Highline Water District
Regular Board Meeting Minutes
March 4, 2015

ATTENDEES

COMMISSIONERS
Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

HWD STAFF
Matt Everett, General Manager
Jeremy DelMar, Engr./OperationsMgr.
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Inslee Best

VISITORS

Strikeouts indicate absence

1. CALL TO ORDER
President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.
Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: February 24, 2015 Board Workshop

<table>
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<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Warrant Date</th>
<th>Vouchers</th>
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CONSENT AGENDA RESOLUTIONS

<table>
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<tr>
<th>Item #</th>
<th>Resolution #</th>
<th>Description</th>
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<tbody>
<tr>
<td>None</td>
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4. EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION UNDER RCW 42.30.110(1)(i) SEATAC UTILITY TAX AND FRANCHISE
District staff requested an executive session pursuant to RCW 42.30.110(1)(i) to discuss potential litigation. On motion duly made, seconded and carried unanimously, an executive session was convened on that basis. The Commissioners, General Manager, District Engineer, Administrative Manager and John Milne, Legal Counsel, then attended the executive session. Before convening the executive session at 9:20 a.m., Mr. Milne advised the executive session would conclude at 9:40 a.m. At 9:40 a.m. the executive session was extended for another ten minutes which was publicly announced. At 9:50 a.m., the executive session concluded and open public meeting reconvened.

5. PUBLIC INPUT
No members of the public attended the meeting.

6. RESOLUTIONS/MOTIONS
Resolution 15-3-4A commending employee Ed Crisamore for thirty years of service with the District. Motion duly made and seconded. After discussion, the motion carried unanimously.

7. STAFF/COMMISSIONERS/ATTORNEY
Jeremy DelMar
7.1 Project 14-3 Manhattan View Water Main Replacement – Jeremy stated that it would be advantageous to delay this project to focus on the Angle Lake Water Main Replacement project and other projects already in process. Jeremy will meet with the Normandy Park City Manager to discuss staffing, storm drain and permitting issues. Jeremy recommended to the Board to postpone bidding this project until Fall 2015.

7.2 Project 13-3 SeaTac 24th/28th Ave Extension – Jeremy met with SeaTac’s Assistant Engineer last Friday and was informed that the City plans to present an Interlocal Agreement to the City Council at the end of March. A resolution to authorize entering into an interlocal agreement with the City will be presented at a future Board meeting.

Matt Everett
7.3 District Personnel Changes/Retirements
A retirement luncheon will be held in April at the District (day/time to be determined) for Ed Crisamore, Senior Meter Technician, to thank him for his 30 years of service and celebrate his retirement.

Jerry Cella, Senior Utility Worker, Lead, accepted the Senior Meter Technician Position being vacated by Ed Crisamore’s retirement in April.

District staff posted the Utility Worker Position in-house, District website, Seattle Times (online), WASWD, Association of Washington Cities, WETRC and PNWS-AWWA.

8. OTHER?
No other items were discussed.
There being no further business of the District, President Landon concluded the meeting at 9:51 a.m.

BOARD OF COMMISSIONERS

George Landon, President

Vince Koester, Secretary

Gerald R. Guitto, Commissioner

Daniel Johnson, Commissioner

Kathleen Quong-Vermeire, Commissioner