



Highline Water District Minutes March 5, 2008

COMMISSIONERS PRESENT Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs ATTORNEY(S) PRESENT John Milne
Note: Strikeouts indicate absence	

1. CALL TO ORDER

Commissioner Koester called the meeting to order at 9:02 a.m.

2. APPROVE AGENDA

Commissioner Koester's motion to approve the Agenda was seconded by Commissioner Guite and carried unanimously.

3. CONSENT AGENDA (MINUTES / VOUCHERS)

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES: February 20, 2008 Regular Meeting
February 26, 2008 Workshop

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	03/12/08	10001 - 10061	\$ 115,681.32
Construction	09-075-3030	03/12/08	900959 - 900966	\$ 228,292.05

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	02/22/08	03/05/08	\$ 24,168.70
Direct Deposit	09-075-0010	02/22/08	02/29/08	\$ 64,238.40
Dept of Retirement	09-075-0010	02/22/08	03/14/08	\$ 8,766.86
Dept of Revenue – B & O Tax	09-075-0010	01/31/08	02/26/08	\$ 49,253.48

Commissioner Guite's motion to approve the Consent Agenda was seconded by Commissioner Landon and carried unanimously.

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 08-3-5A accepting Developer Extension as Complete (Bow Lake Elementary School). After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Guite and carried unanimously.

Resolution 08-3-5B accepting Developer Extension as Complete (Scalzo (ST Multi 1, LLC). After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Guite and carried unanimously.

Resolution 08-3-5C authorizing amendment to Comp Plan to allow extension to the water system (Rahul Commercial Development). After discussion, Commissioner Landon's motion to approve was seconded by Commissioner Guite and carried unanimously.



Highline Water District Minutes March 5, 2008

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 08-3-5D commending employee (Jerry Cella) for Fifteen Years of Service with the District. Commissioner Landon's motion to approve was seconded by Commissioner Guite and carried unanimously.

Resolution 08-3-5E Commend employee (Alan Metz) for Fifteen Years of Service with the District. Commissioner Landon's motion to approve was seconded by Commissioner Guite and carried unanimously.

Resolution 08-3-5F commending employee (Matt Everett) for Five Years of Service with the District. Commissioner Landon's motion to approve was seconded by Commissioner Guite and carried unanimously.

5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following items from the Manager's Report of 3-5-08:

- Matt informed the Board that Seattle Public Utilities (SPU) has hired Kennedy/Jenks for a rate study. SPU is proposing about an 8% increase to wholesale water rates in 2009, with much smaller increases in 2010 and 2011.
- Matt informed the Board the Washington Government Entity Pool has changed their name to Enduris Washington.
- Matt distributed to the Board and staff a draft interlocal agreement with the City of Des Moines for the North Hill Tower Park. In the draft agreement, the City will take over the property maintenance of the park; carry insurance, and hold Highline harmless.
- Matt informed the Board that Greg Wilson and Teya Hillerman have been researching street light issues. Currently, there are 70 to 80 street lights that PSE is charging the District, but the District is not charging the residents (approximately \$10,000 per year). A letter will go out to the affected residents notifying them that they will be charged \$2.45 per month for the street lights. If the residents don't want the street lights, the District would need to receive a petition with a 60% majority to have the street lights removed.
- Matt informed the Board that Eric Clarke, Water District 54 Manager, requested to purchase the District's 16" cast iron line (approximately 40 years old) that is located in the right-of-way at S. 216th St. along 8th and 9th Avenue South. Matt said the the District no longer needs this line and has no objections to selling the line to WD 54.
- Matt distributed to the Board an invitation to attend the signing of HB2437(authorizes PWTF project funds) this Friday, March 7, 2008 at 2:30 p.m. at the Governor's Conference Room in Olympia.
- Matt asked the Board if they would be interested in a new jacket with the District logo on it. All Board members said they were interested.



**Highline Water District
Minutes
March 5, 2008**

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

- Comprehensive Plan – Matt said FCSG will attend the next two Board meetings (3/19/08 & 3/25/08) to discuss the rate study.

TOM KEOWN

- LaPianta (Segale) – Tom updated the Board on the status of this project. The City of Tukwila and Segale are continuing negotiations. The City of Tukwila would be the Lead agency for the project and Segale would pay for all water improvements. Tom said in order to protect the District's interests, a legal agreement from the City would be necessary prior to the project going forward.
- Hidden Valley – Tom informed the Board the Professional Underground Services (PUS) had no luck in dislodging the 8" pipe. PUS may submit a new proposal for using a 10" steel casing to dislodge the pipe.

DEBBIE PRIOR

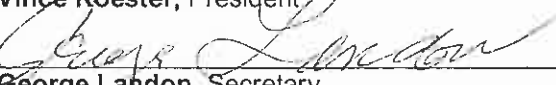
- Dome Acoustical Issue – Yantis Acoustical recommends a product called Snap-Tex (padded fabric sections) to reduce the sound reflection in the Board room by 95%. We have received a proposal from Snap-Tex for \$16,250. Debbie said she is waiting for two more proposals on similar products. Debbie said they have received one proposal for \$25,345 to close in the dome.
-

There being no further business of the District, Commissioner Koester adjourned the meeting at 9:44 AM.


BOARD OF COMMISSIONERS



Vince Koester, President




George Landon, Secretary



Gerald R. Guite, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner