



# Highline Water District Workshop Minutes August 25, 2009

COMMISSIONERS PRESENT	STAFF PRESENT
Gerald R. Guite	Matt Everett, General Manager
Daniel Johnson	Debra Prior, Administrative Manager
Vince Koester	Jeremy DelMar, Engineering Manager
George Landon	Mary Fossos, Project Coordinator, CIPs
Kathleen Quong-Vermeire	<b>ATTORNEY PRESENT</b>
<b>CONSULTANT PRESENT</b>	John Milne
Note: Strikeouts indicate absence	

**1. CALL TO ORDER**

Commissioner Johnson called the meeting to order at 9:00 AM.

**2. APPROVE AGENDA**

Commissioner Landon made a motion to approve the agenda as presented. Commissioner Guite seconded and the motion carried unanimously.

**3. SALT-AIR HILLS CIP PROJECT UPDATE**

Jeremy informed the Board that the overall project should be at or below the original contract amount. Schedule C (Asphalt/Restoration) would be slightly higher than the award amount, due to the 3" overlay requirement by the City of Kent, however, the District's Schedule B will be below.

**4. MCMICKEN HEIGHTS LAND TRADE AGREEMENT WITH CITY OF SEATAC**

A draft copy of the proposed agreement was distributed to the Commissioners and staff. John Milne explained the requirements of both parties for the land trade agreement as follows:

- (1) SeaTac and HWD will exchange Quit Claim Deeds;
- (2) SeaTac will grant HWD a sewer line easement;
- (3) SeaTac will grant HWD a water line easement;
- (4) SeaTac will grant HWD a restrictive covenant for the small portion of property HWD is conveying to SeaTac;
- (5) SeaTac will grant HWD a temporary construction easement.

John will submit the draft paperwork today to Mark Johnston, Attorney, City of SeaTac, for his review and comments. The final agreement for approval will go before the SeaTac City Council on 9/8/09 or 9/22/09.

**5. MCMICKEN HEIGHTS TREATMENT PLANT & WATER RIGHTS DISCUSSION**

Jeremy stated that the original concept for the design of this project was to build a Treatment Plant facility with the capacity for a future water right with a potential of 900 gpm (1,060 ac-ft).. Upon review of RH2 Engineering's 65% design submittal and the associated construction costs, Matt and Jeremy met with Dan Mahlum and Kyle Pettibone, RH2 project engineers, to discuss other scenarios to make the project more efficient and less costly. A second scenario was introduced to build without any future expansion and a third scenario was also discussed to design the facility for 650 gpm, which would require upsizing the backwash tank, pump and filter approximately 30% so that if additional water rights are



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available, the system would be capable of year-round operation. Scenario's 2 and 3 included potential upgrade of Pump Station 4 to address storage concerns in the McMicken Tank as well as an increased scope of work for RH2 Engineering at an additional cost to the District.

Commissioner Koester made a motion for staff to proceed with the design for Scenario 3. Commissioner Landon seconded the motion. After discussion, the motion carried unanimously.

## 6. SMALL CLAIMS COURT – PAULA K. HALL, PLAINTIFF

Paula K. Hall alleged that the District and King County caused water damage to her property. Matt distributed the Small Claims Judgment to the Board and staff, which denied the claim of Ms. Hall because the proof presented to the court failed to establish fault particularized to one specific defendant.

## 7. WASWD GIS PILOT PARTICIPANT AGREEMENT

Matt distributed the proposed agreement to the Commissioners and staff. John Milne will review and modify the agreement to protect Highline's interests. Upon completion of review, John will forward his revisions to CH2M Hill for their review.

## 8. OTHER

Commissioner Quong-Vermeire will attend the Evergreen Rural Water Conference at Ocean Shores on September 1-3, 2009.

There being no further business of the District, President Johnson adjourned the meeting at 10:21 a.m.

**BOARD OF COMMISSIONERS**

  
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**Daniel Johnson**, President

**Kathleen Quong-Vermeire**, Secretary

  
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**Gerald R. Guite**, Commissioner

  
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**Vince Koester**, Commissioner

  
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**George Landon**, Commissioner