



Highline Water District Minutes April 1, 2009

COMMISSIONERS PRESENT Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Jeremy DelMar, Engineering Manager Debra Prior, Administrative Manager Polly Daigle, Project Coordinator, DEs Mary Fosses, Project Coordinator, CIPs ATTORNEY(S) PRESENT John Milne Dawn Reitan
Note: Strikeouts indicate absence	

1. CALL TO ORDER

Commissioner Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Koester. The motion carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: March 18, 2009 Regular Meeting March 24, 2009 Workshop Meeting						
Fund Name	Fund No.	Warrant Date	Vouchers			AMOUNT
Maintenance	09-075-0010	04/07/09	011486	-	011529	\$ 114,946.66
Construction	09-075-3030	04/07/09	901057	-	901058	\$ 6,255.50
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT		
Payroll Tax	09-075-0010	03/20/09	04/01/09	\$ 22,321.92		
Direct Deposit	09-075-0010	03/20/09	03/27/09	\$ 61,529.74		
HRA –VEBA	09-075-0010	03/20/09	03/27/09	\$ 2,726.00		
Dept of Retirement – Deferred Comp	09-075-0010	03/20/09	03/27/09	\$ 3,221.50		
Dept of Retirement	09-075-0010	03/20/09	04/15/09	\$ 11,958.04		
Dept of Revenue – B&O Tax	09-075-0010	02/28/09	03/26/09	\$ 43,123.54		
Commissioner Koester's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite. The motion carried unanimously.						



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4. RESOLUTIONS / MOTIONS

No resolutions.

5. PUBLIC INPUT

No members of the public present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 4/1/09:

- Matt explained the proposed Des Moines Ordinance 09-022 — Proposed Pavement Mitigation Fee to the Board. Matt sent written comments on the District's behalf to the Des Moines City Manager and City Council. Dawn Reitan from Inslee Best explained the particulars of the proposed fee and the steps HWD may want to take to stop it. Jerry wants HWD customers notified so they can storm the council chambers during the public hearing at the City Council meeting. Ms. Reitan will get back to Matt with the language the District can use to notify residents.
- HWD did not receive any stimulus money for the McMicken Heights well/treatment plant project. RH2 will help the District apply for PWTF money. If the District is denied a PWTF loan, another option would be to get a bond.
- Comp Plan —The City of Kent submitted comments (late) on the Comp Plan. BHC Consultants will address the City's issues with a letter that responds to their concerns.
- Annual Report — Matt informed the commissioners that the changes they requested were made and a final copy was in their packet.

Kathleen Quong-Vermeire

- Kathleen informed the group that she would be in Washington DC the week of April 7th attending a water security conference.

Jeremy DeMar

- Jeremy commented on the 800' of AC water main that is in conflict with the City of SeaTac's proposed storm pipe project on 53rd Ave. S. & S. 170th St. The District is working with SeaTac and PACE to relocate the main. The main would be up-sized to 8" and moved away from the storm line. Funding would come from the Small Works Emergency fund and cost around \$120,000.00. The design and Interlocal agreement should be completed in May. SeaTac brought the pipe conflict to our attention 2 weeks ago. Jeremy has a meeting with SeaTac later this week and will update staff and the Board regarding the meeting and the Interlocal agreement.

Debbie Prior

- Debbie reminded the commissioners that their personal financial statements were due to the PDC by April 15th.



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There being no further business of the District, Commissioner Johnson adjourned the meeting at 10:04 AM.

BOARD OF COMMISSIONERS



Daniel Johnson, President

Kathleen Quong-Vermeire, Secretary



Gerald R. Guite, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner