

**Highline Water District  
Minutes  
March 21, 2007**

<p><b>COMMISSIONERS PRESENT</b>          Gerald R. Guite          Vince-Koester (absent due to illness)          George Landon          Kathleen Quong-Vermeire (arrived @ 4:11 pm)          Daniel Johnson</p> <p><b>CONSULTANT(S) PRESENT</b>          Patrick Gilman, Clearwire US LLC</p>	<p style="text-align: right;"><b>STAFF PRESENT</b>          Matt Everett, General Manager          Thomas Keown, Engineering/Operations Manager          Debra Prior, Administrative Manager          Mary Fossos, Project Coordinator, CIPs          Polly Daigle, Project Coordinator, DEs</p> <p style="text-align: right;"><b>ATTORNEY(S) PRESENT</b>          John Milne</p>
<b>Note: Strikeouts indicate absence</b>	

**1. CALL TO ORDER**

Commissioner Guite called the meeting to order at 4:00 PM.

**2. APPROVE AGENDA**

Commissioner Landon's motion to approve the agenda was seconded by Commissioner Johnson and carried unanimously.

**3. CONSENT AGENDA**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES: March 7, 2007 Regular Meeting

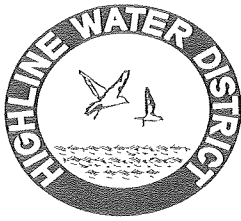
VOUCHERS		ELECTRONIC TRANSFER	
Maintenance	\$ 381,103.96	Payroll Tax	\$ 22,282.30
Construction	\$ 335,752.32	Direct Deposit	\$ 59,483.89
Maintenance-Payroll	\$ 258.17	Dept. of Retirement	\$ 7,143.06
		HRA-VEBA	\$ 375.00
		Dept. of Retirement Deferred Comp.	\$ 2,763.50

Commissioner Landon's motion to approve the consent agenda was seconded by Commissioner Johnson and carried unanimously.

**3A PUBLIC HEARING – COMMUNICATIONS SITE LEASE  
(Bow Lake Tank Site) Clearwire US, LLC**

Commissioner Guite opened the public hearing at 4:10 pm to receive comments on the District's proposal to lease antenna space to Clearwire US LLC, a Nevada Limited Liability Company, at the Bow Lake Tank site (Site (4225 S 176<sup>th</sup> St, Seatac, WA 98188) which includes an unmanned telecommunication facility with (4) new Clearwire panel antennas, (1) GPS antenna & (4) new microwave antennas mounted to existing 94'-0" high water tank and a Clearwire equipment cabinet installed in a new equipment shed within proposed 14'-0" x 10'-0" lease area.

Patrick Gilman, representative from Clearwire US, LLC, provided information and answered questions regarding the proposed site lease.



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<b>3A</b>	<b>PUBLIC HEARING – COMMUNICATIONS SITE LEASE        (Bow Lake Tank Site) Clearwire US, LLC</b>
	The District received no comments from the public and the Board closed the public hearing at 4:14 p.m. and resumed the public meeting.

<b>4.</b>	<b>RESOLUTIONS/MOTIONS</b>
	Resolution 07-3-21A authorizing Communications Site Lease Agreement for real property at the Bow Lake Tank Site with Clearwire US LLC, a Nevada Limited Liability Company. After discussion, Commissioner Landon’s motion to approve was seconded by Commissioner Johnson and carried unanimously.
	Resolution 07-3-21B accepting as complete maintenance contract #06-50-07 for miscellaneous asphalt and concrete work (AA Asphalt, Inc.). After discussion, Commissioner Landon’s motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.

**5. PUBLIC INPUT**

Kathleen Keene, Commissioner with KCWD 20 and Rikki Marohl, Market Manager for the Des Moines Waterfront Farmers Market made a request of Highline Water District to insert flyers into their customer billings to promote the market. Matt said he would contact John Milne for his legal opinion. Commissioner Guite told Ms. Keene and Ms. Marohl that the Board would discuss this at the 3/27/07 workshop.

**6. STAFF / COMMISSIONERS / ATTORNEY INPUT**

MATT EVERETT

*Matt reviewed the following items from the Manager’s Report of 3/21/07:*

- Matt informed the Board that Patrice Thorell with the City of Des Moines Parks Department, requested a one-year extension of the maintenance contract with Highline for the Water Tower Park in Des Moines. The Board unanimously agreed to discuss this matter further at the 3/27/07 workshop.
- Matt asked the Board if they were interested in purchasing the WASWD Emergency Kits for the family members of District personnel. The Board unanimously agreed to discuss this matter further at the 3/27/07 workshop.
- Matt informed the Board that KCWD No. 54 submitted a \$10,000 deposit for the District’s consultant (BHC) to research the feasibility of Highline providing water storage to them.

TOM KEOWN


- Tom gave the Board an update on the easement acquisitions for Project 06-2 Hidden Valley Water Main Replacement. The District has reached agreements for permanent easements with the following homeowners: Lute, Harris, Oaks and Smout.




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There being no further business of the District, Commissioner Guite adjourned the meeting at 4:38 PM.


**BOARD OF COMMISSIONERS**

  
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Gerald R. Guite, President

  
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Vince Koester, Secretary

  
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Daniel Johnson, Commissioner

  
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George Landon, Commissioner

  
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Kathleen Quong-Vermeire, Commissioner