



Highline Water District
Minutes
 July 3, 2007

COMMISSIONERS PRESENT Gerald R. Guite Vince Koester George Landon Kathleen Quong-Vermeire Daniel Johnson CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs Polly Daigle, Project Coordinator, DEs ATTORNEY(S) PRESENT John Milne
Note: Strikeouts indicate absence	

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 9:00 AM.

2. APPROVE AGENDA

Commissioner Koester's motion to approve the agenda was seconded by Commissioner Johnson and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES:	June 20, 2007 Regular Meeting June 26, 2007 Workshop Meeting		
VOUCHERS	ELECTRONIC TRANSFER		
Maintenance	\$	93,276.33	Payroll Tax
Construction	\$	193,451.53	Direct Deposit
Maintenance-Payroll	\$	515.07	Dept. of Retirement
	\$		Dept. of Retirement – Deferred Comp
			HRA-VEBA
			\$ 2,330.46

Commissioner Johnson's motion to approve was seconded by Commissioner Koester and carried unanimously.

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 07-7-3A accepting as complete, Project 05-2 Misc. Water Main Replacements (AA Excavating, Inc.). After discussion, Commissioner Koester's motion to approve was seconded by Commissioner Landon and carried unanimously.

5. PUBLIC INPUT

No members of the public attended the meeting.



6. **STAFF / COMMISSIONERS / ATTORNEY INPUT**

MATT EVERETT

Matt reviewed the following items from the Manager's Report of July 3, 2007:

- Matt informed the Board that the District did not receive any bids for the Ambaum Springs Surplus property.
- Matt informed the Board that SPU is hosting (July 30, 2007) an all-day training session of ICS-100 and NIMS-700 classes. The classes were developed for the Water and Wastewater section of the EPA.
- Matt distributed a copy of the letter he sent to Michael Smith with the Port of Seattle which states the District's position regarding water service area. Mr. Smith left a message for Matt requesting the name of the District's attorney (John Milne) in order for John to discuss this issue with the Port's legal counsel.
- Matt informed the Board that the District sent a letter to Canfield & Associates requesting another insurance quote.
- Matt distributed to the Board a copy of the WGEP's amendments to the current contract. After discussion, Commissioner Landon's motion to accept the amendments on behalf of the District, was seconded by Commissioner Koester and carried unanimously.
- Matt distributed to the Board information on the WGEP Board of Directors Elections for Position(s) 1, 3 and 4. All candidates were running unopposed. After discussion, Commissioner Koester's motion for the General Manager to vote for all three incumbents on behalf of the District, was seconded by Commissioner Landon and carried unanimously.
- Matt mentioned that the District participated in the City of Seatac International Days on June 22-24, 2007. Matt thanked employees' Polly Daigle, Jeff Laizure and John Spindler for working the booth.

There being no further business of the District, Commissioner Guite adjourned the meeting at 9:33 AM.


BOARD OF COMMISSIONERS



Gerald R. Guite, President

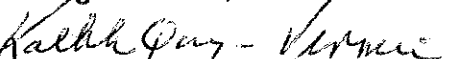


Vince Koester, Secretary



Daniel Johnson, Commissioner

George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner