

Agenda Item No.: 5.5
 Agenda Date: 01/02/25
 Reviewed By: JSD

SUBJECT: Appointment of Agent to Receive Claims for Damages

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input type="checkbox"/>

FINANCIAL			
<i>Expenditures?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Estimated Amount:</i> \$ _____			

ATTACHMENTS:

1. Resolution 25-1-2E

COMMENTS:

Per RCW 4.96.020, the governing body of each local government entity shall appoint an agent to receive any claim for damages made under Chapter 4.96 RCW.

Staff recommends approval of this resolution.

**Highline Water District
23828 30th Ave S
Kent, WA 98032**

**HIGHLINE WATER DISTRICT
King County, Washington**

RESOLUTION 25-1-2E

APPOINTMENT OF AGENT TO RECEIVE CLAIMS FOR DAMAGES (RCW 4.96.020)

WHEREAS, pursuant to the provisions of RCW 4.96.020 the governing body of each local governmental entity shall appoint an agent to receive any claim for damages made under Chapter 4.96 RCW; and

WHEREAS, the identity of the agent and the address where he or she may be reached during the normal business hours of the local governmental entity are public records and shall be recorded with the auditor of the county in which the entity is located; and

WHEREAS, all claims for damages against a local governmental entity, or against any local governmental entity's officers, employees, or volunteers, acting in such capacity, shall be presented to the agent within the applicable period of limitations within which an action must be commenced; and

WHEREAS, the failure of a local governmental entity to comply with the requirements of this section precludes that local governmental entity from raising a defense under Chapter 4.96 RCW.

NOW THEREFORE, BE IT RESOLVED, that the Board of Highline Water District appoints the below listed agent(s) to receive any claims for damages made under Chapter 4.96 RCW.

Agent Appointed:	Jeremy DelMar	Agent Designee Appointed:	Greg Wilson
Office Address:	23828 30th Ave S, Kent, WA 98032		
Business Hours:	Monday – Friday; 7 a.m. – 4:00 p.m.		

Highline Water District
23828 30th Ave S
Kent, WA 98032

HIGHLINE WATER DISTRICT
King County, Washington

RESOLUTION 25-1-2E

BE IT FURTHER RESOLVED BY THE BOARD OF COMMISSIONERS of Highline Water District, the clerk of the Highline Water District will record this document with the King County Auditor.

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an Open Public meeting held this **2nd** day of **January 2025**.

BOARD OF COMMISSIONERS

DocuSigned by:

Polly Daigle

7BD0B6DD748D4ED...

Polly Daigle, Commissioner

Signed by:

Daniel Johnson

6E7D4CD7088F4C7...

Daniel Johnson, Commissioner

Signed by:

Kathleen Quong-Vermeire

48FCA32C4556410...

Kathleen Quong-Vermeire, Commissioner

Signed by:

Todd Fultz

8728D379F2E446D...

Todd Fultz, Commissioner

DocuSigned by:

Vince Koester

382D4CB9A38F421...

Vince Koester, Commissioner