



Highline Water District Minutes November 5, 2008

COMMISSIONERS PRESENT

Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire Vacation

CONSULTANT(S) PRESENT

STAFF PRESENT

Matt Everett, General Manager
Thomas Keown, Engr./Ops. Manager
Conference Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

ATTORNEY(S) PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Johnson's motion to approve the Agenda as presented was seconded by Commissioner Landon and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: October 15, 2008 Regular Meeting					
October 28, 2008 Workshop Meeting					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	11/10/08	010912	- 010982	\$ 506,476.97
Construction	09-075-3030	11/10/08	901024	- 901026	\$ 97,671.60
Maintenance-Payroll	09-075-0010	11/07/08	302556		\$ 287.79
Fund Name	Fund No.	Period Ending	EFT Transfer Date		AMOUNT
Payroll Tax	09-075-0010	10/17/08	10/29/08		\$ 22,247.02
Direct Deposit	09-075-0010	10/17/08	10/24/08		\$ 59,620.67
Dept of Retirement – Deferred Comp	09-075-0010	10/17/08	10/24/08		\$ 2,938.00
HRA VEBA	09-075-0010	10/17/08	10/24/08		\$ 2,501.50
Dept of Revenue – B&O Taxes	09-075-0010	09/30/08	10/28/08		\$ 68,881.72
Dept of Retirement	09-075-0010	10/17/08	11/14/08		\$ 11,155.75
Dept of Retirement	09-075-0010	10/03/08	11/14/08		\$ 11,684.16
WA State Dept of Labor & Industries	09-075-0010	09/30/08	10/31/08		\$ 8,685.35

Commissioner Landon's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite and carried unanimously.

4. RESOLUTIONS / MOTIONS

NO RESOLUTIONS



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5. PUBLIC INPUT

No members of the public present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 11/5/08:

- Project 07-2 McMicken Heights Groundwater Treatment Facility
Tom spoke with Kit Ledbetter with the City of Seatac regarding a potential land swap of 11,500 sq. ft. of property due to access issues at the park. Matt asked the District's attorney, John Milne, for a legal opinion. Currently waiting for a response from the City of Seatac's legal counsel.
- GFC/LFC 2009 Rate Increase – The District received a letter from David J. Litowitz, President of Landmark Homes, Inc. regarding Polly Daigle's 10/21/08 letter informing developers of the 2009 GFC and LFC rate increases. Mr. Litowitz asked if the increased rates could be postponed until the economy improves. Mr. Litowitz was informed that he could pay the fees now at the current rates. After discussion, the Board of Commissioners unanimously agreed that the rates will be increased 1/1/09 as adopted per Resolution 08-9-3A.
- Star Lake Water Cooperative – The District received a letter from Neil Helgeland regarding a service upgrade request to his property. Tom and Matt will meet with Mr. Helgeland at his property this Thursday (11/6/08) to discuss. Matt said he will inform Mr. Helgeland that the District will relocate one meter at no charge. Any other service improvements will be paid for by Mr. Helgeland. Also, Matt asked Mary to forward the cooperative agreement with HWD to John Milne for his legal opinion as to whether the agreement from 9/19/65 is still valid.
- Sound Transit vs. L & R Investment, et al., K.C. Cause #08-2-04157-3 KNT
This is a condemnation action. HWD was named in the lawsuit because the District has easements on the property in which no water mains were ever installed. John Milne, the District's legal counsel, is working on getting the District dropped from the lawsuit.

Commissioner Vince Koester

- WASWD Membership - Vince asked the General Manager to delay paying the 2009 dues until February 2009. Vince wants to see the direction of the WASWD Executive Board regarding the Executive Director position. After discussion, the Board unanimously agreed and authorized the General Manager to delay the payment.



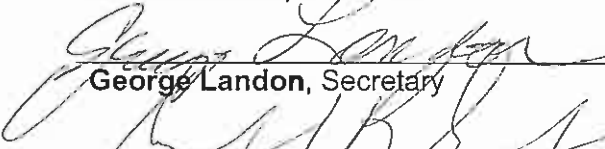
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There being no further business of the District, Commissioner Koester adjourned the meeting at 9:29 AM.

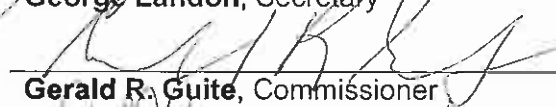
BOARD OF COMMISSIONERS



Vince Koester, President



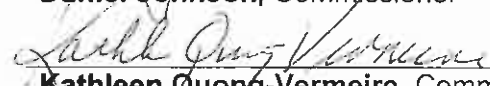
George Landon, Secretary



Gerald R. Guite, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner