HIGHLINE WATER DISTRICT
Regular Board Meeting Minutes
June 3, 2015

ATTENDEES

COMMISSIONERS
Gerald R. Guite
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

HWD STAFF
Matt Everett, General Manager
Jeremy DelMar, Engineering/Operations Manager
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Inslee Best

VISITORS

Strikeouts indicate absence

1. CALL TO ORDER
President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: May 26, 2015 Board Workshop

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<tr>
<th>WARRANTS</th>
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<tbody>
<tr>
<td>Fund Name</td>
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<td>Maintenance</td>
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<td>Construction</td>
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<tr>
<th>ELECTRONIC TRANSFER FUNDS</th>
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<tbody>
<tr>
<td>Description</td>
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<tr>
<td>Payroll Tax</td>
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<tr>
<td>Direct Deposit – Payroll</td>
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<td>Dept of Retirement</td>
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<tr>
<th>CONSENT AGENDA RESOLUTIONS</th>
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<td>Item #</td>
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<td>None</td>
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4. PUBLIC INPUT
No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS
No resolutions were presented to the Board.

Motion 15-6-3(1) duly made and seconded authorizing the purchase of a 2004 International 7400 SBA 6 x4 (Camel) Flush Truck from Midway Sewer District for the sum of $45,000.00 plus Washington State Sales Tax. After discussion, the motion carried unanimously.

The purchase of this vehicle will be disclosed in the District’s 2015 financial reports, as required for Related Party Transactions.

MINUTES_6-3-15.DOCX
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5. RESOLUTIONS/MOTIONS

Motion 15-6-3(2) duly made and seconded to excuse Commissioner Guite’s absence for today’s meeting. After discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY
Jeremy DelMar
6.1 King County Regional Hazard Mitigation Plan (KCRHMP) – The Federal Emergency Management Agency (FEMA) has approved the KCRHMP. The District is annexed to King County’s plan and is eligible for FEMA pre-disaster funds (if available) for mitigation. The plan expires in 2020.

Matt Everett
6.2 WASWD Section IV June Meeting Location – Matt polled the Commissioners to see if they wanted to host the June 15th meeting at Highline. The Board was in agreement to host the meeting if other arrangements have not been made.

There being no further business of the District, President Landon concluded the meeting at 9:22 a.m.

BOARD OF COMMISSIONERS

George Landon, President

Vince Koester, Secretary

Gerald R. Guite, Commissioner

Daniel Johnson, Commissioner

Kathleen Quong-Vermeire, Commissioner