

**Highline Water District
Minutes
June 20, 2007**

<p>COMMISSIONERS PRESENT</p> <p>Gerald R. Guite Vince Koester George Landon Kathleen Quong-Vermeire Daniel Johnson</p> <p>CONSULTANT(S) PRESENT</p>	<p style="text-align: right;">STAFF PRESENT</p> <p style="text-align: right;">Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs Polly Daigle, Project Coordinator, DEs</p> <p style="text-align: right;">ATTORNEY(S) PRESENT</p> <p style="text-align: right;">John Milne</p>
<p>Note: Strikeouts indicate absence</p>	

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 4:00 PM.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the agenda was seconded by Commissioner Johnson and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES:	June 20, 2007 Regular Meeting June 26, 2007 Workshop Meeting
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VOUCHERS		ELECTRONIC TRANSFER	
Maintenance	\$ 6,051.01	Payroll Tax	\$ 22,836.89
Maintenance	\$ 1,950,566.99	Payroll Tax	\$ 22,882.96
Construction	\$ 48,599.02	Direct Deposit	\$ 58,086.88
Maintenance-Payroll	\$ 1,007.04	Direct Deposit	\$ 59,366.36
		Dept. of Retirement	\$ 7,284.80
		Dept. of Retirement	\$ 7,375.35
		Dept. of Retirement – Deferred Comp	\$ 2,788.50
		Dept. of Retirement – Deferred Comp	\$ 2,788.50
		HRA-VEBA	\$ 2,330.46
		HRA-VEBA	\$ 375.00
		Dept. of Revenue-B & O Tax	\$ 47,284.97

Commissioner Landon's motion to approve was seconded by Commissioner Koester and carried unanimously.

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

- Resolution 07-6-20A authorizing the General Manager to surplus vehicles and equipment. After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Johnson and carried unanimously.



4.	RESOLUTIONS / MOTIONS / MINUTE ENTRIES
•	Resolution 07-6-20B awarding construction contract #07-70-11 to Kar-Vel Construction, Inc., for Project 06-2 Hidden Valley Water Main Replacement. After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.
•	Resolution 07-6-20C authorizing amendments to the Highline Water District Code (HWDC) and the Personnel Manual. After discussion, Commissioner Landon's motion to approve as amended to extract from the resolution, Chapter 5.05 Debit and Credit Card Payments/Section 5.05.015, was seconded by Commissioner Koester and carried unanimously.
•	<p>Resolution 07-6-20D establishing a policy for the payment of compensation to District Commissioners who serve on two or more special purpose districts.</p> <p>The District Board of Commissioners previously adopted resolutions establishing policies for the payment of compensation to District commissioners pursuant to Chapter 57.12 RCW, including the policy that District commissioners be compensated at the maximum rate of compensation as established for water-sewer special purpose districts by State law.</p> <p>ESHB 1368, codified as Chapter 469 Laws of 2007, was recently enacted by the State Legislature and shall become effective on July 22, 2007; and Section 5 of ESHB 1368 provides that a person holding office as commissioner for two or more special purpose districts shall receive only that per diem compensation authorized for one of his or her commissioner positions as compensation for attending an official meeting or conducting official services or duties while representing more than one of his or her districts unless all boards of the affected commissions approve by resolution the commissioner being compensated by both districts</p> <p>A District commissioner holding office as a commissioner at another special purpose district who attends an official meeting or conducts official services or duties (collectively "Activities") while representing both the District and another special purpose district at such Activities may receive District compensation regardless of whether the District commissioner is also receiving compensation from another special purpose district to attend or undertake such Activities.</p> <p>This resolution and the policy set forth herein shall be effective July 22, 2007, and shall modify and amend all District resolutions, policies and procedures to be consistent with the policy set forth herein.</p> <p>After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Landon and carried with a 3 to 2 vote. Commissioners' Guite and Quong-Vermeire voted no.</p>
•	A motion was made, seconded and carried to reschedule the July 4, 2007 board meeting to July 3, 2007 at 9:00 a.m.



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5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of June 20, 2007:

- Matt informed the Board that the June 26, 2007 Workshop agenda would include a presentation on several options for improving the acoustics in the Board room and training on the 'thin client' computers provided to the Commissioners for use at the Board meetings.
- Matt distributed the District's draft Summer newsletter to the Commissioners and asked them for feedback.
- Matt informed the Board of a main break that occurred at 20235 2nd Ave S. Matt said staff is working with the customer and WGEP.

7. EXECUTIVE SESSION

PORT OF SEATTLE SERVICE AREA DISPUTE (POTENTIAL LITIGATION)

At 5:04 p.m., President Guite called an Executive Session to discuss litigation issues per RCW 42.30.110(1). The District's attorney, John Milne, estimated an adjournment of approximately fifteen (15) minutes. At 5:19 p.m., the Board reconvened to the public portion of the meeting.

There being no further business of the District, Commissioner Guite adjourned the meeting at 5:20 PM.

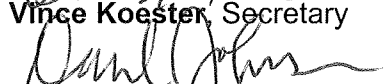
BOARD OF COMMISSIONERS



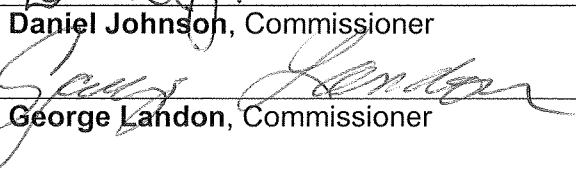
Gerald R. Guite, President



Vince Koester, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner