



Highline Water District Minutes September 3, 2008

COMMISSIONERS PRESENT

Gerald R. Guite
~~Daniel Johnson~~ Vac
 Vince Koester
 George Landon
 Kathleen Quong-Vermeire
CONSULTANT(S) PRESENT

STAFF PRESENT

Matt Everett, General Manager
 Thomas Keown, Engr./Ops. Manager
 Debra Prior, Administrative Manager
 Mary Fossos, Project Coordinator, CIPs
ATTORNEY(S) PRESENT
 John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

Commissioner Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Guite's motion to approve the Agenda as presented was seconded by Commissioner Koester and carried unanimously.

- 3.** Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: August 20, 2008 Regular Minutes
 August 26, 2008 Workshop

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	09/09/08	010713 - 010745	\$ 57,206.39
Construction	09-075-3030	09/09/08	901006 - 901008	\$ 208,773.65
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	08/22/08	09/03/08	\$ 23,116.76
Direct Deposit	09-075-0010	08/22/08	08/29/08	\$ 62,786.61

Commissioner Guite's motion to approve the Consent Agenda as presented was seconded by Commissioner Landon and carried unanimously.

4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution **08-9-3A** authorizing an Amendment to Highline Water District Code Section 6.04.060, Table 13 – Eru(S) For Single Family Users (GFC) and Section 6.04.070, Table 14 – Local Facilities Charge to increase the charges in 2009 by the applicable cost of service. Commissioner Landon's motion to approve was seconded by Commissioner Guite and after discussion carried unanimously.



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4. RESOLUTIONS / MOTIONS / MINUTE ENTRIES

Resolution **08-9-3B** awarding Construction Contract 08-70-12 to Milne Electric, Inc. for Project 08-2 Highline Water District Headquarters Standby Emergency Power Upgrade. Commissioner Guite's motion to approve was seconded by Commissioner Landon and after discussion carried unanimously.

Resolution **08-9-3C** authorizing amendment to Comprehensive Plan to allow extension to the water system (Parkside Elementary). Commissioner Landon's motion to approve was seconded by Commissioner Guite and after discussion carried unanimously.

Resolution **08-9-3D** authorizing amendment to Comprehensive Plan to allow extension to the water system (Seatac YMCA). Commissioner Landon's motion to approve was seconded by Commissioner Quong-Vermeire and after discussion carried unanimously.

Resolution **08-9-3E** authorizing amendment to Comprehensive Plan to allow extension to the water system (Valhalla Elementary). Commissioner Landon's motion to approve was seconded by Commissioner Koester and after discussion carried unanimously.

5. PUBLIC INPUT

No members of the public present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the Manager's Report of 9/3/08:

- Matt asked the Board for their input on whether to reschedule or cancel the 9/17/08 Board meeting due to scheduling conflict with the WASWD Fall Conference. The Board agreed to cancel the meeting.

Kathleen Quong-Vermeire

- Kathleen asked Debbie to research the legality of the amendments to the King County Investment Pool contracts. Debbie will research and update the Board.

Tom Keown

- Tom said representatives from the Cascade Water Alliance will give a presentation at the 9/23/08 Workshop regarding the possibility of Highline wheeling Tacoma Water to Tukwila. Lakehaven will give their presentation at an October Board meeting.

Debbie Prior

- Debbie informed the Board that the GEMS (financial software) training started today. The overall training will take approximately three weeks to complete.
- Debbie distributed the advance travel checks to the Board members attending the WASWD Conference in Spokane.



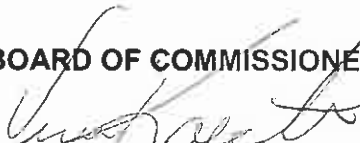
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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

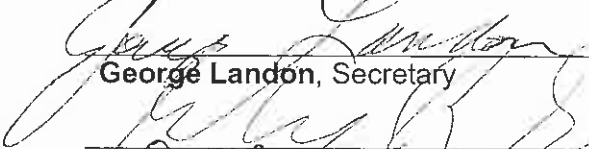
- KCIP Executive Finance Meeting - At the meeting a motion was passed to update Impaired Investment Policy Language which included to continue earning interest on the impaired investments. Debbie informed the Board that the District booked a \$74,526.76 loss for the KCIP Rhinebridge investment. Debbie stated that an Advisory Panel was being formed and the District was asked to suggest a group to choose a person that would best represent water and sewer districts. Matt will discuss this at the WASWD Section IV meeting that will be held during the WASWD Fall Conference in Spokane.

There being no further business of the District, Commissioner Koester adjourned the meeting at 9:46 AM.


BOARD OF COMMISSIONERS



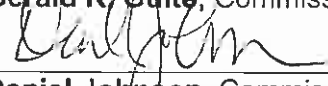
Vince Koester, President



George Landon, Secretary



Gerald R. Guite, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner