



Highline Water District Minutes June 4, 2008

COMMISSIONERS PRESENT Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire <i>Vacation</i> CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Vacation Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs ATTORNEY(S) PRESENT John Milne
Note: Strikeouts indicate absence	

1. CALL TO ORDER

Commissioner Koester called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as revised, to include an executive session, was seconded by Commissioner Guite and carried unanimously.

3. CONSENT AGENDA (MINUTES / VOUCHERS)

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES: May 21, 2008 Regular Meeting
 May 27, 2008 Workshop Meeting

Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	06/10/08	010347	- 010398	\$ 114,111.40
Construction	09-075-3030	06/10/08	900982	- 900986	\$ 141,698.90
Maintenance	09-075-0010	05/23/08	302548		\$ 784.23
Maintenance	09-075-0010	06/06/08	302549	- 302551	\$ 1,567.73

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	05/30/08	06/11/08	\$ 23,651.93
Direct Deposit	09-075-3030	05/30/08	06/06/08	\$ 61,674.83
Dept of Retirement	09-075-0010	05/30/08	06/13/08	\$ 8,746.68
Dept of Retirement - Deferred Comp	09-075-0010	05/30/08	06/06/08	\$ 2,988.00
HRA-VEBA	09-075-0010	05/30/08	06/06/08	\$ 2,501.50

Commissioner Guite's motion to approve the Consent Agenda as presented was seconded by Commissioner Johnson and carried unanimously.

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

- Resolution 08-6-4A to authorize an amendment to the Comprehensive Plan to allow extension to the water system (Puget Sound Skills Center). After discussion, Commissioner Johnson's motion to approve was seconded by Commissioner Landon and carried unanimously.



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4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

- Commissioner Guite's motion to recommend approval of the proposed Seattle Public Utilities 2009-2011 Rate Adjustment and authorize the General Manager to vote accordingly on behalf of the District at the Seattle Operating Board meeting on June 5, 2008, was seconded by Commissioner Landon. After discussion, the motion carried unanimously.

5. PUBLIC INPUT

No members of the public present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

MATT EVERETT

Matt reviewed the following item(s) from the Manager's Report of 6/4/08:

- Project 06-2 Hidden Valley – Matt said this project will be discussed in executive session.
- Matt asked the Board for their input on the District purchasing Web-Ex Video Conferencing for \$75.00 per month. After discussion, the Board agreed and authorized the purchase. Matt will update the Board in six months.
- L & I Claim – Matt informed the Board that Todd Smith was hospitalized for three days (5/29/08-5/31/08) due to a chlorine exposure incident at the Tye Well Treatment Facility. Todd is expected to return to work on Monday, June 9, 2008. Matt said the District will review the District's procedures and work with the District's operators to ensure this will never happen again.
- Commissioners'/Staff Photos – Matt informed the Board that Polly Daigle's son Keith has volunteered to take the photos for free. The photos would include the Commissioners' pictures for the District Headquarters lobby, identification photos of staff and the cover photo for the 2008 Comprehensive Plan. After discussion, the Board was unanimous to authorize Keith Daigle to take the photos.
- HWD 4th and 5th Grade Poster Contest – Matt and Polly will deliver the calendars and awards to the selected students at Marvista Elementary (6/6/08) and Bow Lake Elementary & Madrona Elementary (6/9/08).

TOM KEOWN

- Project 06-3 / 2008 Comp Plan Update – The District's Consultant (FCS Group) is moving forward with the budget design and rate study.

Project 07-1 / 490 Zone – Brown and Caldwell is finishing the design of the south portion of the project (approximately 30%).

Project 06-2 / Hidden Valley – Restoration and final overlay (weather permitting).



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7. EXECUTIVE SESSION

PROJECT 06-2 HIDDEN VALLEY WATER MAIN REPLACEMENT (POTENTIAL LITIGATION)

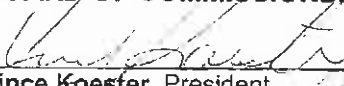
As permitted by RCW 42.30.110(1), the Board may adjourn to discuss specific matters. The purpose and length of time needed for the executive session is to be announced for the record. The Board may discuss with legal counsel representing the agency matters related to agency enforcement actions, or to discuss with legal counsel representing the agency, litigation or potential litigation to which the agency, the governing body or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 9:22 a.m., President Koester called an Executive Session to discuss litigation issues per RCW 42.30.110(1). The District's attorney, John Milne, estimated an adjournment of approximately ten (10) minutes. At 9:38 a.m., the District's attorney, John Milne, requested to extend the executive session an additional ten (10) minutes. At 9:45 a.m., Commissioner Koester resumed the regular portion of the meeting.

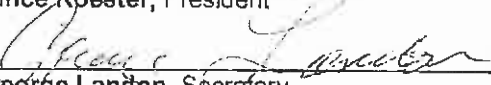
Commissioner Johnson's motion to authorize the General Manager to pursue settlement negotiations with Kar-Vel Construction, Inc. was seconded by Commissioner Guite and carried unanimously.

There being no further business of the District, Commissioner Koester adjourned the meeting at 9:48 AM.

BOARD OF COMMISSIONERS



Vince Koester, President



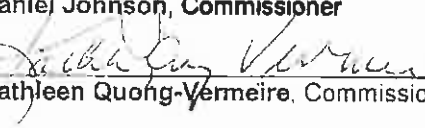
George Landon, Secretary



Gerald R. Guite, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner