



**Highline Water District
Workshop Minutes
September 22, 2009**

COMMISSIONERS PRESENT

Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
~~Kathleen Quong-Vermeire~~

CONSULTANT PRESENT

STAFF PRESENT

Matt Everett, General Manager
Debra Prior, Administrative Manager
Jeremy DelMar, Engineering/Operations Manager
Mary Fossos, Project Coordinator, CIPs

ATTORNEY PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

President Johnson called the meeting to order at 9:00 AM.

2. APPROVE AGENDA

Commissioner Landon made a motion to approve the agenda as amended to omit Item No. 8 (Executive Session). Commissioner Koester seconded and the motion carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: September 2, 2009 Regular Minutes

Fund Name	Fund No.	Warrant Date	Vouchers	Amount
Maintenance	09-075-0010	09/24/09	012102 - 012165	\$ 857,773.39
Construction	09-075-3030	09/24/09	901110 - 901115	\$ 201,695.02
Maintenance - Payroll	09-075-0010	09/11/09	302298	\$ 758.79
Fund Name	Fund No.	Period Ending	EFT Transfer Date	Amount
Payroll Tax	09-075-0010	09/04/09	09/16/09	\$ 23,366.56
Direct Deposit	09-075-0010	09/04/09	09/11/09	\$ 66,798.80
HRA-VEBA	09-075-0010	09/04/09	09/11/09	\$ 2,305.00
Dept of Retirement	09-075-0010	09/04/09	10/15/09	\$ 7,994.46
Dept of Retirement – Deferred Comp	09-075-0010	09/04/09	09/11/09	\$ 3,196.50
Dept of Revenue – B&O Tax	09-075-0010	09/04/09	09/25/09	\$ 81,481.36

Commissioner Koester made a motion to approve the Consent Agenda as presented. Commissioner Guite seconded and the motion carried unanimously.

4. RESOLUTIONS

Resolution 09-9-22A commending employee (John Spindler) for twenty-five years of service. Commissioner Koester's motion to approve seconded by Commissioner Landon and carried unanimously.

Resolution 09-9-22B commending employee (Abel Cortinas) for twenty years of service. Commissioner Koester's motion to approve seconded by Commissioner Landon and carried unanimously.



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4. RESOLUTIONS

Resolution 09-9-22C commending employee (Sandi DeChon) for ten years of service. Commissioner Landon's motion to approve seconded by Commissioner Guite and carried unanimously.

5. PUBLIC INPUT

No members of the public attended the meeting.

6. STAFF/COMMISSIONERS/ATTORNEY

Matt Everett

- Matt and the Board received special recognition awards from WASWD at the conference held in Chelan, Washington.
- Enduris Insurance – Matt informed the Board that the premiums would decrease for a second consecutive year because of the District's positive claims history.
- Draft Permit No ST-7445: Reclaimed Water Permit for King County Wastewater Treatment Division, South Plant - Matt distributed a copy of a letter from Cedar River Water and Sewer District to the Department of Ecology expressing their objections of the DOE's issuance of this permit to the extent it "specifically authorizes the South WWTP to distribute Class A reclaimed water from the existing water reclamation facility to off-site users" in order for "the county [to act] as a water supplier to distribute reclaimed water off-site for irrigation, commercial and industrial uses."

Commissioner Koester made a motion to authorize the General Manager to write a letter to the Water Quality Permit Coordinator with the Department of Ecology, expressing the same objections as Cedar River Water and Sewer District. After discussion, the motion was seconded by Commissioner Guite and carried unanimously.

Jeremy DelMar

- Project 07-2 McMicken Heights Groundwater Treatment Plant – Jeremy and Mary submitted a request (9/21/09) for a 6-month extension of the Public Works Trust Fund Pre-Construction Loan.

Debbie Prior

- King County Items:
 - (1) King County Investment Pool has opted to restructure the impaired Victoria Fund for a potential 50 to 70% recovery over a 6-year period. A class action lawsuit has been filed against the rating company and the Cheney Investment Group.
 - (2) King County has chosen a new banking partner (U.S. Bank). The deadline for switching from Key Bank is 12/31/09. King County is working on a new fee structure and may raise fees for cash management.




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7. OTHER

No other items were brought before the Board.

There being no further business of the District, President Johnson adjourned the meeting at 9:41 a.m.

BOARD OF COMMISSIONERS



Daniel Johnson, President



Kathleen Quong-Vermeire, Secretary



Gerald R. Guite, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner