



## **Temporary Seasonal Maintenance Worker**

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Department: Field Operations

Salary Range: \$22.00 - \$25.00 per hour DOQ

FLSA Status: Non-Exempt

Reports to: Operations Manager or Field Supervisor

Prepared/Revised Date: April 2025

### **About the Position**

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The Temporary Seasonal Maintenance Worker will assist with landscaping, grounds keeping, painting, and general maintenance of District facilities to include but not limited to: Weed-eating around hydrants and other structures, painting hydrants and other District facilities, cutting and disposing of blackberries and other vegetation, and assisting field personnel as needed.

**Essential Duties and Responsibilities** include the following. Other duties, responsibilities, and activities may change or be assigned at any time with or without notice.

- Cleaning, painting, and operating fire hydrants and associated valves.
- General landscaping: weed eating, brush cutting, mowing, blowing, raking, debris cleanup and debris removal.
- Operating hand and power tools, vehicles, and equipment in a safe and efficient manner.
- Performing all work in accordance with District safety standards.
- Perform data collection and complete forms and other documentation in an accurate and timely manner.
- Office Tasks.
- Other duties as assigned.

### **Supervisory Responsibilities:**

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The position does not have any supervisory responsibilities.

### **Position Requirements**

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- Must be 18 years of age and have a Highschool Diploma or GED.
- Valid Washington State driver's license with a good driving record.
- Ability to read, write and complete forms in English accurately and legibly.
- Follow written and oral instructions, display good judgment, work independently and as a member of a team.
- Ability to learn the safe and effective operation of various equipment.
- Knowledge of work hazards and District safety policies and procedures.
- Ability to operate typical construction tools, equipment and vehicles.
- Ability to work outdoors and in inclement weather conditions, exposed to extreme noise, and under hazardous conditions.
- Physical strength, stamina and agility sufficient to perform manual labor for extended periods of time.
- Ability to successfully pass pre-employment drug screening.

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this position, an employee is constantly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. The employee constantly is required to stand, talk, hear, walk, and sit. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. The employee is frequently required to lift, carry, push, or pull up to twenty-five (10) pounds; occasionally required to lift, carry, push, or pull up to fifty (25) pounds and seldomly required to lift, carry, push, or pull over one hundred (50) pounds.

An employee in this position is constantly required to use written and oral communications skills; read and interpret data, information, and documents; analyze and solve problems; use math and mathematical reasoning; observe and interpret situations; deal with changing, intensive deadlines; and interact with officials and the public.

**Work Environment:**

This position typically works in an outdoor environment in all weather conditions. While performing the duties of this job, the employee occasionally works near moving mechanical parts, traffic, loud noises, fumes or airborne particles, toxic or caustic chemicals, confined spaces, and vibration.

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Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Highline Water District believes that each employee makes a significant contribution to our success. That contribution should not be limited by the assigned responsibilities. This position description is designed to outline primary duties, qualifications, and job scope, but not limit our employees nor the organization to adjust the work identified. It is our expectation that each employee will offer their services wherever and whenever necessary to ensure the success of the company.