



Highline Water District Minutes December 5, 2007

<p>COMMISSIONERS PRESENT Gerald R. Guite Vince Koester George Landon Kathleen Quong-Vermeire Daniel Johnson</p> <p>CONSULTANT(S) PRESENT</p>	<p style="text-align: right;">STAFF PRESENT Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs Polly Daigle, Project Coordinator, DEs</p> <p style="text-align: right;">ATTORNEY(S) PRESENT John Milne</p>
<p>Note: Strikeouts indicate absence</p>	

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 9:00 AM.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the agenda was seconded by Commissioner Johnson and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES:

VOUCHERS		ELECTRONIC TRANSFER	
Maintenance	\$ 5,122.86	Payroll Tax	\$ 20,980.74
Maintenance	\$ 109,812.30	Direct Deposit	\$ 58,354.56
Construction	\$ 249,672.68	Dept. of Retirement	\$ 8,332.90
		Dept. of Retirement – Deferred Comp.	\$ 2,763.50
		Dept. of Retirement – Deferred Comp.	\$ 2,763.50
		HRA VEBA	\$ 375.00
		HRA VEBA	\$ 2,330.46

Commissioner Koester's motion to approve the consent agenda was seconded by Commissioner Landon and carried unanimously.

4. RESOLUTIONS/MOTIONS/MINUTE ENTRIES

Resolution 07-12-5A approving the 2008 Operating Budget. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Landon and carried unanimously.



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Resolution 07-12-5B approving the 2008 Capital Improvement Plan. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.

Resolution 07-12-5C approving the 2008 Goals and Objectives. After discussion, Commissioner Johnson's motion to approve was seconded by Commissioner Landon and carried unanimously.

Resolution 07-12-5D amending HWDC 6.04.020 Water/Miscellaneous Rates, Item E, Table V. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Landon and carried unanimously.

Resolution 07-12-5E amending the Comprehensive Plan to allow extension of the Water District system (Nichols Short Plat). After discussion, Commissioner Johnson's motion to approve was seconded by Commissioner Koester and carried unanimously.

Resolution 07-12-5F authorizing construction administration contract amendment (Kennedy/Jenks Consultants) for Project 06-2 Hidden Valley Water Main Replacement. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Landon and carried unanimously.

Resolution 07-12-5G awarding construction administration contract #07-80-18 to PACE Engineers, Inc. for Project SW07-2 Thunderbird Drive Water Main Replacement. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Johnson and carried unanimously.

Resolution 07-12-5H authorizing contract amendment for hydrogeologic services (Robinson, Noble & Saltbush, Inc.) for Project 07-2 McMicken Heights Production Well. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Koester and carried unanimously.

Resolution 07-12-5I accepting developer extension as complete (Coluccio Extension). After discussion, Koester's motion to approve was seconded by Commissioner Landon and carried unanimously.

Commissioner Koester's motion to authorize an amendment to Section 7.3 - Meal Allowance of the Local 32 Collective Bargaining Agreement (2007-2010) to increase the meal allowance for emergency overtime from \$15.00 to \$16.20, effective January 1, 2008 was seconded by Commissioner Landon. After discussion, the motion carried unanimously.

A motion duly made to cancel the 12/25/07 Workshop meeting was seconded and carried unanimously.



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5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt commented on the following items from the Manager's Report of December 5, 2007:

- Matt informed the Board that management had selected the Employee of the Year (Teya Hillerman); the Exemplary Attendance Award (Gregg Williams); and the Rising Star Award (Jerry Cella). Matt asked President Guite to sign the award certificates on behalf of the Board of Commissioners.
- Matt commented on Commissioners' Guite and Landon each receiving the "Commissioners Accreditation Award, 2nd Level Achievement." The awards were presented at the annual fall conference on September 20, 2007. Matt will send the press release to the Highline Times for publication in the 12/19/07 edition.

Tom Keown

- Project 06-2 Hidden Valley Water Main Replacement – Tom informed the Board the boring subcontractor lost the reamer inside the bore. The boring company will attempt to re-drill a new hole this week.

Jerry Guite

- Commissioner Guite commented that he wants the contractor for Project 06-2 to reimburse the District for their fare share of the consultant's contract revision due to problems with the bore.

Kathleen Quong-Vermeire

- Commissioner Quong-Vermeire revisited the discussion from a previous Board meeting regarding the site lease funds and her understanding that all the money was to be used for maintenance on the District's tanks. Matt said the money is deposited into the construction fund. Commissioner Koester said he does not have a problem with the status quo. Matt said Debbie will provide a breakdown (tank maintenance vs. construction fund) and report back to the Board at a future Board meeting.

George Landon

- Commissioner Landon commented on an article submitted by Allie Arkin (WD 54) to the Highline Times regarding the alleged evils of fluoride in drinking water. Matt said he will be meeting with public relations staff of SPU next Monday to discuss fluoride in drinking water.



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There being no further business of the District, Commissioner Guite adjourned the meeting at 10:11 AM.

BOARD OF COMMISSIONERS




Gerald R. Guite, President



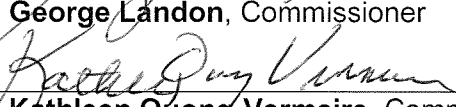
Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner