ATTENDEES

COMMISSIONERS
Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Verneire

HWD STAFF
Matt Everett, General Mgr.
Jeremy DelMar, Eng/Ops Mgr.
Debra Prior, Administrative Mgr.
Mary Fosso, Proj. Coordinator, CIPs

HWD ATTORNEY(S)
John Milne

VISITORS
Tom Keown, GHD

1. CALL TO ORDER
President Guite called the meeting to order at 4:00 p.m.

2. APPROVE AGENDA
Commissioner Johnson’s motion to approve the Agenda as presented seconded by Commissioner Landon. The motion carried unanimously.

3. CONSENT AGENDA

<table>
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<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Warrant Date</th>
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CONSENT AGENDA RESOLUTIONS

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<tr>
<th>Item #</th>
<th>Resolution #</th>
<th>Description</th>
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Commissioner Johnson’s motion to approve the Consent Agenda as presented seconded by Commissioner Landon. The motion carried unanimously.

4. PUBLIC INPUT
No public input.
5. RESOLUTIONS/MOTIONS

 Resolution 11-2-16A awarding design contract to PACE, Engineers, Inc., for the Gateway Water Main Replacement Project. Commissioner Koester's motion to approve seconded by Commissioner Johnson. After discussion, the motion carried unanimously.

 Motion 11-2-16(1) awarding design contract to PACE Engineers, Inc. for Project SW11-1/ S 182nd Street Water Main Replacement. Commissioner Johnson's motion to approve seconded by Commissioner Koester. After discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

 Jeremy DelMar

 SeaTac Annual Overlay Program – S 182nd St & 51st Ave S – The District has 6" AC and 4" CI in the project area. Jeremy informed the Board that the main was installed in 1953 and if the District partnered with the City of SeaTac to replace the main prior to the overlay, the District would save money by only having to pay for trench patching – no overlay costs. The engineer's estimate for construction cost is $175,000. Jeremy requested a motion from the Board to authorize hiring PACE Engineers, Inc. to design the water main replacement for a NTE amount of $14,995.00. This project would be bid via the MRSC Small Works Roster. Reference Motion 11-2-16(1).

 Des Moines Gateway Project @ S 216th St & 24th Ave S – PACE Engineers submitted a proposal ($29,800) for the design of the water main relocation (Reference Resolution 11-2-16A). Matt and Jeremy will meet with Dan Brewer, City of Des Moines Transportation Engineer, in the near future to discuss the project further.

 Debbie Prior

 Public Works Trust Fund (PWTF) – Debbie received an email from the PWTF asking to make sure to make the annual loan payment on time and if possible pay an additional amount to the principal.

 Commissioner Koester

 Vince attended the WASWD By-Laws Committee meeting on 2/15/11. There was discussion regarding revising the by-laws to eliminate absentee and proxy voting and allowing individual geographic sections to choose their own section chair person in lieu of all members voting. A vote by all state members to change the by-laws would be taken at the Spring or Fall WASWD conference.

 Commissioner Guite

 Jerry asked Matt to discuss at the next WASWD Board meeting that Enduris (Insurance Pool) and Municipal Research and Services Center (MRSC) have formed a partnership. Jerry questioned if it was necessary for WASWD to have a partnership with MRSC.
Commissioner Quong-Vermeire

- Kathleen attended the EPA Energy Management One-Day Workshop (2/7/11) in Yakima. Kathleen attended a presentation on energy savings regarding what utilities can do to conserve energy. Jeremy commented that the District does keep track of the power usage at all of the district treatment plants and pump stations annual diagnostic tests are performed on the mechanical components of the plants to ensure energy efficiency.

Matt Everett

Matt commented on the following items from the 02/16/11 General Manager's Report:

- PNWS-AWWA Communication & Conservation Excellence Awards – The District will submit the following for consideration: Professor H2O Video, Web Page, Annual Report, Consumer Confidence Report, Customer Newsletter and the 2011 Conservation Calendar. The Board agreed to the $35.00 per entry fee.

- WASWD Membership Questionnaire Regarding Benefit to Ratepayers – District management and the Board agreed that WASWD assists with legislation regarding critical water and sewer issues and provides educational courses for the employees and Commissioners.

- HWD Mini Facts Cards – Matt distributed updated District fact cards to the Commissioners.

John Milne

- Seattle Public Utilities 2010 Algae Issue from Lake Youngs – Mr. Milne commented on the options for the District to consider: (1) Send a claim to SPU for losses (just under $40,000) for meter screen cleaning and testing; (2) Hire a water quality expert if problem persists in 2011; (3) Do nothing until after discussion with SPU representatives at the 3/22/11 Workshop.

The General Manager stated that he wants to discuss with SPU their plans to minimize the algae this spring prior to making any decision on what if any option to pursue. The Board concurred.

- HWD Potential Water Purchase from Lakehaven Utility District (LUD) – Mr. Milne stated that the Board and District management should begin discussions on the 5-year notification process for approval of a permanent water supply intertie with LUD. The process begins with the Seattle Operating Board. Highline would need approval from the Department of Health and SPU.
There being no further business of the District, President Guite concluded the meeting at 5:04 PM.

BOARD OF COMMISSIONERS:

Gerald R. Guite, President

Vince Koester, Secretary

Daniel Johnson, Commissioner

George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner