% and the actual total Operation & Maintenance Expense was at 71.4% of the annual budget.

3B. 2008 BUDGET DISCUSSION

Matt and Debbie went over the sources of funds and the expenses of each category through 9/30/07 vs. what was budgeted in 2007 and the amount projected through 12/31/07. Matt explained that the proposed budget is based on the 2007 figures and the projected expenditures in 2008. Matt and Tom went over the Capital Improvement Projects completed in 2007 and projected to be completed in 2008.

4. RESOLUTIONS/MOTIONS/MINUTE ENTRIES

Resolution 07-10-23A authorizing Contract Revision #1 for Project 06-2 Hidden Valley Water Main Replacement. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.

5. PUBLIC INPUT

No members of the public were present.



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6. STAFF/COMMISSIONERS INPUT

Matt Everett

Dome Ceiling: Matt asked the Board if they wanted to go forward with the installation of the Pyrok acoustical plaster. Debbie said the proposal for \$9,300 plus sales tax included all materials, equipment, labor and supplies. Debbie also stated that there were no guarantees that the Pyrok acoustical plaster would resolve all the sound issues in the Board room. After discussion, Commissioner Landon made a motion to accept the proposal. No second, motion failed.

Kathleen Quong-Vermeire

Commissioner Quong-Vermeire said she invited the Emergency Preparedness Coordinator (for the cities of Burien, Normandy Park and Des Moines) to speak at the WASWD Emergency Preparedness Committee Meeting scheduled for December 4, 2007. Kathleen stated that it is a great opportunity to hear what the cities are doing.

There being no further business of the District, Commissioner Koester adjourned the meeting at 10:57 AM.

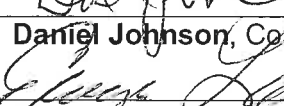
BOARD OF COMMISSIONERS




Gerald R. Guite, President



Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner