



**Highline Water District
Special Meeting Minutes
January 29, 2008**

COMMISSIONERS PRESENT

Gerald R. Guite
Vince Koester
George Landon
Kathleen Quong-Vermeire
Daniel Johnson

CONSULTANT PRESENT

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Engineering/Operations Manager
Debra Prior, Administrative Manager
Mary Fossos, Administrative Assistant

ATTORNEY PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Koester called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Landon moved to approve the Agenda. Commissioner Guite seconded and the motion carried unanimously.

3. DISCUSSION ON PROPOSED WATER SERVICE AREA AGREEMENT WITH THE PORT OF SEATTLE AND RELATED ISSUES

Matt asked the Board to review the proposed water service agreement with the Port of Seattle. John Milne, HWD Attorney, informed the Board that a Memorandum of Understanding (MOU) is not binding and recommended an Interlocal Agreement with the Port of Seattle per Chapter 39.4 – Interlocal Cooperation Act and Chapter 39.33 Interlocal Governmental Disposition of Property Act. Mr. Milne stated that he included in the proposed agreement the following six (6) water service issues from the draft MOU, that both parties jointly agree to in principle:

**DRAFT
Memorandum of Understanding
Water Service Issues**

Highline Water District (Highline) and the Port of Seattle (Port) jointly agree in principle as follows:

1. The Port will provide water service to the Consolidated Rental Car Facility, namely the proposed development located on contiguous Port property north of South 160th Street and West of Pacific Highway South. Highline will amend its water service boundaries in its 2008 Water Supply Comprehensive Plan to indicate that the Consolidated Rental Car Facility property(ies) are not within the Highline service area.

2. Subject to reaching a mutually acceptable legal agreement, the Port agrees to transfer ownership and provide an easement of approximately 800 feet of 8-inch ductile iron water pipe located parallel to and just north of South 160th Street for due consideration of one dollar (\$1.00) from Highline.

3. Highline Water District (Highline) will continue to provide water service to the Taxi Holding Lot(s) located south of South 160th Street, as well as any future Port parcel along the South side of South 160 Street, from the existing 8-inch ductile iron water pipe.



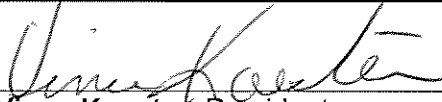
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4. Future water service for proposed development activities on Port properties located south of South 188th Street and near 28111 Avenue South will be provided by Highline.
5. The Port and Highline will establish coordinated boundaries for water service which will be included in their respective 2008 updates to their Comprehensive Water Supply Plans. Areas that are currently served by Highline will continue to be served by Highline. Facilities currently served by Port water service will continue to be served by the Port.
6. The Port and Highline will meet at least annually to discuss topics of mutual interest. The intention of these meetings is to avoid misunderstandings and surprises to either party and to facilitate a spirit of mutual cooperation between the two parties. If, for unforeseen reasons in the future, an adjustment to water service boundaries of our respective service areas appears to be beneficial, we shall adjust those boundaries, if mutually agreed upon by both parties. It is recognized that these understandings may be subject to approval(s) by the Board of Commissioners of Highline and the Port Commission.

After discussion, the Board of Commissioners were unanimous in their decision for Matt and John Milne to testify on behalf of HB 3031, on Friday, February 1, 2008 at the public hearing in the House Committee on Local Government.

There being no further business of the District, Commissioner Koester adjourned the meeting at 4:45 PM.

BOARD OF COMMISSIONERS



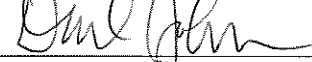
Vince Koester, President



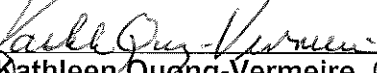
George Landon, Secretary



Gerald R. Guite, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner