



HIGHLINE WATER DISTRICT
King County, Washington
BOARD WORKSHOP AGENDA
September 23, 2025 @ 9:00 AM
23828 30th Ave. S., Kent, WA 98032

1. **CALL TO ORDER** President Koester
2. **APPROVE AGENDA** President Koester
3. **CONSENT AGENDA** President Koester

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing and made available to the Board of Commissioners.

Minutes:	September 3, 2025					
WARRANTS						
Fund Name	Fund No.	Scheduled Payment Date	Vouchers			Total Amount
Maintenance	09-075-0010	09/10/2025	31593	-	31595	\$ 28,021.46
Maintenance	09-075-0010	09/05/2025	31596	-	31596	\$ 25,000.00
Maintenance	09-075-0010	09/17/2025	31597	-	31608	\$ 22,477.01
Maintenance	09-075-0010	09/24/2025	31609	-	31653	\$ 1,162,719.69
Construction	09-075-3030	09/24/2025	902889	-	902893	\$ 80,826.76
ELECTRONIC FUNDS TRANSFER						
Description		Fund No.	Period Ending	EFT Transfer Date	Total Amount	
Direct Deposit – Payroll		09-075-0010	08/29/2025	09/05/2025	\$ 103,123.31	
Payroll Taxes		09-075-0010	08/29/2025	09/10/2025	\$ 38,821.09	
Dept of Retirement		09-075-0010	08/29/2025	09/08/2025	\$ 16,347.55	
Deferred Compensation		09-075-0010	08/29/2025	09/05/2025	\$ 8,467.68	
Division of Child Support		09-075-0010	08/29/2025	09/05/2025	\$ 640.75	
Health Equity - HSA		09-075-0010	08/29/2025	09/05/2025	\$ 82.78	
HRA Veba		09-075-0010	08/29/2025	09/05/2025	\$ 13,505.58	
Direct Deposit – Payroll		09-075-0010	09/12/2025	09/19/2025	\$ 103,062.62	
Payroll Taxes		09-075-0010	09/12/2025	09/24/2025	\$ 39,623.23	
Dept of Retirement		09-075-0010	09/12/2025	09/22/2025	\$ 16,849.98	
Deferred Compensation		09-075-0010	09/12/2025	09/19/2025	\$ 8,467.68	
Division of Child Support		09-075-0010	09/12/2025	09/18/2025	\$ 640.75	
Health Equity - HSA		09-075-0010	09/12/2025	09/19/2025	\$ 82.78	
HRA Veba		09-075-0010	09/12/2025	09/19/2025	\$ 13,505.58	
CONSENT AGENDA RESOLUTIONS						
Item #	Resolution #	Description				

4. **PUBLIC COMMENTS (In Person/Online)**



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5. RESOLUTIONS/MOTIONS

Item #	Resolution or Motion #	Description	Presenter
5.1	25-9-23A	Authorizing Developer Extension – Kent Multi Use	Logan Wallace
5.2	25-9-23B	Authorizing Communications and Site Use License Agreement with Highline Amateur Radio Club (Licensee) at the District's McMicken Site, 3768 S 166 th St, SeaTac, WA	Phillip Hite
5.3	25-9-23C	Authorizing Change Order 1 Bright Horizon Lawn Care 25-50-01	Phillip Hite

6. STAFF/COMMISSIONER/ATTORNEY COMMENTS

7. OTHER