

Agenda Item No.: 5.1  
 Agenda Date: 04/22/25  
 Reviewed By: PH

SUBJECT: Resolution to authorize the surplus or disposal of office equipment,  
tools and vehicles

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input type="checkbox"/>

FINANCIAL				
<i>Expenditures?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	
<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	
<i>Amount: \$</i> _____				

**ATTACHMENTS:**

1. Resolution 25-4-22A
2. Surplus/Disposal List

**COMMENTS:**

The District periodically reviews its current inventory of office and field equipment, office furniture, vehicles, and materials/supplies to justify that it has served its useful life, or due to its deteriorating condition (including the cost of continued maintenance and increased operating costs, safety concerns and storage limitations) or its retention by the district is no longer justified.

District staff has reviewed and prepared the attached list of items ready for surplus or disposal.

Staff recommends approval of this resolution, and the General Manager concurs.

**HIGHLINE WATER DISTRICT  
King County, Washington**

**RESOLUTION 25-4-22A**

**RESOLUTION AUTHORIZING THE SURPLUS OR DISPOSAL OF  
OFFICE EQUIPMENT, TOOLS, AND VEHICLES**

**WHEREAS**, the District periodically reviews its current inventory of office and field equipment, office furniture, vehicles, materials, and supplies to determine whether items have reached the end of their useful life, due to deteriorating condition (high maintenance or operating costs, safety concerns, or storage limitations) or its retention by the district is no longer justified; and,

**WHEREAS**, District staff has reviewed and prepared the attached list of items ready for surplus or disposal; and,

**WHEREAS**, staff recommends approval of this resolution and the General Manager concurs.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The office equipment, tools, and vehicles described on Exhibit A - Highline Water District April, 2025 Surplus OR Disposal Items (attached and incorporated herein) are hereby declared surplus or disposal.
2. The General Manager or designee is authorized to dispose of the surplus items in accordance with RCW 57.08.015.

**ADOPTED BY THE BOARD OF COMMISSIONERS** of Highline Water District, King County, Washington, at an open public meeting held this **22nd** day of **April 2025**.

**BOARD OF COMMISSIONERS**

DocuSigned by:

*Vince Koester*

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Vince Koester, President

DocuSigned by:

*Polly Daigle*

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Polly Daigle, Commissioner

Signed by:

*Kathleen Quong-Vermeire*

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Kathleen Quong-Vermeire, Commissioner

Signed by:

*Todd Fultz*

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Todd Fultz, Secretary

Signed by:

*Daniel Johnson*

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Daniel Johnson, Commissioner

Exhibit A- April 2025 Surplus or Disposal Items				
Item	Manufacturer	Size	Condition	Resale Value
Fire Hose		4.5"x25'	Non-Functional / Beyond Repair	\$0
Potable Water Temporary Lay Flat Hose	Mandals Aquaman	1.5" and 4"	Non-Functional / Beyond Repair	\$0
Pressure Washer	Mi-T-M	2405	Non-Functional / Beyond Repair	\$0
LaserPrinter	HP	LaserjetD4014N	Non-Functional / Beyond Repair	\$0
LaserPrinter	HP	Laserjet M507	Non-Functional / Beyond Repair	\$0
Jumping Jack	Domag	BT 65	Non-Functional / Beyond Repair	\$0
Discharge Hose		1.5"x20'	Excess / No Longer Needed	\$10
Storm Station	Black and Decker	SS925	Excess / No Longer Needed	\$10
Discharge Hose		2"x25'	Excess / No Longer Needed	\$15
Suction Hose		2"x20'	Excess / No Longer Needed	\$20
Suction Hose		1.5"x20'	Excess / No Longer Needed	\$20
Diaphram Pump	All-Flo	2"x4"	Replaced by New Equipment	\$20
Compound Miter Saw	Chicago Electric	10"	Replaced by New Equipment	\$20
Fire Hose		2.5"x 23'	Excess / No Longer Needed	\$30
Phone System	Polycom	SoundStation2 Non- Expandable	Replaced by New Equipment	\$40
Camera	Sears	KS Super 444	Obsolete	\$50
Drone Flight Simulator	RealFlight	GPMZ4800	Obsolete	\$50
LaserPrinter	HP	LazerJet 1020	Replaced by New Equipment	\$50
Phone System	Polycom	SoundStation2 Expandable	Replaced by New Equipment	\$60
Video Cam-corder	Sony	Handycam DCR SR40	Obsolete	\$75
Ladder	Howard Ladders	14'	Safety Risk	\$100
CRT Television	Sony	KV27FS200	Obsolete	\$100
Flow Recorder Data Logger	FS & Co	Meter Master 100	Replaced by New Equipment	\$100
Flow Recorder Data Logger	FS & Co	Meter Master 100	Replaced by New Equipment	\$100
SmartBoard	Smart Technologies	Unifi 35	Replaced by New Equipment	\$150
Plotter Printer	HP	DesignJetT2300	Replaced by New Equipment	\$200
GPS Unit	Trimble	GeoXH 6000	Replaced by New Equipment	\$200
Jack Hammer	Sullivan	60 lbs	Excess / No Longer Needed	\$200
Parts Washer	Graymills	K150-A	Excess / No Longer Needed	\$400
Jumping Jack	Wacker Neuson Ramme	BS602i	Replaced by New Equipment	\$1,000
2009 Van	Ford	E 250	High Maintenance Cost	\$4,000
Guillotine Pipe Saw	Wachs	DWG416	Excess / No Longer Needed	\$5,000
2006 Service Truck	Ford	F650	High Maintenance Cost	\$15,000

**Obsolete** – Outdated or incompatible with current technology, standards, or operations.

**Non-Functional / Beyond Repair** – Broken or inoperable, with repair deemed not cost-effective.

**Excess / No Longer Needed** – Surplus to current or anticipated needs due to operational changes or upgrades.

**Replaced by New Equipment** – Superseded by newer models or standardized alternatives.

**Safety Risk** – Condition poses a potential hazard to staff or the public.

**High Maintenance Cost** – Ongoing upkeep or repair costs outweigh the item's value or usefulness.