ATTENDEES

COMMISSIONERS
Todd Fultz
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

HWD STAFF
Matt Everett, General Manager
Jeremy DelMar, Engr/Operations Mgr.
Debra Pior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Inslaw-Best

CONSULTANTS

| Strikeouts indicate absence |

1. CALL TO ORDER
President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

| Minutes: February 1, 2017 Regular Meeting |

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Warrant Date</th>
<th>Vouchers</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance</td>
<td>09-075-0010</td>
<td>02/16/17</td>
<td>20967-21020</td>
<td>$411,343.90</td>
</tr>
<tr>
<td>Construction</td>
<td>09-075-3030</td>
<td>02/16/17</td>
<td>901977-901980</td>
<td>$19,771.41</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Fund No.</th>
<th>Period Ending</th>
<th>EFT Transfer Date</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll Tax</td>
<td>09-075-0010</td>
<td>02/10/17</td>
<td>02/22/17</td>
<td>$25,836.93</td>
</tr>
<tr>
<td>Direct Deposit – Payroll</td>
<td>09-075-0010</td>
<td>02/10/17</td>
<td>02/17/17</td>
<td>$62,014.84</td>
</tr>
<tr>
<td>Dept of Retirement</td>
<td>09-075-0010</td>
<td>02/10/17</td>
<td>03/15/17</td>
<td>$16,107.88</td>
</tr>
<tr>
<td>Dept of Retirement - Deferred Compensation</td>
<td>09-075-0010</td>
<td>02/10/17</td>
<td>02/17/17</td>
<td>$4,234.00</td>
</tr>
<tr>
<td>Health Equity (KC-BEN96)</td>
<td>09-075-0010</td>
<td>02/10/17</td>
<td>02/17/17</td>
<td>$264.58</td>
</tr>
<tr>
<td>Health Equity (KC-BEN105)</td>
<td>09-075-0010</td>
<td>02/10/17</td>
<td>02/17/17</td>
<td>$111.08</td>
</tr>
<tr>
<td>HRA Veba (KC-BEN60)</td>
<td>09-075-0010</td>
<td>02/10/17</td>
<td>02/17/17</td>
<td>$5,612.10</td>
</tr>
</tbody>
</table>

4. PUBLIC INPUT
No members of the public attended the meeting.

5. RESOLUTIONS
Resolution 17-2-15A commending employee (Greg Wilson) for 20 years of service. Motion duly made and seconded. After discussion, the motion carried unanimously.
6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 2018 City of Des Moines Road Project - S 223rd St (from Marine View Drive to 24th Ave S) – As discussed at the 1/18/17 Board meeting, the District has approximately 2,600 LF of AC water main in the City's project area. The City and Highline wish to partner on this project. Jeremy will present a resolution for a design/surveying contract with PACE at the 3/1/17 Board meeting.

6.2 EMPA Courses – Jeremy thanked the Board for the opportunity to attend classes.

Matt Everett

6.3 2/9/17 HWD & Midway Sewer District (MSD) Facilities Tour – Matt, Jeremy, Commissioner Fultz, Jim Bailey, MSD Commissioner, and Ken Kase, MSD General Manager, toured HWD's Tyee Treatment Plant and Midway's Des Moines Sewer Treatment Plant with Jim Kuntz, WASWD Executive Director.

6.4 Entry Level Utility Worker Position – Ten applications were received. Second interviews will be held this week.

6.5 City of Normandy Park Draft Franchise Agreement – The City and the District are getting closer to reaching an agreement.

6.6 Street Lighting – The Board asked Matt to contact Puget Sound Energy and Jeff Clarke, General Manager, Alderwood Water & Wastewater District, to discuss street lighting.

There being no further business of the District, President Fultz concluded the meeting at 9:42 a.m.

BOARD OF COMMISSIONERS

Todd Fultz, President

Daniel Johnson, Secretary

Vince Koester, Commissioner

George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner