Highline Water District
Regular Board Meeting Minutes
April 1, 2015

ATTENDEES

COMMISSIONERS
Gerald R. Guito (arrived @ 9:04 am)
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

HWD STAFF
Matt Everett, General Manager
Jeremy DelMar, Engr./Operations Mgr.
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Inslee Best

VISITORS

Strikeouts indicate absence

1. CALL TO ORDER
President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.
Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: March 24, 2015 Board Workshop

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Warrant Date</th>
<th>Vouchers</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Maintenance</td>
<td>09-075-0010</td>
<td>04/02/15</td>
<td>18633 - 18649</td>
<td>$38,065.58</td>
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<td>Construction</td>
<td>09-075-3030</td>
<td>04/02/15</td>
<td>901735 - 901737</td>
<td>$36,676.38</td>
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**ELECTRONIC TRANSFER FUNDS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Fund No.</th>
<th>Period Ending</th>
<th>EFT Transfer Date</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Payroll Tax</td>
<td>09-075-0010</td>
<td>03/20/15</td>
<td>04/08/15</td>
<td>$25,087.26</td>
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<tr>
<td>Direct Deposit – Payroll (PAY47)</td>
<td>09-075-0010</td>
<td>03/20/15</td>
<td>04/03/15</td>
<td>$63,231.86</td>
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<td>Dept of Retirement</td>
<td>09-075-0010</td>
<td>03/20/15</td>
<td>04/15/15</td>
<td>$12,726.88</td>
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<td>Dept of Retirement - Deferred Compensation</td>
<td>09-075-0010</td>
<td>03/20/15</td>
<td>04/03/15</td>
<td>$4,083.00</td>
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<td>Health Equity (KC-BEN96)</td>
<td>09-075-0010</td>
<td>03/20/15</td>
<td>04/03/15</td>
<td>$197.30</td>
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<td>Health Equity (KC-BEN105)</td>
<td>09-075-0010</td>
<td>03/20/15</td>
<td>04/03/15</td>
<td>$88.64</td>
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<tr>
<td>HRA Veba (KC-BEN60)</td>
<td>09-075-0010</td>
<td>03/20/15</td>
<td>04/03/15</td>
<td>$3,665.50</td>
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</table>

**CONSENT AGENDA RESOLUTIONS**

<table>
<thead>
<tr>
<th>Item #</th>
<th>Resolution #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
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</tr>
</tbody>
</table>

4. PUBLIC INPUT
No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS
Resolution 15-4-1A accepting as complete Project 12-1 Military Rd S Water Main Replacement. Motion duly made and seconded. After discussion, the motion carried unanimously.
5. RESOLUTIONS/MOTIONS
Resolution 15-4-1B authorizing the S 200th Link Extension Parking Garage. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. YEAR END FINANCIALS/ACTUAL VS. BUDGET
Debbie reviewed and discussed with the Board the Statement(s) of Net Position; Revenues, Expenses and Changes in Net Position; and the Sources and Applications of Funds (Budget vs. Actual). Debbie will present to the Board the Annual Report to the State Auditor before May 10, 2015.

7. STAFF/COMMISSIONERS/ATTORNEY
Matt Everett
7.1 Proposed Normandy Park Utility Tax – Matt attended the City of Normandy Park Public Hearing (3/31/15) on the City’s 2015-2016 Budget Amendment, Ordinance 916 regarding a utility tax. Matt prepared a letter to be entered into the record which expressed the District’s concern and opposition to the City’s possible adoption of a utility tax on water revenues the District obtains from customers located within the City.

Commissioner Johnson asked staff to research the legality of the proposed utility tax. The other Board members concurred.

7.2 HWD Special Board Meeting (4/13/15 – 9:00 am) – Matt reminded the Board that the 4/15/15 Regular Board meeting was cancelled due to conflict with the WASWD Spring Conference and a Special Board meeting is scheduled for Monday, April 13, 2015.

8. OTHER?
No other items were discussed.

There being no further business of the District, President Landon concluded the meeting at 9:49 a.m.