



# Highline Water District Minutes June 18, 2008

<b>COMMISSIONERS PRESENT</b> Gerald R. Guite Vacation Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire <b>CONSULTANT(S) PRESENT</b>	<b>STAFF PRESENT</b> Matt Everett, General Manager Vacation <del>Thomas Keown, Engr./Ops. Manager</del> Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs <b>ATTORNEY(S) PRESENT</b> John Milne
<b>Note: Strikeouts indicate absence</b>	

**1. CALL TO ORDER**

Commissioner Koester called the meeting to order at 4:00 p.m.

**2. APPROVE AGENDA**

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Johnson and carried unanimously.

**3. CONSENT AGENDA (MINUTES / VOUCHERS)**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

**MINUTES:** June 4, 2008 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	06/20/08	010399 -	\$ 8,101.26
Maintenance	09-075-0010	06/24/08	010400 - 010470	\$ 2,027,389.17
Construction	09-075-3030	06/24/08	900987 - 900993	\$ 284,649.64

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	06/13/08	06/25/08	\$ 22,147.04
Direct Deposit	09-075-0010	06/13/08	06/20/08	\$ 60,043.06
Dept of Retirement	09-075-0010	06/13/08	07/15/08	\$ 8,399.56
Dept of Retirement – Deferred Comp	09-075-0010	06/13/08	06/20/08	\$ 2,988.00
HRA – VEBA	09-075-0010	06/13/08	06/20/08	\$ 2,501.50

Commissioner Johnson's motion to approve the Consent Agenda as presented was seconded by Commissioner Landon and carried unanimously.

**4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES**

- No Resolutions

**5. PUBLIC INPUT**

No members of the public present.

**6. STAFF / COMMISSIONERS / ATTORNEY INPUT**

**MATT EVERETT**

*Matt reviewed the following item(s) from the Manager's Report of 6/18/08:*

- Matt asked the Board for their input on the Enduris Washington Board of Directors Election. On a motion duly made, seconded and discussed, the Board authorized Matt to vote for the two candidates that were each running unopposed.



**Highline Water District  
Minutes  
June 18, 2008**

**6. STAFF / COMMISSIONERS / ATTORNEY INPUT**

- Enduris Washington Insurance Renewal – Matt recommended to the Board that the District stay with Enduris Washington based on their reasonable rates and good customer service. On a motion duly made, seconded and discussed, the Board authorized Matt to sign the required documents to renew the District's insurance coverage with Enduris Washington.
- SPU Water (New type of algae from Lake Youngs is clogging District meters) – Matt informed the Board that SPU is currently bypassing water from Lake Youngs. Matt said District crews will do some flushing to alleviate the problem. Commissioner Quong-Vermeire asked Matt to track the costs for District staff to deal with this issue. Matt said the work order system will keep track of the costs based on the generated work orders.
- Unison (Offer for management services of HWD Site Leases) – On a motion duly made, seconded and discussed, the Board authorized the General Manager to decline the offer from Unison.

**KATHLEEN QUONG-VERMEIRE**

- Commissioner Quong-Vermeire said she and Matt will be attending the Washington WARN Workshop in North Bend tomorrow (6/19/08).
- Commissioner Quong-Vermeire asked Debbie to keep the Board updated on the status of the impaired investments with the King County Investment Pool.


**DEBBIE PRIOR**

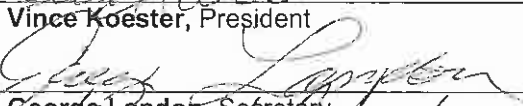
- Debbie informed the Board that the District will purchase a "Spam-Blocker" service to eliminate the majority of spam emails.

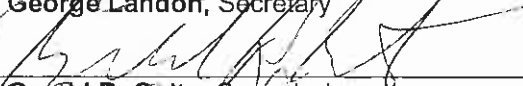
**7. OTHER**

There being no further business of the District, Commissioner Koester adjourned the meeting at 4:17 PM.

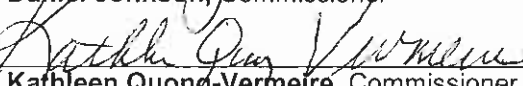
**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Vince Koester, President

  
\_\_\_\_\_  
George Landon, Secretary

  
\_\_\_\_\_  
Gerald R. Guite, Commissioner

  
\_\_\_\_\_  
Daniel Johnson, Commissioner

  
\_\_\_\_\_  
Kathleen Quong-Vermeire, Commissioner