



**Highline Water District
Regular Board Meeting Minutes
February 17, 2010**

COMMISSIONERS PRESENT

Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

CONSULTANT(S) PRESENT

STAFF PRESENT

Matt Everett, General Manager
Jeremy DelMar, Engineering Manager
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

ATTORNEY(S) PRESENT

John Milne

Note: Strikeouts indicate absence

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA

Commissioner Landon's motion to approve the Agenda as presented was seconded by Commissioner Koester and carried unanimously.

3. CONSENT AGENDA

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners).

Minutes: January 20, 2010 Regular Meeting

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	02/23/10	12595 - 12642	\$ 480,819.32
Construction	09-075-3030	02/23/10	901153 - 901156	\$ 250,699.49
Maintenance - Payroll	09-075-0010	02/12/10	302330 -	\$ 665.38

Fund Name	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	02/05/10	02/17/10	\$ 23,449.35
Direct Deposit	09-075-0010	02/05/10	02/12/10	\$ 64,376.67
HRA - VEBA	09-075-0010	02/05/10	02/12/10	\$ 2,151.50
Dept of Retirement	09-075-0010	02/05/10	03/15/10	\$ 8,140.48
Dept of Retirement – Deferred Compensation	09-075-0010	02/05/10	02/12/10	\$ 3,153.00

Commissioner Koester's motion to approve the Consent Agenda as presented was seconded by Commissioner Landon and carried unanimously.

4. PUBLIC INPUT - No members of the public attended the meeting.

5. BOARD RESOLUTIONS/MOTIONS

Resolution 10-2-17A to Accept Developer Extension as Complete (Ridgeview Apartments). Commissioner Koester's motion to approve was seconded by Commissioner Landon. After discussion, the motion carried unanimously.



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6. STAFF/COMMISSIONERS/ATTORNEY

Matt Everett

Matt reviewed the following item(s) from the General Manager's Report of 2/17/2010:

- ◆ WASWD Membership – Matt distributed a copy of WASWD's 2nd Notice for the 2010 Annual Dues. The Board will make a decision about the District's membership at the 2/23/2010 Workshop.
- ◆ Project 07-1 490 Zone – Pivetta Construction requested more time to respond to the District's letter regarding force account work items. Pivetta anticipates responding to the District by 3/1/2010.
- ◆ WASWD 2010 Spring Conference Registration – Matt asked the Commissioners that plan on attending the conference to fill out the registration forms as soon as possible. The conference will take place at the Ocean Shores Conference Center on April 22 & 23, 2010.

Jerry Guite

- ◆ WASWD - Jerry attended the Board meeting last Friday (2/19/2010) and expressed concern over Kathy Keene's position on the Board due to conflicts from her affiliations with the following: City of Burien Council, PWTF Board, KCWD #20 Water District Commissioner. Commissioner Quong-Vermeire suggested Commissioner Guite follow the guidelines outlined in WASWD's Ethics Policy to file a grievance, especially relating to Mrs. Keene being on the Government Relations Committee.

Commissioner Guite was elected to chair the WASWD Audit Committee in 2010.

Jeremy DelMar

- ◆ Project 07-1 490 Zone – Buno Construction will finish all paving by the end of next week (weather permitting), and then install the final P.R.V. on S. 240th Street.
- ◆ Project 06-1 Southcenter Parkway Extension – John Milne is reviewing the draft interlocal agreement between the City of Tukwila and the District. This Saturday (2/20/2010), the District and the Tukwila Water Department will conduct a fire flow test. If the test is satisfactory, the existing system will be abandoned south of the tractor company and will eliminate the need to install a temporary water system during construction.

Debbie Prior


- ◆ King County Investment Pool – Debbie informed the Board that Ken Guy and Scott Matheson would attend the 2/23/2010 Workshop meeting to review the Cash Management Services and Investment Pool agreements. Commissioner Guite suggested Debbie contact Ken Goodwin, Commissioner, Woodinville Water District to discuss the agreement fees.



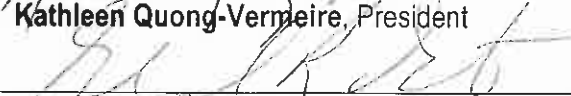
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There being no further business of the District, President Quong-Vermeire adjourned the meeting at 4:27 PM.

BOARD OF COMMISSIONERS



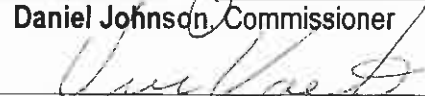
Kathleen Quong-Vermeire, President



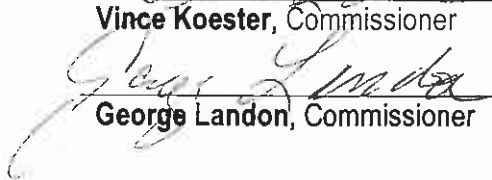
Gerald R. Guite, Secretary



Daniel Johnson, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner