ATTENDEES

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>HWD STAFF</th>
<th>HWD ATTORNEY(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gerald R. Guite</td>
<td>Matt Everett, General Manager</td>
<td>John Milne, Inslee-Best</td>
</tr>
<tr>
<td>Daniel Johnson</td>
<td>Jeremy DeMar, Engr./Operations Mgr.</td>
<td></td>
</tr>
<tr>
<td>Vince Koester</td>
<td>Debra Prior, Administrative Manager</td>
<td></td>
</tr>
<tr>
<td>George Landon</td>
<td>Mary Fossos, Project Coordinator, CIPs</td>
<td></td>
</tr>
<tr>
<td>Kathleen Quong-Vermeire</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Strikeouts indicate absence

1. **CALL TO ORDER**
   President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. **APPROVE AGENDA**
   Motion duly made and seconded to approve the Agenda as presented. The motion carried.

3. **CONSENT AGENDA**
   Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried.

   Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

   **Minutes:** September 23, 2014 Workshop Meeting

   **WARRANTS**

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Warrant Date</th>
<th>Vouchers</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance</td>
<td>09-075-0010</td>
<td>10/02/14</td>
<td>18052</td>
<td>18075 $636,701.04</td>
</tr>
<tr>
<td>Construction</td>
<td>09-075-0303</td>
<td>10/02/14</td>
<td>901646</td>
<td>901649 $445,903.41</td>
</tr>
</tbody>
</table>

   **ELECTRONIC TRANSFER FUNDS**

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Period Ending</th>
<th>EFT Transfer Date</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept of Labor &amp; Industries</td>
<td>09-075-0010</td>
<td>09/30/14</td>
<td>10/29/14</td>
<td>$12,041.09</td>
</tr>
</tbody>
</table>

4. **PUBLIC INPUT**
   No members of the public attended the meeting.

5. **RESOLUTIONS/MOTIONS**
   Resolution 14-10-1A commending employee (Sandi DeChon) for 15 years of service with the District. Motion duly made and seconded. After discussion, the motion carried.

   Motion 14-10-1(1) duly made and seconded authorizing staff to negotiate a change order to Project 13-1B Military Rd S at Angle Lake Water Main Replacement with Buno Construction to install water main in the gravel driveway at 37xx S 198th Street and omit this work from Project 13-1A. After discussion, the motion carried. Reference Section 6, Item 6.1.
5. RESOLUTIONS/MOTIONS
Motion 14-10-1(2) duly made and seconded authorizing the General Manager to write a letter to the Department of Commerce declining their request to change the due date of outstanding Public Works Trust Fund Loans from July 1st to June 1st. After discussion, the motion carried.

6. STAFF/COMMISSIONERS/ATTORNEY
Jeremy DelMar
6.1 Angle Lake Water Main Replacement Update

Project 13-1A (Angle Lake) - BHC Consultants have obtained 64% of the required easements. There are six property owners that have yet to respond to requests for temporary construction/permanent easements. Jeremy recommended to the Board that the District request Buno Construction submit a change order proposal to Project 13-1B Military Rd S at Angle Lake Water Main Replacement to install water main in the gravel driveway of the property owner at 37xx S 198th Street and omit this work from Project 13-1A. The reason is due to concerns with landscaping and the benefit to the District to replace the main due to the relative depth of the pipe. The consensus of the Board was to proceed with the change order and present a resolution for the change order at a future Board meeting. Action Taken: Reference Section 5, Motion 14-10-1(1).

Project 13-1B (Military Rd S at Angle Lake) - Buno Construction is approximately 30% complete.

6.2 Manhattan Area Water Main Replacement (Normandy Park) – Jeremy proposed to the Board to start this project earlier with the design in late 2014, bidding in spring of 2015 and construction in the summer of 2015. The project includes replacing approximately 10,500 LF of AC main with ductile iron pipe. The project will be funded out of rates. A consultant will be selected from the MRSC Roster. Discussion ensued. The Board agreed with Jeremy’s proposal to start the project in late 2014. A resolution to authorize a consulting services contract for the design will be presented at a future Board meeting.

Matt Everett
6.3 Integrated Living Services Leak Credit Request (9/26/14) – Matt informed the Board that the District’s policy does not allow leak credits for interior plumbing. Integrated Living Services stated that a toilet was leaking which doubled their water bill. Upon receipt of documentation for the leak repairs, Matt will present the request to the Board for their consideration at a future Board meeting.

6.4 Public Works Trust Fund (PWTF) Loans – Matt discussed the request from the Department of Commerce to change the due date of outstanding PWTF loans from July 1st to June 1st. The request does not benefit the District and the District’s existing contracts require both parties to agree to any amendments. Action Taken: Reference Section 5, Motion 14-10-1(2).
There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:41 a.m.

BOARD OF COMMISSIONERS

Kathleen Quong-Vermeire, President

George Landon, Secretary

Gerald R. Gutte, Commissioner

Daniel Johnson, Commissioner

Vince Koester, Commissioner