

Highline Water District
Minutes
 August 15, 2007

COMMISSIONERS PRESENT Gerald R. Guite Vince Koester George Landon Kathleen Quong-Vermeire Daniel Johnson CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs Polly Daigle, Project Coordinator, DEs ATTORNEY(S) PRESENT John Milne
Note: Strikeouts indicate absence	

1. CALL TO ORDER

Commissioner Guite called the meeting to order at 4:00 PM.

2. APPROVE AGENDA

Commissioner Quong-Vermeire's motion to approve the agenda was seconded by Commissioner Johnson and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES: August 1, 2007 Regular Meeting

VOUCHERS		ELECTRONIC TRANSFER	
Maintenance	\$ 529,711.57	Payroll Tax	\$ 23,149.06
Construction	\$ 81,898.96	Direct Deposit	\$ 60,435.02
Maintenance-Payroll	\$ 212.20	Dept. of Retirement	\$ 8,175.62
		Dept. of Retirement – Deferred Comp.	\$ 2,738.50
		HRA VEBA	\$ 2,330.46

Commissioner Landon's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 07-8-15A amending the Comprehensive Plan to allow extension of the Water District system (Josephine Parc, LLC). After discussion, Commissioner Johnson's motion to approve was seconded by Commissioner Quong-Vermeire and carried unanimously.

5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of August 15, 2007:



Highline Water District
Minutes
August 15, 2007

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

- Salt Air Hills: Matt included in his manager's report a map of the District's water main (approximately 10,500 LF) located in the area where Midway Sewer District will be replacing sewer main. Staff will report back to the Board on the status of this potential joint project with Midway Sewer District.
- Matt invited the Commissioner's to the District's annual picnic that will be held tomorrow (8/16/07) at the Des Moines Field House. The District challenged PACE Engineers to a softball game. The festivities begin at 5:00 PM.
- Matt will be on vacation next week (8/20/07 – 8/24/07).

DEBBIE PRIOR

- Debbie informed the Board that the Washington State Auditor will begin the District's audit in late September.
- Debbie will schedule more training with Lighthouse Consulting for SynchronEyes and the Smart Board. Debbie will report back to the Board.
- Debbie will be on vacation this Friday and the following week 8/20/07 – 8/24/07.

TOM KEOWN

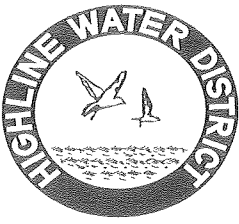
- Tom informed the Board that a candidate has been selected for the Operations Lead position. The District will request a background check and contact references. Tom said the new employee will start work by October.
- Tom stated that Phil Beverly (PACE Engineers, Inc.) inspected the media (greensand and anthracite) used at the Des Moines Treatment Plant in vessels 4, 5 and 6 and determined that the media is no longer viable and needs to be replaced. District staff will request proposals. The estimated cost is \$45,000.

7. EXECUTIVE SESSION

PORT OF SEATTLE SERVICE AREA DISPUTE (POTENTIAL LITIGATION)

The General Manager and the Attorney requested an executive session to discuss a matter involving the Port of Seattle and the Port's position that it would provide water service to a property it owned within the District's service boundary which could potentially involve the District in litigation if the District was opposed to the Port's position. Following discussion, Commissioner Landon so moved to convene an executive session on that basis to discuss the matter. Commissioner Koester seconded the motion which was carried unanimously.

Before convening the executive session at 4:35 p.m., Commissioner Guite advised that the executive session would be concluded at approximately 4:50 p.m. All Commissioners, the General Manager, the Engineering/Operations Manager and the Attorney then attended the executive session. At 4:50 p.m., the executive session was concluded and the open public meeting was reconvened.



7. EXECUTIVE SESSION

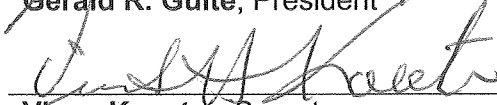
PORT OF SEATTLE SERVICE AREA DISPUTE (POTENTIAL LITIGATION)

Following discussion, Commissioner Koester made the motion to authorize and direct the General Manager and the Attorney to negotiate the transfer of the water lines and water service on the Port property to the Port by written agreement conditioned on the District keeping ownership of the 8-inch District line in and along S. 160th Street, obtaining a reservation of rights/non-waiver agreement with the Port regarding future service area issues and other terms and conditions as the General Manager and attorney feel are appropriate. Commissioner Landon seconded the motion which was carried unanimously. The General Manager and the Attorney will keep the Board further advised.

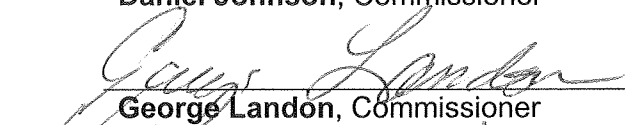
There being no further business of the District, Commissioner Guite adjourned the meeting at 4:55 PM.

BOARD OF COMMISSIONERS


Gerald R. Guite, President


Vince Koester, Secretary

Daniel Johnson, Commissioner


George Landon, Commissioner


Kathleen Quong-Vermeire, Commissioner