Highline Water District
Regular Board Meeting Minutes
May 2, 2012

ATTENDEES

COMMISSIONERS
Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

HWD STAFF
Matt Everett, General Manager @ PNWS-AWWA Conf
Jeremy DelMar, Engineering/Operations Mgr.
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Inslee Best

VISITORS

Strikeouts indicate absence

1. CALL TO ORDER
President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
Commissioner Guite's motion to approve the Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.

3. CONSENT AGENDA
Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing which was made available to the Board of Commissioners.

Minutes: April 24, 2012 Workshop Meeting

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<tr>
<th>WARRIANTS</th>
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<tbody>
<tr>
<td>Fund Name</td>
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<tr>
<td>Maintenance</td>
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<tr>
<td>Construction</td>
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<td>Maintenance - Payroll</td>
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<tr>
<th>ELECTRONIC TRANSFER FUNDS</th>
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<tbody>
<tr>
<td>Description</td>
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<tr>
<td>Payroll Tax</td>
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<tr>
<td>Direct Deposit - Payroll (KC-PAY47)</td>
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<tr>
<td>Dept of Retirement</td>
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<td>Dept of Retirement - Deferred Compensation</td>
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<td>Health Equity (KC-BEN96)</td>
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<td>HRA-VEBA (KC-BEN60)</td>
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CONSENT AGENDA RESOLUTIONS

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<tr>
<th>Item #</th>
<th>Resolution #</th>
<th>Description</th>
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<td>NONE</td>
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Commissioner Guite's motion to approve the Consent Agenda as presented seconded by Commissioner Johnson. The motion carried unanimously.
4. **PUBLIC INPUT**
   No members of the public attended the meeting.

5. **RESOLUTIONS/MOTIONS**
   - Resolution 12-5-2A authorizing the District to demolish and remove Pump Station #5 Building located at 1224 S 216th St, Des Moines, WA, and to write-off the remaining book value Commissioner Johnson’s motion to approve, seconded by Commissioner Guite. After discussion, the motion carried unanimously.

6. **STAFF/COMMISSIONERS/ATTORNEY**
   **Jeremy DelMar**
   - PNWS-AWWA Conference – Yakima, WA (5/2-5/4/12) – Matt, Greg Wilson, and Dan Sleeth are attending the conference.
   - Angle Lake Water Main Replacement – PWTF Status & Introductory Letter – The District received confirmation that its loan application was accepted for the construction of the project. The Board reviewed the letter that will be sent out to the residents on 5/7/12.
   - 2014-2015 PWTF Loan Application – Per Board direction, the District applied for a $5.5 million dollar loan to replace AC water main.
   - Project 07-2 McMicken Heights Well & Treatment Plant – Jeremy informed the Board that the contractor has a crane on site to lift the filter vessel into place at 11:00 a.m. today. Commissioners’ Quong-Vermeire and Guite plan to view the placement of the filter vessel.

   **Debbie Prior**
   - Book Value Write Off for Pump Station #5 Building Demolition – Debbie explained to the Board that in 1989, the pump station was rehabilitated (Project 89-1) and the staff at that time added another 50 years of depreciation to the asset.
There being no further business of the District, President Koester concluded the meeting at 9:23 a.m.

BOARD OF COMMISSIONERS

Vince Koester, President

Daniel Johnson, Secretary

Gerald R. Guite, Commissioner

George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner