



# Highline Water District Minutes July 1, 2009

<b>COMMISSIONERS PRESENT</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon <del>Kathleen Quong Vermeire</del> <b>CONSULTANT(S) PRESENT</b>	<b>STAFF PRESENT</b> Matt Everett, General Manager Jeremy DelMar, Engineering Manager Debra Prior, Administrative Manager <del>Polly Daigle, Project Coordinator, DEs</del> Mary Fossos, Project Coordinator, CIPs <b>ATTORNEY(S) PRESENT</b> <del>John Milne</del> Dawn Reitan
<b>Note: Strikeouts indicate absence</b>	

**1. CALL TO ORDER**

President Johnson called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Commissioner Guite's motion to approve the Agenda as presented was seconded by Commissioner Landon. The motion carried unanimously.

**3. CONSENT AGENDA**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

<b>Minutes: June 17, 2009 Regular Minutes</b>					
June 23, 2009 Workshop Minutes					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	06/29/09	011851	-	\$ 7,220.02
Maintenance	09-075-0010	07/07/09	011852	-	011892 \$ 59,308.23
Construction	09-075-3030	07/07/09	901084	-	901088 \$ 39,247.53
Construction	09-075-3030	07/09/09	901089	-	\$ 356,990.81
Fund Name	Fund No.	Period Ending	EFT Transfer Date		AMOUNT
Payroll Tax	09-075-0010	06/12/09	06/24/09		\$ 21,875.87
Payroll Tax	09-075-0010	06/26/09	07/08/09		\$ 23,472.03
Direct Deposit	09-075-0010	06/12/09	06/19/09		\$ 62,723.07
Direct Deposit	09-075-0010	06/26/09	07/02/09		\$ 67,885.29
HRA –VEBA	09-075-0010	06/12/09	06/19/09		\$ 2,726.00
HRA –VEBA	09-075-0010	06/26/09	07/02/09		\$ 2,726.00
Dept of Retirement - Deferred Comp	09-075-0010	06/12/09	06/19/09		\$ 3,196.50
Dept of Retirement - Deferred Comp	09-075-0010	06/26/09	07/02/09		\$ 3,196.50
Dept of Retirement	09-075-0010	06/12/09	07/15/09		\$ 11,851.67
Dept of Retirement	09-075-0010	06/26/09	07/15/09		\$ 12,187.49
Commissioner Landon's motion to approve the Consent Agenda as presented was seconded by Commissioner Guite. The motion carried unanimously.					



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#### 4. RESOLUTIONS/MOTIONS

No resolutions presented to the Board.

#### 5. PUBLIC INPUT

No members of the public were present.

#### 6. STAFF / COMMISSIONERS / ATTORNEY INPUT

**Matt Everett**

*Matt reviewed the following item(s) from the General Manager's Report of 7/1/09:*

- Matt informed the Board that the King County Council approved the District's 2008 Comprehensive Plan on 6/22/09. The Department of Health is now reviewing for approval.
- Per the Board's request, Matt provided information regarding the Sno-King Water District 2009 Coalition functions and potential benefits to HWD. After discussion, Matt polled the Board to see if they were interested in joining the coalition. The Board unanimously agreed to not join at this time.
- SeaTac International Days Festival (6/26/09–6/28/09) - District staff (Polly Daigle, John Spindler, Jeff Laizure, Kevin Lord, Brandon Hoesel, Keith Coburn, Shane Heflen, Mike Becker) participated in this year's event. District staff provided brochures on efficient watering, composting, lawn care, planting guides and provided Leak Detection Kits. District staff also answered questions on water quality, HWD service boundaries, indoor leak detection and service line replacement.





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- WSDOT Franchise No. 03786 SR 5, MP 152.32 to MP 152.52 - Matt received notification (6/16/09) from Donald K. Wills, WSDOT, that the District utility franchise has expired. The deadline for renewal is 8/16/09. Jeremy will research this further and update the Board at a future meeting.

**Jeremy DelMar**

- Project 08-1 Salt Air Hills – Paving and the portions south of S. 250<sup>th</sup> St. are expected to be completed by the end of the week. Jeremy said he would assist Midway Sewer District in the absence of Marc Montieth. Jeremy and Dave Stanley will meet with Pivetta Brothers on 7/9/09 to discuss issues with contract revisions and force account work.
- Project 07-2 McMicken Heights Groundwater Treatment Facility – Continuing to work out the details of the land swap with the City of Seatac. The proposed land swap agreement will go before the Seatac City Council in July.

**Dan Johnson**

- President Johnson will contact Tina Orwell for scheduling meeting with legislators. District staff and the Commissioners would like to give a tour of one of the District's facilities and discuss the future of the Public Works Trust Fund and currently proposed utility tax legislation by local cities.

**Jerry Guite**

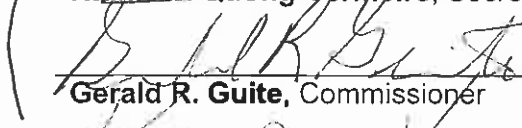
- Commissioner Guite expressed concern that the WASWD Board of Directors voted to not have an outside audit of the Association.

There being no further business of the District, President Johnson adjourned the meeting at 9:42 AM.

**BOARD OF COMMISSIONERS**

  
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**Daniel Johnson**, President

  
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**Kathleen Guong Vermeire**, Secretary

  
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**Gerald R. Guite**, Commissioner

  
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**Vince Keester**, Commissioner

  
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**George Landon**, Commissioner