



Highline Water District
Minutes
 February 7, 2007

COMMISSIONERS PRESENT

Gerald R. Guite
 Vince Koester
 George Landon
 Kathleen Quong-Vermeire
 Daniel Johnson

CONSULTANT(S) PRESENT

STAFF PRESENT

Matt Everett, General Manager
 Thomas Keown, Engineering/Operations Manager
 Debra Prior, Administrative Manager
 Mary Fossos, Project Coordinator, CIPs
 Polly Daigle, Project Coordinator, DEs

ATTORNEY(S) PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Koester moved to approve the Agenda. Commissioner Landon seconded and the motion carried unanimously.

3. CONSENT AGENDA (MINUTES / VOUCHERS)

(Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

MINUTES January 17, 2007 Regular Meeting
 January 23, 2007 Workshop

VOUCHERS		ELECTRONIC TRANSFER	
Maintenance	\$ 4,157.26	Payroll Tax	\$ 24,954.00
Maintenance	\$ 134,390.96	Payroll Tax	\$ 23,406.63
Construction	\$ 354,059.94	Direct Deposit	\$ 60,518.05
		Direct Deposit	\$ 60,239.27
		Dept. of Retirement	\$ 7,116.85
		Dept. of Retirement	\$ 7,479.55
		Dept. of Retirement Deferred Compensation	\$ 3,429.00
		Dept. of Retirement Deferred Compensation	\$ 3,163.00
		Dept. of Labor & Industries	\$ 7,405.73
		Dept. of Revenue B & O Tax	\$ 40,748.06

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 07-2-7A accepting developer extension (Gray Hill) as complete. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Johnson and carried unanimously.



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4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 07-2-7B accepting developer extension (Samoan Christian Fellowship) as complete. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.

5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 2-7-07:

- Matt and Commissioner Quong-Vermeire attended the Emergency Management Committee meeting yesterday (2/6/07) at WASWD. Matt was elected the Chair Person. The WASWD Association offered to prepare emergency kits and sell to interested water and sewer districts. The majority of the Board did not want WASWD to move forward with this endeavor.
- Matt distributed to the Board a proposal from KCWD No. 54 to purchase 720,000 gallons of storage (3,000 gpm/4 hours) from Highline. The other option would be for WD No. 54 to build a storage facility. After discussion, Matt asked for Board approval to write WD No. 54 a letter requesting a \$10,000 deposit for HWD to research the feasibility and value to Highline. Upon duly made motion, the Board approved unanimously.
- Matt informed the Board that the District was presented with the AWWA 2005 Safety Award (no time lost for injuries).
- Matt distributed to the Board a Limited Restricted Appraisal report completed by Austin Appraisal, for the District's property located at 17641 Ambaum Blvd. S., Burien, WA. The appraised market value was \$165,000. After discussion, Matt asked for approval to bring a resolution to the Board to surplus the property. Upon duly made motion, the Board approved unanimously to surplus the property.

KATHLEEN QUONG-VERMEIRE

- Commissioner Quong-Vermeire asked for the status on the thin clients and smart board for use at the Board meetings. Debbie said she would check with Lighthouse Consulting and report back to the Board.

DEBBIE PRIOR

- Debbie informed the Board that the cost for two Cable TV connections would be \$68.00 per month (not including installation). The Board asked Matt and Debbie to research the cost for satellite TV and antenna and report back to the Board.



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

TOM KEOWN

- Tom informed the Board that the Port of Seattle is currently drilling a mitigation well in an attempt to recharge the Des Moines Creek. The Port's plan is to divide their existing water right to suit their needs for mitigation efforts related to both the Des Moines and Walker creeks. The Port did receive approval from the Department of Ecology for this work.

Project 06-4 Security Upgrades, Phase 3 – Tom said the District is researching adding more security to the Tye Well site upon completion of the other sites for this project using budgeted mitigation funds.

VINCE KOESTER

- Commissioner requested 2007 calendars for the Board.
- Commissioner Koester said he will prepare breakfast at 8:15 AM before the 9:00 AM Board Workshop on February 27, 2007.

There being no further business of the District, Commissioner Guite adjourned the meeting at 9:50 AM.


BOARD OF COMMISSIONERS




Gerald R. Guite, President



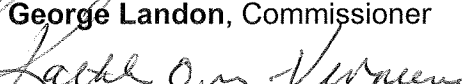
Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner