



**Highline Water District
Minutes
April 18, 2007**

<p>COMMISSIONERS PRESENT Gerald R. Guite Vince Koester George Landon Kathleen Quong-Vermeire Daniel Johnson</p> <p>CONSULTANT(S) PRESENT</p>	<p style="text-align: right;">STAFF PRESENT Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs Polly Daigle, Project Coordinator, DES</p> <p style="text-align: right;">ATTORNEY(S) PRESENT John Milne</p>
<p>Note: Strikeouts indicate absence</p>	

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 4:00 PM.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the agenda was seconded by Commissioner Johnson and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES: April 4, 2007 Regular Meeting

VOUCHERS		ELECTRONIC TRANSFER	
Maintenance	\$ 7,151.09	Payroll Tax	\$ 22,219.23
Maintenance	\$ 358,799.25	Direct Deposit	\$ 57,002.70
Construction	\$ 9,843.70	Dept. of Retirement	\$ 7,130.88
Maintenance-Payroll	\$ 258.17	Dept. of Retirement – Deferred Comp	\$ 2,763.50
		HRA-VEBA	\$ 1,507.11

Commissioner Landon's motion to approve the consent agenda was seconded by Commissioner Guite and carried unanimously.

4. RESOLUTIONS/MOTIONS

- Resolution 07-4-18A amending the Interlocal Agreement with the City of Des Moines for the maintenance of the Water Tower Park on the North Hill of Des Moines. After discussion, Commissioner Johnson's motion to approve was seconded by Commissioner Koester and carried unanimously.
- Resolution 07-4-18B canceling amendment to comprehensive plan and authorizing deposit refund for developer extension (Oh Casino). After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Johnson and carried unanimously.
- Resolution 07-4-18C amending the Comprehensive Plan to allow extension of the Water District system (Fred Meyer-Redondo). After discussion, Commissioner Quong-Vermeire's motion to approve was seconded by Commissioner Koester and carried unanimously.



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4.	RESOLUTIONS/MOTIONS
•	Resolution 07-4-18D accepting developer extension as complete (Madrona Elementary School). After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.
•	Resolution 07-4-18E accepting developer extension as complete (Manhattan/Woodside Elementary School). After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.
•	Resolution 07-4-18F accepting developer extension as complete (Woodside Hydrant Run). After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.
•	Commissioner Koester's motion authorizing payment to Charles W. and Georgia W. Harris for a Temporary Construction Easement for Project 06-2 Hidden Valley Water Main Replacement, was seconded by Commissioner Johnson and carried unanimously.

5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 4/18/07:

- Due to conferences, Commissioners' Koester and Quong-Vermeire will not attend the April 24, 2007 Workshop and Commissioners' Guite and Quong-Vermeire will not attend the May 2, 2007 Regular Board Meeting. The remaining Commissioners agreed to hold those meetings as scheduled.
- Matt said he would remind Commissioners' Guite and Koester of the meeting with the City of Des Moines at 3:30 p.m. on April 30, 2007. The meeting will be held at the Des Moines City Hall.
- Matt briefly went over the draft right-of-entry agreement (Angle Lake Well site) with WSDOT. The Commissioners agreed to charge WSDOT for legal and administration fees and asked Matt to bring this matter to the Board Workshop Meeting on 4/24/07.
- Matt informed the Board the PWTF will remain the same as in the past for at least one more year. Matt said the District will apply for construction loans for Project(s) 07-1 490 Zone Transmission and 07-2 McMicken Heights Production Well. The deadline to submit the application is May 7, 2007.

GEORGE LANDON

- Commissioner Landon said the Pump Station No. 5 (S. 216th St.) site needs to be cleaned up, i.e. weeds, grass, shrubs, etc.

TOM KEOWN

- Project 06-4 Security Upgrades, Phase 3 – JCI and Allied Electric are working on the microwave fence system at the District's headquarters. Tom asked JCI to submit a proposal for security at the Tyee site.



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

- Emergency Preparedness:
District staff purchased emergency rations which will feed approximately 20 people for five days. The District has three (3) first-aid kits at the headquarters and all the District's vehicles are equipped with first-aid kits.

DEBBIE PRIOR

- Debbie distributed travel advance forms to the Commissioners.
- 2006 December Severe Storm – Debbie is working with FEMA for reimbursement for the costs of damages the District's facilities sustained. Currently, the District has submitted a \$65,000 claim of which the District could potentially receive 75% of that amount. There is a possibility that the State would add 12.5% of the \$65,000. Debbie will keep the Board updated on the status.

There being no further business of the District, Commissioner Guite adjourned the meeting at 4:44 PM.


BOARD OF COMMISSIONERS



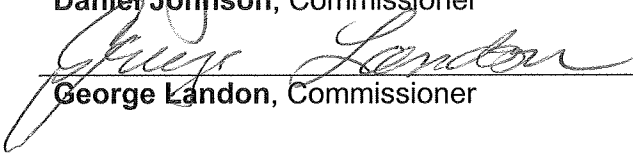
Gerald R. Guite, President



Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner