ATTENDEES

COMMISSIONERS
Todd Fultz
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire

HWD STAFF
Matt Everett, General Manager
Jeremy DelMar, Engr./Operations Mgr.
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Indec-Best

CONSULTANTS

1. CALL TO ORDER
President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

| Minutes: | April 5, 2017 Board Meeting |

| WARRANTS | |
| --- | --- | --- | --- | --- |
| **Fund Name** | **Fund No.** | **Warrant Date** | **Vouchers** | **AMOUNT** |
| Maintenance | 09-075-0010 | 04/20/17 | 21177 - 21225 | $160,030.65 |

| ELECTRONIC FUNDS TRANSFERS | |
| --- | --- | --- | --- | --- |
| **Description** | **Fund No.** | **Period Ending** | **EFT Transfer Date** | **AMOUNT** |
| Payroll Tax | 09-075-0010 | 04/07/17 | 04/19/17 | $27,437.85 |
| Direct Deposit – Payroll | 09-075-0010 | 04/07/17 | 04/14/17 | $66,030.70 |
| Dept of Retirement | 09-075-0010 | 04/07/17 | 05/15/17 | $16,664.65 |
| Dept of Retirement - Deferred Compensation | 09-075-0010 | 04/07/17 | 04/14/17 | $4,234.00 |
| Health Equity (KC-BEN96) | 09-075-0010 | 04/07/17 | 04/14/17 | $264.58 |
| Health Equity (KC-BEN105) | 09-075-0010 | 04/07/17 | 04/14/17 | $111.08 |
| HRA Veba (KC-BEN60) | 09-075-0010 | 04/07/17 | 04/14/17 | $5,637.10 |
| Dept of Licensing-Dyed Diesel Fuel User Tax | 09-075-0010 | 03/31/17 | 04/06/17 | $398.13 |

| CONSENT AGENDA RESOLUTIONS | |
| --- | --- | --- | --- |
| **Item #** | **Resolution #** | **Description** |
| 3.1 | 17-4-19A | Resolution accepting developer extension as complete
(Highline View Estates – S 240th Pl; 22nd Ave S; 22nd Pl S) |
| 3.2 | 17-4-19B | Resolution accepting developer extension as complete
(Sound Transit Lite Rail – S447) |

4. PUBLIC INPUT
No members of the public attended the meeting.
5. **RESOLUTIONS/MOTIONS**

Resolution **17-4-19A** accepting Highline View Estates developer extension as complete was approved under the consent agenda.

Resolution **17-4-19B** accepting Sound Transit Lite Rail – S447 developer extension as complete was approved under the consent agenda.

Resolution **17-4-19C** authorizing Latecomer Reimbursement Agreement, Lakeridge Development I, LLC (Highline View Estates – S 240th Pl; 22nd Ave S; 22nd Pl S). Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution **17-4-19D** accepting the terms and conditions of City of Normandy Park Ordinance No. 952 authorizing a non-exclusive franchise to construct, maintain, operate, replace and repair a water system within public rights-of-way of the City of Normandy Park, Washington. Motion duly made and seconded. After discussion, the motion carried 3 to 2 with Commissioners’ Koester and Quong-Vermeire opposed.

Resolution **17-4-19E** authorizing Letter of Understanding with Sound Transit relating to the Federal Way Link Light Rail Extension (Project 16-3 Mansion Hill Reservoir Relocation). Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution **17-4-19F** authorizing developer extension agreement (SeaTac Hilton Garden Inn). Motion duly made and seconded. After discussion, the motion carried unanimously.

6. **COMMISSIONERS/STAFF/ATTORNEY**

**Debbie Prior**

6.1 **1st Quarter Financials** – Debbie will email the Commissioners a copy of the 1st Quarter Financials this week for discussion at the 4/25/17 Board Workshop.

**Matt Everett**

6.2 **Water Rate Inquiry** – The District received a request on 4/10/17 from Michael A. Young-Hall with King County Housing Authority asking if the District would consider allowing a senior rate discount for a multi-family low income property within the District’s service area. The District's Sr. Citizen/Disabled/Low Income policy is for single family residential. Action Taken: The Board said no to authorizing a discount on low-income multi-family accounts.

6.3 **Seattle Operating Board Survey on Direction of Regional Water Conservation Program for 2019-2028** – Matt distributed the survey to the Commissioners for their feedback. The survey results from the Operating Board members will be discussed at the May 2017 Operating Board meeting.
6. COMMISSIONERS/STAFF/ATTORNEY

6.4 2016 Annual Report – The Commissioners received a copy of the Annual Report for their review. The report will be discussed at the 4/25/17 Board Workshop.

6.5 HWD Water Bill Payments at Des Moines Pharmacy (formerly Des Moines Drug Store)
Staff presented a payment count summary to the Board. The District pays a fee of 2% of the amount collected to Des Moines Pharmacy. Over the past several years the number of payments made at the store has decreased significantly and staff recommends we no longer offer this payment method. Action Taken: The Board agreed with staff to terminate the contract with Des Moines Pharmacy.

There being no further business of the District, President Fultz concluded the meeting at 9:45 a.m.

BOARD OF COMMISSIONERS

Todd Fultz, President

Daniel Johnson, Secretary

Vince Koester, Commissioner

George Landon, Commissioner

Kathleen Quong-Vermetre, Commissioner