



# Highline Water District Minutes May 16, 2007

<p><b>COMMISSIONERS PRESENT</b></p> <p>Gerald R. Guite Vince Koester George Landon Kathleen Quong-Vermeire Daniel Johnson</p> <p><b>CONSULTANT(S) PRESENT</b></p>	<p style="text-align: right;"><b>STAFF PRESENT</b></p> <p style="text-align: right;">Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager <del>Debra Prior, Administrative Manager</del> Mary Fossos, Project Coordinator, CIPs <del>Polly Daigle, Project Coordinator, DEs</del></p> <p style="text-align: right;"><b>ATTORNEY(S) PRESENT</b></p> <p style="text-align: right;">John Milne</p>
<p><b>Note: Strikeouts indicate absence</b></p>	

**1. CALL TO ORDER**

Commissioner Guite called the meeting to order at 4:00 PM.

**2. APPROVE AGENDA**

Commissioner Landon's motion to approve the agenda was seconded by Commissioner Johnson and carried unanimously.

**3. CONSENT AGENDA**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES: May 2, 2007 Regular Meeting

VOUCHERS		ELECTRONIC TRANSFER	
Maintenance	\$ 354,077.18	Payroll Tax	\$ 22,500.56
Construction	\$ 57,159.55	Direct Deposit	\$ 58,487.23
Maintenance-Payroll	\$ 504.22	Dept. of Retirement	\$ 7,161.15
		Dept. of Retirement – Deferred Comp	\$ 2,788.50
		HRA-VEBA	\$ 1,507.11

Commissioner Koester's motion to approve the consent agenda was seconded by Commissioner Quong-Vermeire and carried unanimously.

**4. RESOLUTIONS/MOTIONS**

- Resolution 07-5-16A awarding construction contract to Charon Drilling, Inc. for Project 07-2 McMicken Heights Production Well. After discussion, Commissioner Johnson's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.
- Resolution 07-5-16B to accept as complete developer extension (Camden Woods). After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Johnson and carried unanimously.
- Resolution 07-5-16C awarding Landscape Maintenance Contract #07-50-09 to Barry Landscape & Maintenance, Inc. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Johnson and carried unanimously.
- Resolution 07-5-16D authorizing Contract Revision No. 1 for Project 06-4 Security Upgrades, Phase 3



Highline Water District  
Minutes  
May 16, 2007

<b>4. RESOLUTIONS/MOTIONS</b>
(Johnson Controls, Inc.). After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Landon and carried unanimously.

**5. PUBLIC INPUT**

No members of the public attended the meeting.

**6. STAFF / COMMISSIONERS / ATTORNEY INPUT**

MATT EVERETT

*Matt reviewed the following items from the Manager's Report of 5/16/07:*

- Larson vs. HWD – Matt informed the Board that the Court of Appeals dismissed the lawsuit against the District.
- Ambaum Springs Surplus Property - Matt informed the Board of the legal notice to sell the property was published in the Highline Times and the Seattle Daily Journal of Commerce on May 2, 2007 and May 9, 2007. Commissioner Guite recommended contacting the adjacent property owners.
- Matt and Tom met with Port of Seattle (POS) representatives regarding property owned by the POS northwest of S. 160<sup>th</sup> St. & PHS. The POS representatives stated that they planned to serve water to the property. Matt will write the POS a letter advising that the property is located within the District's service area, the District has many existing water lines in place which are adjacent to and across the property and that the District intended to serve the property.
- Matt informed the Board that a customer has requested documents relating to the Weaver Water Main Extension. The private road is failing and to-date, the District hired a leak detection service to perform two leak detection tests and Midway Sewer District to video inspect interior of line with a closed circuit television camera. The existing line serving three customers has been cut and capped and replaced with a 2" temporary service line above ground. No leaks or defects were found in the District's main. The customer had requested that the main be pressure tested. However, Matt had informed the customer that the District would not pressure test the main because the test was unnecessary and could damage the main itself. He also informed the customer that she was welcome to attend and that she was welcome to attend a future Board meeting to speak to the Commissioners about the matter.

VINCE KOESTER

- Vince asked staff and the other Commissioners for feedback on the Kennewick Convention Center.

DAN JOHNSON

- Dan asked how the District's Tapping Team did at the AWWA-PNWS tapping competition in Kennewick. Matt said the team had reduced their previous best time by 15 seconds and placed fourth overall and second in Washington State.




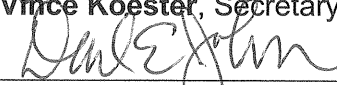
Highline Water District  
Minutes  
May 16, 2007

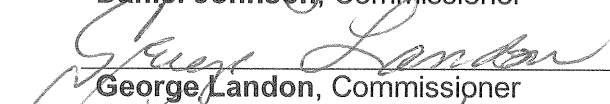
There being no further business of the District, Commissioner Guite adjourned the meeting at 5:01 PM.


**BOARD OF COMMISSIONERS**

  
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**Gerald R. Guite, President**

  
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**Vince Koester, Secretary**

  
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**Daniel Johnson, Commissioner**

  
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**George Landon, Commissioner**

  
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**Kathleen Quong-Vermeire, Commissioner**