



Highline Water District
Workshop Minutes
May 22, 2007

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| <u>COMMISSIONERS PRESENT</u> Gerald R. Guite Vince Koester George Landon Kathleen Quong-Vermeire Daniel Johnson | <u>STAFF PRESENT</u> Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Administrative Assistant |
| <u>CONSULTANT PRESENT</u> | <u>ATTORNEY PRESENT</u> John Milne |

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Quong-Vermeire moved to approve the Agenda. Commissioner Johnson seconded and the motion carried unanimously.

3. WATER EASEMENTS DISCUSSION

After discussion, Commissioner Johnson suggested a pro-active article be placed on the District's website requesting homeowners contact the District prior to potential construction or landscaping in an easement area.

4. RATE STUDY PROPOSAL

Matt distributed a copy of the proposal from FCS Group for a Water Utility Rate Study. Matt asked the Commissioners to review the proposal. A resolution to award the consultant contract to FCS Group will go before the Board at the June 6, 2007 meeting.

5. S. 175TH STREET PAVING

Matt informed the Board that the City of Seatac is now requiring a complete overlay in lieu of a patch. A resolution to authorize a contract revision will go before the Board at the June 6, 2007 meeting.

6. HWD TAPPING TEAM – UNION DONATION

After discussion, Matt will revise the District's Tapping Team policy to allow the team to attend other events. The Board members were in agreement not to accept donations from the Union.

7. OTHER

Matt informed the Board that the District received a Leak Adjustment Request from a customer for a toilet leak. Matt said the District's policy covers for service lines only (a one-time credit). The Board said no to this leak adjustment.



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There being no further business of the District, Commissioner Guite adjourned the meeting at 10:00 AM.

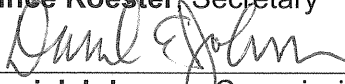
BOARD OF COMMISSIONERS



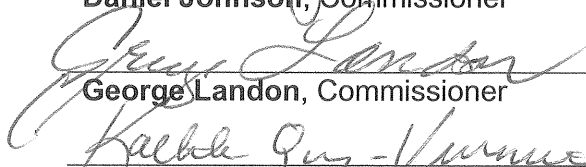
Gerald R. Guite, President



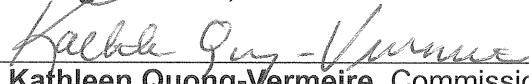
Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner