ATTENDEES

COMMISSIONERS
Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

HWD STAFF
Matt Everett, General Manager
Jeremy DelMar, Engr./Operations Mgr.
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Inslee-Best

VISITORS

Strikeouts indicate absence

1. CALL TO ORDER
President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: January 21, 2015 Regular Meeting

| WARRANTS |
|-----------------|-----------------|-----------------|-----------------|-----------------|
| Fund Name       | Fund No.        | Warrant Date    | Vouchers        | AMOUNT          |
| Maintenance     | 09-075-0010     | 01/29/15        | 18414 - 18428   | $ 74,014.24     |
| Construction    | 09-075-3030     | 01/29/15        | 901705 - 901705 | $ 27,335.23     |

| ELECTRONIC TRANSFER FUNDS |
|---------------------------|-----------------|-----------------|-----------------|-----------------|
| Description               | Fund No.        | Period Ending   | EFT Transfer Date | AMOUNT          |
| Payroll Tax               | 09-075-0010     | 01/16/15        | 01/28/15        | $ 24,094.37     |
| Direct Deposit - Payroll (PAY47) | 09-075-0010 | 01/16/15        | 01/23/15        | $ 61,550.10     |
| Dept of Retirement        | 09-075-0010     | 01/16/15        | 02/13/15        | $ 12,601.13     |
| Dept of Retirement - Deferred Compensation | 09-075-0010 | 01/16/15        | 02/13/15        | $ 3,783.00     |
| Health Equity (KC-BEN96)  | 09-075-0010     | 01/16/15        | 02/13/15        | $ 197.30        |
| Health Equity (KC-BEN105) | 09-075-0010     | 01/16/15        | 02/13/15        | $ 88.64         |
| HRA VEBA (KC-BEN60)       | 09-075-0010     | 01/16/15        | 02/13/15        | $ 3,665.50      |
| Dept of Revenue - B&O Tax | 09-075-0010     | 12/31/14        | 01/27/15        | $ 48,899.85     |

4. PUBLIC INPUT
No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS
Resolution 15-1-27A authorizing 2015 General Engineering Services Contract #15-50-01 with PACE Engineers, Inc. Motion duly made and seconded. After discussion, the motion carried unanimously.
Highline Water District
Board Workshop Meeting Minutes
January 27, 2015

6. PROJECT 14-1 WATER SYSTEM PLAN UPDATE – DRAFT DEMOGRAPHIC ANALYSIS DISCUSSION
Jeremy discussed with the Board the updated demand projections thru 2035. Carollo Engineer’s projections are based on the following criteria: • Conservation Goals and Single Family Usage Values; • Growth Rates; • Peaking Factors; • Distribution System Leakage; • Other Authorized Use; • and Large Consumers. Jeremy answered questions from the Board.

7. STAFF/COMMISSIONERS/ATTORNEY
Debbie Prior
6.1 King County Investment Pool Meeting (1/29/15 – 1:30 p.m. at Bellevue City Hall) – Debbie plans to attend the meeting and will update the Board at the 2/4/15 Regular Board meeting.

Matt Everett
6.2 Utility Managers’ Meeting (1/29/15 – 11:00 a.m. at Lakewood Water District) – Matt plans to attend the meeting.

6.3 WASWD Board of Directors Meeting (1/26/15 at 1:00 p.m.) - Matt attended yesterday’s meeting.

Kathleen Quong-Vermeire
6.4 Washington State Legislature HB 1133 – 2015-16 - Kathleen informed the Board about proposed House Bill 1133 which would: • Authorize counties to impose a tax on utilities providing service to consumers within the county; • Establish a maximum tax rate of 6 percent; • Authorize counties to provide certain exemptions from the tax; • Obligate counties imposing a utility tax to provide a credit against utility taxes imposed by cities or towns.

A public hearing in the House Committee was held on 1/22/15.

8. OTHER
No other items were discussed.

There being no further business of the District, President Landon concluded the meeting at 10:02 a.m.

BOARD OF COMMISSIONERS

George Landon, President

Vince Koester, Secretary

Gerald R. Gute, Commissioner

Daniel Johnson, Commissioner

Kathleen Quong-Vermeire, Commissioner