ATTENDEES

COMMISSIONERS
Commissioner Position 1 - Vacant
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

HWD STAFF
Matt Everett, General Manager
Jeremy DelMar, Engineering/Ops. Manager
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Inslee-Best

VISITORS

Strikeouts indicate absence

1. CALL TO ORDER
President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: August 25, 2015 Board Workshop

WARRANTS

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Warrant Date</th>
<th>Vouchers</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Maintenance</td>
<td>09-075-0010</td>
<td>09/03/15</td>
<td>19149 - 19172</td>
<td>$32,098.67</td>
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<tr>
<td>Construction</td>
<td>09-075-3030</td>
<td>09/03/15</td>
<td>901777 - 901778</td>
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ELECTRONIC TRANSFER FUNDS

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<thead>
<tr>
<th>Description</th>
<th>Fund No.</th>
<th>Period Ending</th>
<th>EFT Transfer Date</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Payroll Tax</td>
<td>09-075-0010</td>
<td>08/28/15</td>
<td>09/09/15</td>
<td>$25,062.90</td>
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<tr>
<td>Direct Deposit -- Payroll</td>
<td>09-075-0010</td>
<td>08/28/15</td>
<td>09/04/15</td>
<td>$63,264.94</td>
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<tr>
<td>Dept of Retirement</td>
<td>09-075-0010</td>
<td>08/28/15</td>
<td>09/15/15</td>
<td>$15,371.12</td>
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<tr>
<td>Dept of Retirement - Deferred Compensation</td>
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<td>08/28/15</td>
<td>09/04/15</td>
<td>$3,708.00</td>
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<td>Health Equity (KC-BEN96)</td>
<td>09-075-0010</td>
<td>08/28/15</td>
<td>09/04/15</td>
<td>$197.30</td>
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<td>Health Equity (KC-BEN105)</td>
<td>09-075-0010</td>
<td>08/28/15</td>
<td>09/04/15</td>
<td>$88.64</td>
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<td>HRA Veba (KC-BEN60)</td>
<td>09-075-0010</td>
<td>08/28/15</td>
<td>09/04/15</td>
<td>$3,951.63</td>
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CONSENT AGENDA RESOLUTIONS

<table>
<thead>
<tr>
<th>Item #</th>
<th>Resolution #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. PUBLIC INPUT
No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS
No resolutions were presented at the meeting.
6. **STAFF/COMMISSIONERS/ATTORNEY**

**Jeremy DelMar**

6.1 Project 13-1A Angle Lake AC Water Main Replacement – Kar-Vel Construction plans to mobilize next week.

**Debbie Prior**

6.2 Risk Assessment Interview with State Auditor – Commissioner Johnson volunteered.

6.3 Advance Travel Checks for WASWD Fall Conference – Debbie will distribute the checks at the next Board meeting to Commissioners’ Johnson and Quong-Vermeire. The per diem rate is $46 per day in Wenatchee.

6.4 Online Bill Payment Process Contract – A resolution will be presented to the Board at the 9/16/15 Board meeting to authorize a contract with Point and Pay. Debbie will forward a copy of the contract to the Commissioners for their review.

**Matt Everett**

6.5 Ethics/Anti-Harassment and Discrimination Training (9/1/15) – The District hosted the training for Highline and Midway Sewer District employees. The training was provided by Enduris.

6.6 Headquarters Exterior Painting – Ongoing.

6.7 Commissioner Position 1 Candidate Interviews – A Special Board Meeting is scheduled for 9/10/15 at 9:00 am. The Board will interview the three candidates.

6.8 WASWD Retrospective Rating Group Membership Refund – The District received a refund of $8,256.71.

6.9 SPU Water System Supply Update – On August 11th, SPU activated a voluntary stage asking customers to reduce their water usage by 10%. In the first two weeks, the voluntary 10% reduction target was met. There are no mandatory restrictions at this time. Matt will attend the Seattle Operating Board meeting tomorrow (9/3/15) and report back to the Board.

6.10 WASWD Fall Conference – Commissioners’ Johnson and Quong-Vermeire confirmed their hotel check-in/check-out dates with Matt.
There being no further business of the District, President Landon concluded the meeting at 9:31 a.m.

BOARD OF COMMISSIONERS

George Landon, President

Vince Koester, Secretary

Commissioner (Position 1) - Vacant

Daniel Johnson, Commissioner

Kathleen Quong-Vermeire, Commissioner