



Highline Water District Minutes May 6, 2009

COMMISSIONERS PRESENT Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire CONSULTANT(S) PRESENT	STAFF PRESENT Matt Everett, General Manager Jeremy DelMar, Engineering Manager Debra Prior, Administrative Manager Polly Daigle, Project Coordinator, DEs Mary Fossos, Project Coordinator, CIPs ATTORNEY(S) PRESENT John Milne
Note: Strikeouts indicate absence	

1. CALL TO ORDER

Commissioner Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Commissioner Quong-Vermeire's motion to approve the Agenda as presented was seconded by Commissioner Landon. The motion carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: April 15, 2009 Regular Meeting				
April 28, 2009 Workshop Meeting				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	04/24/09	011581	\$ 2,780.92
Maintenance	09-075-0010	05/01/09	011582	\$ 4,962.27
Maintenance	09-075-0010	05/12/09	011583 - 011641	\$ 275,039.48
Construction	09-075-3030	05/12/09	901062 - 901064	\$ 177,847.07
Maintenance - Payroll	09-075-0010	05/08/09	302291 - 302292	\$ 1,294.32
Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	04/17/09	04/29/09	\$ 22,656.28
Direct Deposit	09-075-0010	04/17/09	04/24/09	\$ 63,363.60
HRA -VEBA	09-075-0010	04/17/09	04/24/09	\$ 2,726.00
Dept of Retirement – Deferred Comp	09-075-0010	04/17/09	04/24/09	\$ 3,121.50
Dept of Retirement	09-075-0010	04/17/09	05/15/09	\$ 12,208.02
Dept of Revenue – B&O Tax	09-075-0010	03/31/09	04/28/09	\$ 44,199.77
Dept of Labor & Industries – L&I Tax	09-075-0010	1 st Qtr 2009	04/30/09	\$ 9,579.17
Commissioner Landon's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite. After discussion the motion carried unanimously.				



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4. RESOLUTIONS / MOTIONS

Resolution 09-5-6A authorizing amendment to Comprehensive Plan to allow extension to the water district system (Kealy Mini Storage). Commissioner Koester's motion to approve was seconded by Commissioner Landon. After discussion the motion carried unanimously.

Resolution 09-5-6B authorizing amendment to the Comprehensive Plan to allow extension to the water district system (McMicken Heights Elementary School). Commissioner Koester's motion to approve was seconded by Commissioner Landon. After discussion the motion carried unanimously.

Resolution 09-5-6C authorizing the General Manager to enter into an agreement for Mutual Aid and Assistance for Washington State for Intrastate Water/Wastewater Agency Response Network (WARN). Commissioner Koester's motion to approve was seconded by Commissioner Quong-Vermeire. After discussion the motion carried unanimously.

Resolution 09-5-6D authorizing the General Manager to enter into an Interlocal Agreement with the City of Seatac for the Sunrise View Bypass Project (53rd Ave. S.). Commissioner Landon's motion to approve was seconded by Commissioner Koester. After discussion the motion carried unanimously.

5. PUBLIC INPUT

No members of the public present.

6. STAFF / COMMISSIONERS / ATTORNEY INPUT

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 5/6/09:

- Matt reminded the Board that the public hearing regarding the Des Moines Ordinance 09-022 for a proposed Pavement Mitigation Fee was scheduled for May 14, 2009 at the Des Moines City Hall. Matt, Jeremy and the Commissioner plan to attend the meeting.
- Matt commented on the article in the Kent Reporter entitled *Kent Council OKs major hike to residential water bills*. The City of Kent will increase by 48%, their residential water bills to help the City pay for the operation, maintenance, replacement and expansion of the water system as required by federal and state regulations for fire codes and health standards.

Matt informed the Board that the Des Moines City Council approved a motion on 4/2/09 to start assumption proceedings of King County Water District 54.

Jeremy DelMar

- Project 08-2 HWD HQ Standby Emergency Power Upgrade & Fuel Storage - Jeremy informed the Board that generator testing on 5/1/09 and 5/4/09 was successful. District staff is working on punch list items to submit to Milne Electric.



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6. STAFF / COMMISSIONERS / ATTORNEY INPUT

George Landon


- Commissioner Landon asked Jeremy for an update on the restoration (patching and paving) of the District's S. 200th project.

Dan Johnson

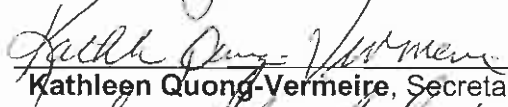
- Commissioner Johnson commended Jeremy DelMar on his job performance and expertise.

There being no further business of the District, Commissioner Johnson adjourned the meeting at 9:39 AM.

BOARD OF COMMISSIONERS



Daniel Johnson, President



Kathleen Quong-Vermeire, Secretary



Gerald R. Guite, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner