



Highline Water District Minutes August 20, 2008

COMMISSIONERS PRESENT Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Thomas Keown, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs ATTORNEY(S) PRESENT John Milne
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Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Koester called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Guite's motion to approve the Agenda as presented was seconded by Commissioner Landon and carried unanimously.

3. CONSENT AGENDA (MINUTES / VOUCHERS)

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

MINUTES: August 6, 2008 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	08/26/08	010641 - 010712	\$ 535,920.80
Construction	09-075-3030	08/26/08	901003 - 901005	\$ 30,905.08

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	08/08/08	08/20/08	\$ 22,210.59
Direct Deposit	09-075-0010	08/08/08	08/15/08	\$ 58,466.62
Dept of Retirement	09-075-0010	08/08/08	09/15/08	\$ 11,092.80
Dept of Retirement – Deferred Comp	09-075-0010	08/08/08	08/15/08	\$ 2,938.00
HRA – VEBA	09-075-0010	08/08/08	08/15/08	\$ 2,501.50

Commissioner Johnson's motion to approve the Consent Agenda as presented was seconded by Commissioner Landon and carried unanimously.

3A. PUBLIC HEARING – GFC AND LFC RATES

Commissioner Koester opened the public hearing at 4:05 PM to give the public an opportunity to comment on the proposed GFC and LFC rates. No members of the public were present at this time. After discussion, Commissioner Koester closed the public hearing at 4:10 PM and reconvened the regular portion of the open public board meeting. The General Manager will bring a resolution to the Board in September to approve the proposed GFC and LFC rates to become effective January 1, 2009.



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4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution 08-8-20A authorizing Amendment #1 to Blending Study Contract #08-50-05 with HDR Engineering, Inc. to add Phase 2 – Testing and Evaluation. Commissioner Landon's motion to approve was seconded by Commissioner Guite and after discussion, carried unanimously.

Resolution 08-8-20B canceling amendment to comprehensive plan and authorizing deposit refund for developer extension (Nichols Short Plat). Commissioner Johnson's motion to approve was seconded by Commissioner Landon and after discussion, carried unanimously.

Resolution 08-8-20C authorizing Amendment #1 to the Asphalt/Concrete Maintenance Contract #08-50-07 to compensate AA Asphaltting for additional repair work beyond the original contract amount. Commissioner Landon's motion to approve was seconded by Commissioner Johnson and after discussion, carried unanimously.

Resolution 08-8-20D authorizing the Angle Lake Well pump and motor repairs by Pump Tech, Inc. Commissioner Landon's motion to approve was seconded by Commissioner Guite and after discussion, carried unanimously.

Resolution 08-8-20E authorizing amendment to the comprehensive plan to allow extension to the water system (Ridgeview Apartments). Commissioner Guite's motion to approve was seconded by Commissioner Landon and after discussion, carried unanimously.

Resolution 08-8-20F authorizing Contract Revision No. 2 to Project 06-2 Hidden Valley Water Main Replacement (Kar-Vel Construction). Commissioner Landon's motion to approve was seconded by Commissioner Guite and after discussion, carried unanimously.

Resolution 08-8-20G to accept as complete Project 06-2 Hidden Valley Water Main Replacement. Commissioner Guite's motion to approve was seconded by Commissioner Landon and after discussion, carried unanimously.

5. PUBLIC INPUT

Allan J. Woodley – 4212 S. 177th St., Seatac, WA, arrived at approximately 4:20 pm. Mr. Woodley addressed the Board regarding the District's Bow Lake Tank Site Security Fencing project. District management and the District's attorney John Milne explained to Mr. Woodley that the property in question was in fact owned by Highline and the District has the right to install fencing to the property line. Also, Mr. Milne explained to him that attempting to sell the property would be a long and costly process and would not guarantee Mr. Woodley ownership because it would be sold to the highest bidder. President Koester apologized to Mr. Woodley but said the fence project would go forward as planned.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the Manager's Report of 8/20/08:

- Matt informed the Board that he was invited by the Office of Financial Management to attend a Focus Group at Bellevue City Hall to discuss infrastructure investment system improvements. Treinen Associates, Inc. will facilitate the discussion. Matt said he will attend.
- Matt reminded the Board that WASWD was holding a workshop on Public Works Bidder Responsibility at the District this Friday (8/22/08). John Milne and William A. Linton with Inslee, Best, Doezie & Ryder, P.S., will present the workshop.



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

- Matt reviewed the Water Supply vs. Water Sales. Currently, the District's unaccounted for water is at 12.7%. Matt said the District's water sales are down 12% (June-July) from last year.

Tom Keown

- Des Moines Pacific Ridge @ S. 216th St. & Pacific Hwy S. – Tom gave the Board an overview of this proposed developer extension. The entire project consists of approximately 2.7 million square feet of mixed-use space, i.e., retail, residential and parking.
- AT & T Site Lease @ Bow Lake Tank Site – Tom informed the Board that he will meet with an AT & T representative next Tuesday (8/26/08) to discuss renewing the contract.

Jerry Guite

- Commissioner Guite polled the other Board members to see if all were in agreement to send a letter to Pat Meeker, President, WASWD Board of Directors regarding President Meeker's plan to hold a second Board retreat in 2008. The Board was unanimous in sending a letter stating their position.

Debbie Prior

- Debbie informed the Board that the District recorded a \$70,686 loss in July as a result of the restructuring auction for the "Cheyne" investment in the King County Investment Pool.

There being no further business of the District, Commissioner Koester adjourned the meeting at 5:21 PM.

BOARD OF COMMISSIONERS



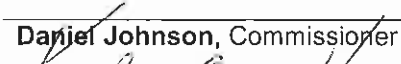
Vince Koester, President



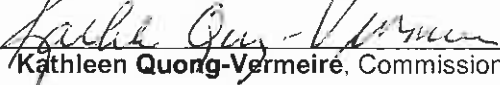
George Landon, Secretary



Gerald R. Guite, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner