CALL TO ORDER
President Landon called the meeting to order at 9:00 a.m.

APPROVE AGENDA
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

CONSENT AGENDA
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

MINUTES: November 18, 2015 Regular Meeting

WARRANTS

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Warrant Date</th>
<th>Vouchers</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Maintenance</td>
<td>09-075-0010</td>
<td>11/25/15</td>
<td>19442</td>
<td>19466</td>
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<tr>
<td>Construction</td>
<td>09-075-0303</td>
<td>11/25/15</td>
<td>901799</td>
<td>901800</td>
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ELECTRONIC TRANSFER FUNDS

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<thead>
<tr>
<th>Description</th>
<th>Fund No.</th>
<th>Period Ending</th>
<th>EFT Transfer Date</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>Payroll Tax</td>
<td>09-075-0010</td>
<td>11/20/15</td>
<td>12/02/15</td>
<td>$23,676.70</td>
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<tr>
<td>Direct Deposit – Payroll</td>
<td>09-075-0010</td>
<td>11/20/15</td>
<td>11/27/15</td>
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<tr>
<td>Dept of Retirement</td>
<td>09-075-0010</td>
<td>11/20/15</td>
<td>12/15/15</td>
<td>$15,398.37</td>
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<td>Dept of Retirement - Deferred Comp</td>
<td>09-075-0010</td>
<td>11/20/15</td>
<td>11/27/15</td>
<td>$3,708.00</td>
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<td>Health Equity (KC-BEN96)</td>
<td>09-075-0010</td>
<td>11/20/15</td>
<td>11/27/15</td>
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<td>Health Equity (KC-BEN105)</td>
<td>09-075-0010</td>
<td>11/20/15</td>
<td>11/27/15</td>
<td>$88.64</td>
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<td>HRA Veba (KC-BEN60)</td>
<td>09-075-0010</td>
<td>11/20/15</td>
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<td>$4,452.36</td>
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CONSENT AGENDA RESOLUTIONS

<table>
<thead>
<tr>
<th>Item #</th>
<th>Resolution #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PUBLIC INPUT
No members of the public attended the meeting.

MINUTES_11-24-15.DOCX
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5. RESOLUTIONS/MOTIONS
Motion 15-11-24(1) duly made and seconded authorizing a 1.6% cost of living increase to non-bargaining unit employees, effective 1/1/2016. After discussion, the motion carried unanimously.

Motion 15-11-24(2) duly made and seconded to cancel the 12/22/15 Board Workshop meeting. After discussion, the motion carried unanimously. Reference Item No. 6.

6. CANCEL 12/22/15 BOARD WORKSHOP?
Matt asked the Board if they wanted to cancel the 12/22/15 Workshop meeting before the Christmas Holiday. Discussion ensued. Action Taken: Reference Item No. 5, Motion 15-11-24(2).

7. 2016 DRAFT BUDGET DISCUSSION
Draft 2016 Operating Budget – Debbie distributed a draft budget to the Board.

Management discussed the following items:
• No water rate increase in 2016; • street light rates budget will be increased $0.25 per month to offset electrical costs; • reduced the chemicals and power budget due to the Tyee Treatment Plant being offline; • added an engineering position (June 2016); • legal fee budget increased for potential litigation with the City of Des Moines; • public outreach budget increased.

Capital Improvement Projects: • Consolidated two water main projects in 2017; • new redundant pump station will be designed in 2016 and constructed in 2017 to improve fire flow; • Meters/Hydrants/Services budget increased to replace meters and MXU’s that are beginning to fail.

A resolution for approval of the final 2016 Operating Budget will be presented at the 12/16/15 Board meeting.

8. OTHER
Debbie Prior
8.1 Retirement System for Medical Eligibility – Debbie distributed information to the Commissioners on the PERS 1, 2 and 3 plans for their review.

Matt Everett
8.2 Interlocal Agreement – Matt recommended to the Board for the District to enter into an interlocal agreement with Midway Sewer District and Southwest Suburban Sewer District to hire attorney (Phil Talmadge) to research utility tax issue regarding the City of Des Moines proposed tax.

The Board was in agreement for Matt to prepare a draft letter to the ratepayers regarding the City’s proposed utility tax. The draft letter will be discussed at the 12/2/15 Board meeting.
There being no further business of the District, President Landon concluded the meeting at 10:05 a.m.

BOARD OF COMMISSIONERS

George Landon, President

Vince Koester, Secretary

Todd Fultz, Commissioner

Daniel Johnson, Commissioner

Kathleen Quong-Vermore, Commissioner